

**AGENDA**  
**NORTH TEXAS TOLLWAY AUTHORITY**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**BOARD ROOM, SUITE 200**  
**5900 WEST PLANO PARKWAY**  
**PLANO, TEXAS 75093**  
**MAY 20, 2020**  
**10:00 AM**

All items included on this agenda, including those listed for executive session, may be discussed and acted upon by the Board of Directors of the North Texas Tollway Authority (NTTA). Agenda item numbers are assigned for ease of reference and do not necessarily reflect the order of their consideration by the Board. The Board may discuss any agenda item in executive session whenever legally justified under the Texas Open Meetings Act.

1. Call to order and establishment of quorum
2. Public comments not related to specific agenda items
3. Comments and announcements from the Chairman and Board Members
4. Committee Chair reports
  - A. Regional Transportation Council
5. Approval of the minutes from April 15, 2020 regular board meeting

**ACTION ITEMS**

6. Request to advertise the following:
  - A. Deicing materials
  - B. Construction for Dallas North Tollway wall rehabilitation
  - C. Construction for Chisholm Trail Parkway contrast shoulder rehabilitation
  - D. Construction for Sam Rayburn Tollway/ US 75 interchange bridge bent cap sealing
7. Contract award for the following:
  - A. Legal service
  - B. Bond counsel
8. 5910 Gleneagles lease extension with HNTB Corp.
9. Back Office System items
  - A. Update
  - B. BOS consultant extension (HNTB) and additional funds

10. Approval of Procurement policy
11. Internal Audit Items
  - A. Briefing on periodic internal assessment of the Internal Audit Department
  - B. Approval of Internal Audit Charter
  - C. Approval Internal Audit FY2020 updated work plan
  - D. Briefing on required communication checklist
12. Finance Items
  - A. April update
  - B. Approval of
    1. Rainy Day Fund Policy
    2. Use of Rainy Day Fund
    3. First amendment to commercial paper agreement
    4. Direct Purchase Revolving Note Program with RBC
    5. Eligible Projects

## **BRIEFINGS AND REPORTS**

13. Consolidated Monthly Performance report
14. Quarterly Financial and Investment Report 1st Qtr 2020
15. Executive Director Report
  - A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in April 2020
16. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:
  - A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters regarding:
    1. Internal Audit status update
    2. Business continuity
17. Adjourn

## **NOTES**

Any individual with a disability who plans to attend this meeting and requires auxiliary aids or services should notify NTTA as far in advance as possible, but no less than 2 days in advance, so that appropriate arrangements can be

Agenda  
May 20, 2020  
Page 3

made. Contact Human Resources by telephone at 214-461-2079 or Relay Texas at 1-800-735-2989; by e-mail at ADA2@ntta.org; or in person at 5900 W. Plano Parkway, Plano, Texas 75093. Additional information about NTTA is available on the NTTA website at <http://www.ntta.org>.

Board members may participate in this meeting via telephone conference call in accordance with Section 366.262 of the Texas Transportation Code. Pursuant to Texas Penal Code Section 30.07, the open carrying of handguns will not be allowed at this meeting.