

NORTH TEXAS TOLLWAY AUTHORITY
Customer Service, Projects and Operations Committee Meeting Minutes
October 3, 2013

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Customer Service, Projects and Operations Committee meeting held at the North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on October 3, 2013 at 12:00 p.m.

CALL TO ORDER

Committee Chairman Nowels called the meeting to order at 12:38 p.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Nowels established a quorum by calling the roll. The following committee members were in attendance:

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|----------------|--------------------|
| Michael Nowels | Committee Chairman |
| William Moore | Member |
| Mojoy Haddad | Member |

Chairman Barr and Directors Elliott, Quesada and Kloepper were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, CEO/Executive Director; Tom Bamonte, General Counsel; Lorelei Griffith, Secretary; Karen Madison Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Dana Gibson-Boone, Director of Cash and Debt Management/Assistant Treasurer; Janice Davis, Assistant Executive Director of Strategic & Innovative Solutions; Elizabeth Mow, Assistant Executive Director of Infrastructure; James Hofmann, Assistant Executive Director of Operations; Ray Zies, Controller; Magdalena Kovats, Director of Internal Audit; Kim Tolbert, Chief Strategic Officer; Eric Hemphill, Director of Maintenance; John Bannerman, Interim Director of Customer Service; Anthony Coleman, Director of Business Diversity; Kim Jackson, Director of Public Affairs; Felix Alvarez, Director of Procurement Services; Dave Pounds, Director of Information Technology; Marty Lege, Director of System and Incident Management; Carrie Rogers, Director of Government Affairs; Pete Havel, Director of Legislative Affairs

Also present at the meeting representing the Authority were Frank Stevenson, Locke Lord LLC, Board Counsel; Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Keith Jackson, Atkins North America, Inc., General Engineering Consultant to the Authority; Stephanie Halliday, HNTB, Project Management Consultant to the Authority; Michael Copeland, CDM Smith Associates, Traffic & Revenue Consultant to the Authority; Bill Mahomes, Mahomes Bolden, PC, Bond Counsel to the Authority and Sam Bohluli, C&M Associates, Inc., Traffic & Revenue Consultant to the Authority

2. Public Comments

There were no comments.

3. Approval of the minutes from the September 5, 2013 Customer Service, Projects and Operations Committee meeting

Vice Chairman Moore made a motion to approve the minutes of the September 5, 2013 Customer Service, Projects and Operations Committee meeting. Director Haddad seconded the motion and it was approved unanimously. (Resolution No. 13-138)

4. Results of temporary grace period for "habitual violators" under Senate Bill 1792

John Bannerman, Interim Director of Customer Service, presented information on results of temporary grace period for "habitual violators" under Senate Bill 1792.

5. Order pursuant to Section 372.110(a) of Transportation Code authorizing prohibition of motor vehicles owned by "habitual violators" from operation on NTTA toll projects

Tom Bamonte, General Counsel, presented information on an Order pursuant to Section 372.110(a) of Transportation Code authorizing prohibition of motor vehicles owned by "habitual violators" from operation on NTTA toll projects. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the Order and to forward for Board action at the October 16, 2013 Board Meeting.

6. Contract with Graybar Electric Company, Inc., for the purchase of Hoffman cabinets for CTP at a cost of \$284,070.04

Dave Pounds, Director of Information Technology, presented information on a contract with Graybar Electric Company, Inc., for the purchase of Hoffman cabinets for CTP at a cost of \$284,070.04. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the contract and to forward for Board action at the October 16, 2013 Board Meeting.

7. Contract with Netsync Network Solutions, Inc., for the procurement of Cisco network equipment for CTP at a cost of \$657,973.90

Dave Pounds, Director of Information Technology, presented information on a contract with Netsync Network Solutions, Inc., for the procurement of Cisco network equipment for CTP at a cost of \$657,973.90. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the contract and to forward for Board action at the October 16, 2013 Board Meeting.

8. Annual General Engineering Consultant Inspection Report

Keith Jackson, General Engineering Consultant, presented information on the annual General Engineering Consultant Inspection Report.

9. Amendment No. 3 to the Interlocal Agreement (ILA) between NTTA, City of Fort Worth and TxDOT on Chisholm Trail Parkway (CTP), which includes capital improvements to be constructed by NTTA and funded by City of Fort Worth for an estimated amount of \$5,096,546.00

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented information on an amendment No. 3 to the Interlocal Agreement (ILA) between NTTA, City of Fort Worth and TxDOT on Chisholm Trail Parkway (CTP), which includes capital improvements to be constructed by NTTA and funded by City of Fort Worth for an estimated amount of \$5,096,546.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the amendment and to forward for Board action at the October 16, 2013 Board Meeting.

10. ILA between NTTA and Fort Bend Grand Parkway Toll Road Authority (FBGPTRA) providing for reimbursement to NTTA of \$131,790.00 for integration of FBGPTRA into the statewide interoperability hub and related testing

James Hofmann, Assistant Executive Director of Operations, presented this item at the Legal Services Committee. The item was not presented again.

11. ILA between NTTA and Oklahoma Turnpike Authority for peer-to-peer toll-collection interoperability

James Hofmann, Assistant Executive Director of Operations, presented this item at the Legal Services Committee. The item was not presented again.

12. Summary of Monthly Project Delivery Report relating to contracts, expenditures, budgets and status of the following NTTA turnpike projects

No updates presented.

13. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code

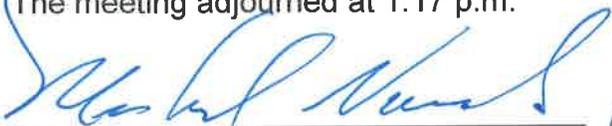
There were no items for Executive Session.

14. Discussion of possible future agenda items

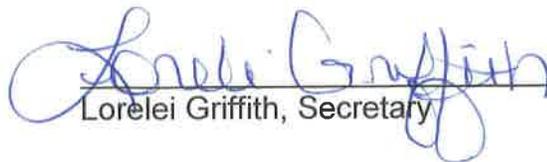
There were no items brought forward.

15. Adjournment

The meeting adjourned at 1:17 p.m.



Michael Nowels, Committee Chairman
Customer Service, Projects & Operations
Committee



Lorelei Griffith, Secretary