

NORTH TEXAS TOLLWAY AUTHORITY
Minutes of the Board of Directors Meeting
June 21, 2023

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of the North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on June 21, 2023.

CALL TO ORDER

Vice Chair Haddad called the meeting to order at 10:00 a.m.

1. Establishment of Quorum

Vice Chair Haddad established a quorum by calling the roll.

Jane Willard	Director
John Mahalik	Director
Scott Levine	Director
Lynn Gravley	Director
*Pete Kamp	Director

*Director Pete Kamp attended the meeting via phone.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Dena Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; Jeff Dailey, Assistant Executive Director of Operations; Melanie Terrell, Assistant General Counsel; Nancy St. Pierre, Director of Public Affairs; Autavea Basey, Director of Human Resources; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; Roland Bonilla, Interim Director of Information Technology; Moses Aito, Director of Business Diversity; John Bannerman, Director of Customer Care; Kevin Banks, Director of Contact Center and Collections; Brian Reich, Controller; and David Evans, Senior Director of Procurement Services and Business Diversity. Also present at the meeting representing NTTA were Greg Schaecher, McCall, Parkhurst & Horton, bond counsel, Steve Bolden, Locke Lord, bond counsel, and Tammy Sims, Atkins, Maintenance Management Consultant.

2. Pledge of Allegiance

Vice Chair Haddad led Board members and meeting attendees in the Pledge of Allegiance.

3. Public comments not related to specific agenda items

No comments were made under this item.

4. Comments and announcements from the Chairman and Board Members

- A. Government Finance Officers Association for Excellence in Financial Reporting award

Director Gravley presented the Government Finance Officers Association for Excellence in Financial Reporting award to Horatio Porter, Chief Financial Officer, and Brian Reich, Controller, and thanked staff for their hard work.

5. Committee Chair reports

- A. Customer Service, Projects, and Operations
- B. Regional Transportation Council

No comments were made under this item.

6. Approval of the minutes from May 2023 regular board meeting

Director Mahalik made a motion to approve the minutes from the May 2023 board regular board meeting. Director Gravley seconded the motion, and it was approved unanimously. (Resolution No. 23-55)

CONSENT ITEMS

7. Request to advertise the following:

- A. Construction services for President George Bush Turnpike at Custer Road drainage improvements
- B. Construction services for President George Bush Turnpike sign replacement
- C. Construction services for Sam Rayburn Tollway concrete rail rehabilitation
- D. Construction Engineering Consultant services
- E. Roadway operations equipment:
 - 1. Snow and ice equipment
 - 2. Vehicle mounted attenuators
 - 3. Vehicle message boards

- 4. Vehicle emergency lighting
- F. Cell phone application and systems for wrong-way driver notifications
- G. Construction services for Dynamic Message Sign replacements
- H. Construction services for Dallas North Tollway at I-35 queue warning system
- I. Project Management services for customer service and revenue systems
- J. Data analytics support services

8. Contract approval for the following:

- A. Construction services for Dallas North Tollway bridge deck repairs
- B. Construction services for Dallas North Tollway winter operations facility
- C. Technology counsel

Director Willard made a motion to approve items 7 and 8, Director Levine seconded the motion, and it was approved unanimously. (Resolution Nos. 23-56 through 23-71)

BRIEFING ITEMS

9. External auditor annual communication

Kevin Smith, Crowe, presented on the external auditors' annual communication of audit planning and responded to questions from the Board.

10. Consolidated Monthly Performance Report

Horatio Porter, Elizabeth Mow, and Jeff Dailey briefed the Board on the Consolidated Monthly Performance Report.

11. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in May 2023

No comments were made under this item.

12. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:

Vice Chair Haddad called the Board into Executive Session at 10:20 a.m. and reconvened the meeting into open session at 11:05 a.m. No final action, decision, or vote with regard to any matter was taken during the Executive Session.

13. Adjourn

The meeting was adjourned at 11:05 a.m.



Mojoy Haddad, Vice Chairman



Lorelei Griffith, Secretary