

NORTH TEXAS TOLLWAY AUTHORITY  
Minutes of the Board of Directors Meeting  
April 19, 2023

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of the North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on April 19, 2023.

**CALL TO ORDER**

Chairman Knight called the meeting to order at 10:00 a.m.

1. Establishment of Quorum

Chairman Knight established a quorum by calling the roll.

Marcus Knight	Chair
Mojy Haddad	Vice Chair
Glen Whitley	Director
John Mahalik	Director
Scott Levine	Director
*George (Tex) Quesada	Director
Jane Willard	Director
Pete Kamp	Director

\*Director Tex Quesada attended the meeting via phone.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Dena Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; Jeff Dailey, Assistant Executive Director of Operations; Linh Truong, Senior Director of Internal Audit/Enterprise Risk; Autavea Basey, Director of Human Resources; Melanie Terrell, Assistant General Counsel; Nancy St. Pierre, Director of Public Affairs; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; Juhi Chawla, Director of Information Technology; Moses Aito, Director of Business Diversity; John Bannerman, Director of Customer Care; Kevin Banks, Director of Contact Center and Collections; Brian Reich, Controller; and David Evans, Senior Director of Procurement Services and Business Diversity. Also present at the meeting representing NTTA were Greg Schaecher, McCall, Parkhurst & Horton, bond counsel, Steve Bolden, Locke Lord, bond counsel, and Tammy Sims, Atkins, Maintenance Management Consultant.

2. Pledge of Allegiance

Vice Chair Haddad led Board members and meeting attendees in the Pledge of Allegiance.

3. Public comments not related to specific agenda items

No comments were made under this item.

4. Comments and announcements from the Chairman and Board Members

A. 2022 Employee charitable contributions/activities

Director Mahalik spoke about the 2022 employee charitable contributions and activities and thanked the Employee Steering Committee for leading this effort.

5. Committee Chair reports

- A. Customer Service, Projects, and Operations
- B. Finance, Audit, and Administration
- C. Regional Transportation Council

No comments were made under this item.

6. Approval of the minutes from March 2023 regular board meeting

Vice Chair Haddad made a motion to approve the minutes from the March, 2023 board regular board meeting. Director Levine seconded the motion, and it was approved unanimously. (Resolution No. 23-28)

**CONSENT ITEMS**

7. Request to advertise the following:

- A. Construction services for Dallas North Tollway bridge deck repairs
- B. Radar vehicle sensing devices
- C. Construction services for Dallas North Tollway Mainlane Plaza 4 roof replacement
- D. General technology and operations services
- E. Project management services for the Human Resources and Finance system replacement project
- F. Project management services for the Business Intelligence system replacement project

8. Contract approval for the following:
  - A. Design engineering services for Chisholm Trail Parkway southbound mainlanes
  - B. Construction services for Dallas North Tollway bridge deck joint seal replacement
9. Contract extension for the following:
  - A. Customer rewards program
  - B. Customer invoicing and notification vendor contract extension
  - C. IT infrastructure managed services
10. IT security:
  - A. Managed services
  - B. Managed tool
11. Internal Audit items
  - A. Approval of Internal Audit Charter
  - B. Acknowledgment of Internal Audit FY2023 workplan update

Chairman Knight entertained a motion to approve items 7 through 11. Director Kamp made a motion to approve the items, and Vice Chair Haddad seconded the motion. (Resolution Nos. 23-29 through 23-43)

#### **BRIEFING ITEMS**

12. Consolidated Monthly Performance Report

Horatio Porter, Elizabeth Mow, and Jeff Dailey briefed the Board on the Consolidated Monthly Performance Report and responded to questions from the Board.

13. Tolling industry update

Pat Jones, Executive Director of International Bridge, Tunnel and Turnpike Association, briefed the Board on the current state of the tolling industry and responded to questions from the Board.

14. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in March, 2023

No comments were made under this item.

15. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:

There were no executive session items.

16. Adjourn

The meeting was adjourned at 10:40 a.m.

  
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Marcus Knight, Chairman

  
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Lorelei Griffith, Secretary