

NORTH TEXAS TOLLWAY AUTHORITY  
Minutes of the Special Called Board of Directors Meeting  
June 20, 2012

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of the North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerk of Collin County, as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the North Texas Tollway Authority Special Called Board of Directors meeting held at the North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 1:30 p.m. on June 20, 2012.

**CALL TO ORDER**

Chairman Barr called the meeting to order at 1:35 p.m.

1. Establishment of Quorum

Chairman Barr established a quorum by calling the roll.

The following Board members were present in the meeting:

Kenneth Barr	Chairman
William Moore	Vice Chairman
*Dave Denison	Director
William D. Elliott	Director
Matrice Ellis-Kirk	Director
Michael Nowels	Director
Tex Quesada	Director
Victor Vandergriff	Director
Jane Willard	Director

\*Director Denison participated telephonically

NTTA employees attending the meeting were: Gerry Carrigan, Executive Director; Ruby Franklin, Secretary; Lorelei Griffith, Assistant Secretary; Janice Davis, CFO/Treasurer; Dana Gibson-Boone, Director of Cash and Debt Management/ Assistant Treasurer; Tom Bamonte, General Counsel; Clayton Howe, Assistant Executive Director Operations; Elizabeth Mow, Interim Assistant Executive Director of Project Delivery; Magdalena Kovats, Director of Internal Audit; Ray Zies, Controller; Kiven Williams, Director of Customer Service Center; Dave Pounds, Director of Information Technology; Anthony Coleman, Director of Business Diversity; Carrie Rogers, Director of Government Affairs; Nina Arias, Director of Human Resources; Kim Jackson, Director of Communications; Felix Alvarez, Director of Procurement Services.

Also present at the meeting representing the Authority were: Frank Stevenson, Locke Lord, Bissell & Liddell (LLBL), Outside Counsel to the Authority; Stephanie Halliday,

HNTB, General Engineering Consultant to the Authority; Rick Porter, McCall Parkhurst & Horton (MPH), Bill Mahomes, Mahomes Bolden, PC, Bond Counsel to the Authority; Michael Copeland, CDM Smith Associates, Traffic & Revenue Consultant to the Authority.

2. General public comments not related to specific agenda items

No comments were made.

3. Update on the progress of the County Review action plan

Chairman Barr recognized and expressed appreciation to Judge Self of Collin County, Judge Jenkins of Dallas County, Judge Horn of Denton County, and Judge Whitley of Tarrant County, for being present to hear about the progress made by the NTTA on the County Review action plan. Chairman Barr also recognized and welcomed Suzanne Ballard of Representative Jodie Laubenberg's office, and Ron Orsini of Alvarez and Marsal.

Chairman Barr expressed appreciation to Gerry Carrigan and the whole team for working so diligently since the County Review action plan was presented on October 18, 2011.

Gerry Carrigan, Executive Director, presented an update on the action plan, including major accomplishments in the categories of transparency, procurement, organization and finance.

Mr. Orsini, who was retained by the NTTA to help with monitoring the process, provided a briefing on items covered in the four categories presented by Mr. Carrigan. Items covered included improved Board meetings focusing on the mission of the NTTA and top issues of the agency; working effectively in the community while sharing the financial situation of the Authority and being engaged and advising on future toll options; being in the news for the right reasons; having diversified experience and expertise on the Board; completing an employee survey; employee morale; organization structure; assessment of legal services protocols; and, separating customer service and collections. Mr. Orsini encouraged the NTTA to continue to prioritize the initiatives from each recommendation, the three consulting studies, and the revenue assurance program. Mr. Orsini discussed some of the key metrics, including ZipCash, finance and the audit of the collections process and all third-party activities associated with the TollTags by Internal Audit.

Mr. Carrigan concluded the presentation by going over the next steps, and stating that the NTTA is on target to complete the entire gamut of recommendations by the end of the year. He indicated that the next update would be provided in the fall.

The Board Members and the County Judges discussed aggressive collections, information provided to Board Members prior to Board meetings, the job description for a Deputy Executive Director, measuring who uses the NTTA roadways, items to be included on the NTTA's legislative agenda and the support of the County Judges.

**ADJOURNMENT**

The meeting adjourned at 2:47 p.m.

  
Kenneth Barr, Chairman

  
Ruby Franklin, Secretary