

NORTH TEXAS TOLLWAY AUTHORITY  
Minutes of the Board of Directors Meeting  
February 15, 2023

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of the North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on February 15, 2023.

**CALL TO ORDER**

Chairman Knight called the meeting to order at 10:00 a.m.

1. Establishment of Quorum

Chairman Knight established a quorum by calling the roll.

Marcus Knight	Chair
Mojoy Haddad	Vice Chair
Glen Whitley	Director
John Mahalik	Director
Scott Levine	Director
George (Tex) Quesada	Director
*Jane Willard	Director
Lynn Gravley	Director
*Pete Kamp	Director

\*Director Pete Kamp and Director Jane Willard attended the meeting via phone.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Dena Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; Jeff Dailey, Assistant Executive Director of Operations; Linh Truong, Senior Director of Internal Audit/Enterprise Risk; Autavea Basey, Director of Human Resources; Melanie Terrell, Assistant General Counsel; Nancy St. Pierre, Director of Public Affairs; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; Juhi Chawla, Director of Information Technology; Moses Aito, Director of Business Diversity; John Bannerman, Director of Customer Care; Kevin Banks, Director of Contact Center and Collections; Brian Reich, Controller; and David Evans, Senior Director of Procurement Services and Business Diversity. Also present at the meeting representing NTTA were Greg Schaecher, McCall, Parkhurst & Horton, bond counsel, and Tammy Sims, Atkins, Maintenance Management Consultant.

2. Pledge of Allegiance

Chairman Knight led Board members and meeting attendees in the Pledge of Allegiance.

3. Public comments not related to specific agenda items

No comments were made under this item.

4. Comments and announcements from the Chairman and Board Members

- A. Swearing in of Director Glen Whitley
- B. Agency/Owner of the Year from Arab-American Association of Engineers and Architects

Chairman Knight swore in new appointee, Glen Whitley of Tarrant County.

Chairman Knight presented the award for Agency/Owner of the Year from the Arab-American Association of Engineers and Architects to the Business Diversity department and thanked staff for their hard work that led to the award.

Naser Abusaad, President of the Arab-American Association of Engineers and Architects, commended NTTA on its ROAD program and regular outreach.

5. Committee Chair reports

- A. Regional Transportation Council

No comments were made under this item.

6. Approval of the minutes from December 2022 regular board meeting

Vice Chair Haddad made a motion to approve the minutes from the December 2022 regular board meeting. Director Mahalik seconded the motion, and it was approved unanimously. (Resolution No. 23-01)

**ACTION ITEMS**

7. Request to advertise the following:

- A. Fiber locate and fiber repair
- B. Environmental engineering services for the 360 Tollway extension from US 287 to US 67
- C. Construction services for Dallas North Tollway bridge deck joint seal replacement

Juhi Chawla, Director of Information Technology, presented staff's recommendation that the Board approve the request to advertise for fiber locate and fiber repair.

Chairman Knight entertained a motion to approve item 7A. Vice Chair Haddad made a motion to approve the item, and Director Whitley seconded the motion. The motion was approved unanimously. (Resolution No. 23-02)

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the request to advertise for environmental engineering services for the 360 Tollway extension from US 287 to US 67 and responded to questions from the Board.

Chairman Knight entertained a motion to approve item 7B. Director Levine made a motion to approve the item, and Director Gravley seconded the motion. The motion was approved unanimously. (Resolution No. 23-03)

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the request to advertise for construction services for Dallas North Tollway bridge deck joint seal replacement and responded to questions from the Board.

Chairman Knight entertained a motion to approve item 7C. Vice Chair Haddad made a motion to approve the item, and Director Whitley seconded the motion. The motion was approved unanimously. (Resolution No. 23-04)

8. Contract approval for the following:

- A. Construction services for Sam Rayburn Tollway frontage road joint and crack sealing
- B. Construction services for President George Bush Turnpike restriping from IH 35E to US 75
- C. Construction services for Sam Rayburn Tollway bridge deck joint seal replacement
- D. Construction services for systemwide raised pavement markers replacement
- E. President George Bush Turnpike East (IH 35E to IH 30) Total Routine Maintenance contract
- F. Deicing materials
- G. Construction services for pavement repairs and restriping for Gleneagles Complex
- H. Construction services for Gleneagles 5910 roof replacement project
- I. Project Communications Consultant
- J. Traffic & Revenue engineering services
- K. Lane system assessment

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the contract for construction services for Sam Rayburn Tollway frontage road joint and crack sealing and responded to questions from the Board.

Chairman Knight entertained a motion to approve item 8A. Vice Chair Haddad made a motion to approve the item, and Director Levine seconded the motion. The motion was approved unanimously. (Resolution No. 23-05)

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the contract for construction services for President George Bush Turnpike restriping from IH 35E to US 75 and responded to questions from the Board.

Chairman Knight entertained a motion to approve item 8B. Director Levine made a motion to approve the item, and Vice Chair Haddad seconded the motion. The motion was approved unanimously. (Resolution No. 23-06)

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the contract for construction services for Sam Rayburn Tollway bridge deck joint seal replacement and responded to questions from the Board.

Chairman Knight entertained a motion to approve item 8C. Director Whitley made a motion to approve the item, and Vice Chair Haddad seconded the motion. The motion was approved unanimously. (Resolution No. 23-07)

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the contract for construction services for systemwide raised pavement markers replacement.

Chairman Knight entertained a motion to approve item 8D. Director Quesada made a motion to approve the item, and Director Whitley seconded the motion. The motion was approved unanimously. (Resolution No. 23-08)

Amitis Meshkani, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the contract for President George Bush Turnpike East (IH 35E to IH 30) Total Routine Maintenance contract. Ms. Meshkani and Elizabeth Mow responded to questions from the Board.

Chairman Knight entertained a motion to approve item 8E. Director Levine made a motion to approve the item, and Vice Chair Haddad seconded the motion. The motion was approved unanimously. (Resolution No. 23-09)

Amitis Meshkani, Director of Maintenance, presented staff's recommendation that the Board approve the contract for deicing materials.

Chairman Knight entertained a motion to approve item 8F. Director Quesada made a motion to approve the item, and Director Whitley seconded the motion. The motion was approved unanimously. (Resolution No. 23-10)

Amitis Meshkani, Director of Maintenance, presented staff's recommendation that the Board approve the contract for construction services for pavement repairs and restriping for Gleneagles Complex and responded to questions from the Board.

Chairman Knight entertained a motion to approve item 8G. Director Quesada made a motion to approve the item, and Director Whitley seconded the motion. The motion was approved unanimously. (Resolution No. 23-11)

Amitis Meshkani, Director of Maintenance, presented staff's recommendation that the Board approve the contract for construction services for Gleneagles 5910 roof replacement project and responded to questions from the Board.

Chairman Knight entertained a motion to approve item 8H. Director Quesada made a motion to approve the item, and Vice Chair Haddad seconded the motion. The motion was approved unanimously. (Resolution No. 23-12)

Nancy St. Pierre, Director of Public Affairs, presented staff's recommendation that the Board approve the contract for Project Communications Consultant.

Chairman Knight entertained a motion to approve item 8I. Director Kamp made a motion to approve the item, and Vice Chair Haddad seconded the motion. The motion was approved unanimously. (Resolution No. 23-13)

Horatio Porter, Chief Financial Officer, presented staff's recommendation that the Board approve the contract for Traffic & Revenue engineering services and responded to questions from the Board.

Chairman Knight entertained a motion to approve item 8J. Director Whitley made a motion to approve the item, and Director Gravley seconded the motion. The motion was approved unanimously. (Resolution No. 23-14)

Jeff Dailey, Assistant Executive Director of Operations, presented staff's recommendation that the Board approve the contract for lane system assessment.

Chairman Knight entertained a motion to approve item 8K. Director Levine made a motion to approve the item, and Director Mahalik seconded the motion. The motion was approved unanimously. (Resolution No. 23-15)

## **BRIEFING ITEMS**

### **9. Consolidated Monthly Performance Report**

Horatio Porter, Elizabeth Mow, and Jeff Dailey briefed the Board on the Consolidated Monthly Performance Report and responded to questions from the Board.

10. Quarterly Investment Report 4th Quarter 2022

Gwynn Hodges, Treasury Investment Manager, briefed the Board on the Quarterly Investment Report 4th Quarter 2022.

11. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in December 2022 and January 2023


No comments were made under this item.

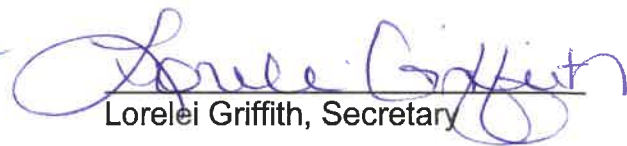
12. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:

There were no executive session items.

13. Adjourn

The meeting was adjourned at 11:40 a.m.

  
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Marcus Knight, Chairman

  
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Lorelei Griffith, Secretary