

NORTH TEXAS TOLLWAY AUTHORITY  
Minutes of the Board of Directors Meeting  
May 18, 2022

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on May 18, 2022.

**CALL TO ORDER**

Chairman Mahalik called the meeting to order at 10:01 a.m.

1. Establishment of Quorum

Chairman Mahalik established a quorum by calling the roll.

John Mahalik	Chair
Jane Willard	Vice Chair
Scott Levine	Director
George (Tex) Quesada	Director
Marcus Knight	Director
Lynn Gravley	Director
*Pete Kamp	Director

\*Director Pete Kamp participated by phone.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Cindy Demers, Director of Treasury Management/Assistant Treasurer; Dena Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; Jeff Dailey, Assistant Executive Director of Operations; Linh Truong, Senior Director of Internal Audit / Risk Enterprise; Melanie Terrell, Assistant General Counsel; Nancy St. Pierre, Director of Public Affairs; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; Juhi Chawla, Director of Information Technology; Moses Aito, Director of Business Diversity; Kevin Banks, Interim Director of Contact Center and Collections; John Bannerman, Director of Customer Care; Brian Reich, Controller; and David Evans, Senior Director of Procurement Services and Business Diversity. Also present at the meeting representing NTTA was Greg Schaecher, McCall, Parkhurst & Horton, bond counsel; and Tammy Sims, Atkins, GEC.

2. Pledge of Allegiance

Chairman Mahalik led Board members and meeting attendees in the Pledge of Allegiance.

3. Public comments not related to specific agenda items

No comments were made under this item.

4. Comments and announcements from the Chairman and Board Members

- A. National Procurement Institute 2021 award for Achievement of Excellence in Procurement

Director Levine presented the National Procurement Institute 2021 award for Achievement of Excellence in Procurement to Horatio Porter, Chief Financial Officer and David Evans, Senior Director of Procurement Services and Business Diversity and thanked staff for their hard work.

5. Committee Chair reports

- A. Regional Transportation Council
- B. Customer Service, Projects, and Operations
- C. Finance, Audit, and Administration

No comments were made under this item.

6. Approval of the minutes from April 2022 regular board meeting

Director Knight made a motion to approve the minutes from the April 2022 regular board meeting. Vice Chair Willard seconded the motion, and it was approved unanimously. (Resolution No. 22-51)

**ITEMS RECOMMENDED FOR APPROVAL BY THE CUSTOMER SERVICE, PROJECTS, AND OPERATIONS COMMITTEE**

7. Request to advertise for the following:

- A. 2023 fleet vehicles
- B. Construction services for Addison Airport Toll Tunnel improvements
- C. Construction services for Sam Rayburn Tollway frontage road joint and crack sealing

8. Approval of the following contracts for the Dallas North Tollway fourth lane widening from Sam Rayburn Tollway to US 380:
  - A. Interlocal agreement with the City of Frisco
  - B. Construction services
  - C. Construction management services
  - D. Material testing services

Chairman Mahalik entertained a motion to approve items 7 and 8. Vice Chair Willard made a motion to approve the items, and Director Gravley seconded the motion. Amitis Meshkani, Director of Maintenance responded to questions from the Board on item 7A. The motion was approved unanimously. (Resolution Nos. 22-52 through 22-58)

### **BRIEFING ITEMS**

9. Consolidated Monthly Performance Report

Horatio Porter, Elizabeth Mow, and Jeff Dailey briefed the Board on the Consolidated Monthly Performance Report. Mr. Dailey, Juhi Chawla, Director of Information Technology, and Kevin Banks, Interim Director of Contact Center and Collections responded to questions from the Board.

10. Quarterly Investment Report 1st Quarter 2022

This item was in the packet and not presented. Horatio Porter, Chief Financial Officer, responded to questions from the Board.

11. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in March 2022

No comments were made under this item.

12. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:

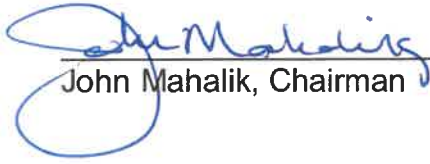
- A. Sections 551.076 and 551.089 regarding security devices:

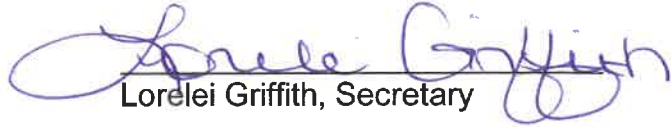
1. In-Lane toll technology workshop

Chairman Mahalik called the Board into executive session at 10:22 a.m. and reconvened the meeting into open session at 11:10 a.m. No final action, decision, or vote with regard to any matter was taken during the executive session.

13. Adjourn

The meeting was adjourned at 11:11 a.m.

  
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John Mahalik, Chairman

  
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Lorelei Griffith, Secretary