

NORTH TEXAS TOLLWAY AUTHORITY  
Minutes of the Board of Directors Meeting  
January 22, 2020

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on January 22, 2020.

**CALL TO ORDER**

Chairman Mahalik called the meeting to order at 10:00 a.m.

1. Establishment of Quorum

Chairman Mahalik established a quorum by calling the roll.

John Mahalik	Chairman
Jane Willard	Vice Chairwoman
Scott Levine	Director
Tim Carter	Director
Marcus Knight	Director
George (Tex) Quesada	Director
Lynn Gravley	Director
Pete Kamp	Director

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Cindy Demers, Director of Treasury Management/Assistant Treasurer; Sabu Stephen, Assistant Executive Director of Operations; Dena DeNooyer Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; Magdalena Brady, Director of Internal Audit; Angela Hough, Assistant General Counsel; Nancy St. Pierre, Director of Public Affairs; Eric Hemphill, Director of Traffic and Incident Management; Mark Pavageau, Director of Maintenance; David Evans, Senior Director of Procurement Services and Business Diversity; Moses Aito, Director of Business Diversity; Brian Reich, Controller; Arturo Ballesteros, Director of Government Affairs; John Bannerman, Director of Customer Care; Y. Gio Rodriguez, Director of Contact Center and Collections; Juhi Chawla, Interim Director of Information Technology; and Craig Lockett, Director of Human Resources.

Also present and representing NTTA were: Tammy Sims, Atkins, Inc., General Engineering Consultant; Stephanie Halliday, HNTB Corporation, Project Management Consultant; Greg Schaecher, McCall Parkhurst & Horton, and Steve Bolden, Bracewell LLP, PC, Bond Counsel; and Michael Copeland, CDM Smith Associates, Traffic & Revenue Consultant.

2. General public comments not related to specific agenda items

No comments were made under this item.

3. Comments and announcements from the Chairman and Board Members

- A. Asian American Contractors Association - Entity of the Year
- B. 2020 - 2022 Relationships and Opportunities Advancing Diversity (ROAD) Program Class

Director Knight announced that NTTA was named Entity of the year by the Asian American Contractors Association of Texas and introduced Mr. Ken Tse, President of the Asian American Contractors. Mr. Tse thanked NTTA for the partnership with his organization and continuously being there for them from the very beginning.

Director Moses Aito presented the 2020 – 2022 ROAD program class participants and briefed the board on some program objectives and accomplishments. Chairman Mahalik introduced Mr. John Martinez who thanked NTTA for the hard work and effort put into this program for many years.

4. Committee Chair reports

- A. Regional Transportation Council

No comments were made under this item.

5. Approval of the minutes from December 18, 2019 regular board meeting

Director Knight made a motion to approve the minutes from December 18, 2019 regular board meeting. Director Gravley seconded the motion, and it was approved unanimously. (Resolution No. 20-01)

**ACTION ITEMS**

6. Request to advertise the following:

- A. Handheld communication devices
- B. Lewisville Lake Toll Bridge east approach rehabilitation
- C. President George Bush Turnpike frontage road and cross street restriping

Eric Hemphill, Director of Traffic and Incident Management, presented staff's recommendation on the request to advertise item 6A and responded to questions from the Board.

Chairman Mahalik entertained a motion to approve item 6A. Director Carter made a motion to approve the item, and Director Kamp seconded the motion. The motion was approved unanimously. (Resolution No. 20-02)

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation on the request to advertise item 6B and responded to questions from the Board.

Chairman Mahalik entertained a motion to approve item 6B. Director Carter made a motion to approve the item, and Director Knight seconded the motion. The motion was approved unanimously. (Resolution No. 20-03)

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation on the request to advertise item 6C and responded to questions from the Board.

Chairman Mahalik entertained a motion to approve item 6C. Director Carter made a motion to approve the item, and Director Gravley seconded the motion. The motion was approved unanimously. (Resolution No. 20-04)

7. Vendor selection for the following:

- A. Dallas North Tollway Corridor Study
- B. Financial Advisor

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation on vendor selection for item 7A and responded to questions from the Board.

Chairman Mahalik entertained a motion to approve item 7A. Director Carter made a motion to approve the item, and Director Kamp seconded the motion. The motion was approved unanimously. (Resolution No. 20-05)

Cindy Demers, Director of Treasury, presented staff's recommendation on vendor selection for item 7B and responded to questions from the Board.

Chairman Mahalik entertained a motion to approve item 7B. Director Kamp made a motion to approve the item, and Director Levine seconded the motion. The motion was approved unanimously. (Resolution No. 20-06)

8. Contract award for the following:

- A. Systemwide concrete pavement joint and crack sealing
- B. Dallas North Tollway wall finish improvements

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation for contract award for item 8A and responded to questions from the Board.

Chairman Mahalik entertained a motion to approve item 8A. Director Knight made a motion to approve the item, and Director Carter seconded the motion. The motion was approved unanimously. (Resolution No. 20-07)

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation for contract award for item 8B and responded to questions from the Board.

Chairman Mahalik entertained a motion to approve item 8B. Director Knight made a motion to approve the item, and Director Gravley seconded the motion. The motion was approved unanimously. (Resolution No. 20-08)

## **BRIEFINGS AND REPORTS**

### 9. Back Office System update

Juhi Chawla, Interim Director of Information Technology, briefed the Board on the progress of the back office system and responded to questions from the Board.

### 10. Consolidated Monthly Performance Report

Horatio Porter, Elizabeth Mow, and Sabu Stephen briefed the Board on the Consolidated Monthly Performance Report and responded to questions from the Board.

### 11. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in December 2019

No comments were made under this item.

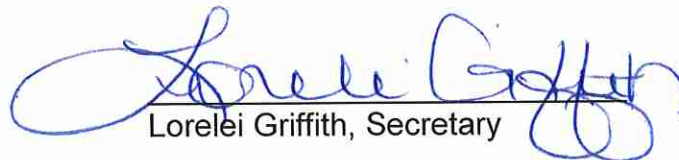
### 12. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:

There were no executive session items.

### 13. Adjourn

The meeting was adjourned at 11:21 a.m.

  
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John Mahalik, Chairman

  
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Lorelei Griffith, Secretary