

NORTH TEXAS TOLLWAY AUTHORITY  
Customer Service, Projects and Operations Committee Meeting Minutes  
September 5, 2013

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Customer Service, Projects and Operations Committee meeting held at the North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on September 5, 2013 at 10:30 a.m.

**CALL TO ORDER**

Committee Chairman Nowels called the meeting to order at 10:56 a.m.

**1. ESTABLISHMENT OF QUORUM**

Committee Chairman Nowels established a quorum by calling the roll. The following committee members were in attendance:

Michael Nowels	Committee Chairman
Matrice Ellis-Kirk	Member
Mojoy Haddad	Member
Jane Willard	Member

Chairman Barr, Vice Chairman Moore and Directors Elliott and Kloepper were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, CEO/Executive Director; Tom Bamonte, General Counsel; Lorelei Griffith, Secretary; Karen Madison Ponds, Assistant Secretary; Janice Davis, Assistant Executive Director of Strategic & Innovative Solutions/Treasurer; Dana Gibson-Boone, Director of Cash and Debt Management/Assistant Treasurer; Elizabeth Mow, Assistant Executive Director of Infrastructure; James Hofmann, Assistant Executive Director of Operations; Horatio Porter, CFO; Ray Zies, Controller; Magdalena Kovats, Director of Internal Audit; Kim Tolbert, Chief Strategic Officer; Eric Hemphill, Director of Maintenance; John Bannerman, Interim Director of Customer Service; Anthony Coleman, Director of Business Diversity; Kim Jackson, Director of Public Affairs; Felix Alvarez, Director of Procurement Services; Dave Pounds, Director of Information Technology; Marty Lege, Director of System and Incident Management; Carrie Rogers, Director of Government Affairs; and Kiven Williams, Interim Director of Human Resources.

Also present at the meeting representing the Authority were Frank Stevenson, Locke Lord LLC, Board Counsel; Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Keith Jackson, Atkins North America, Inc., General Engineering Consultant to the Authority; Stephanie Halliday, HNTB, Project Management Consultant to the Authority; Michael Copeland, CDM Smith Associates, Traffic & Revenue

Consultant to the Authority; Bill Mahomes, Mahomes Bolden, PC, Bond Counsel to the Authority and Sam Bohluli, C&M Associates, Inc., Traffic & Revenue Consultant to the Authority

2. Public Comments

There were no comments.

3. Approval of the minutes from the August 1, 2013 Customer Service, Projects and Operations Committee meeting

Director Ellis-Kirk made a motion to approve the minutes of the August 1, 2013 Customer Service, Projects and Operations Committee meeting. Director Haddad seconded the motion and it was approved unanimously. (Resolution No. 13-110)

4. One-year extension of collection services contract with Southwest Credit Systems in an amount not to exceed \$1,050,000.00

John Bannerman, Interim Director of Customer Service, presented information on a One-year extension of collection services contract with Southwest Credit Systems in an amount not to exceed \$1,050,000.00 The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the one-year extension and to forward for Board action at the September 18, 2013 Board Meeting.

5. Contract with Roy Jorgensen Associates, Inc., for Dallas North Tollway (DNT) concrete pavement repairs from Galleria Drive to Frankford Road in an amount not to exceed \$589,298.59

Eric Hemphill, Director of Maintenance, presented information on a contract with Roy Jorgensen Associates, Inc., for Dallas North Tollway (DNT) concrete pavement repairs from Galleria Drive to Frankford Road in an amount not to exceed \$589,298.59. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the contract and to forward for Board action at the September 18, 2013 Board Meeting.

6. Results and recommendation of the speed study for the President George Bush Turnpike (PGBT) Western Extension

Eric Hemphill, Director of Maintenance, presented information on the results and recommendation of the speed study for the President George Bush Turnpike (PGBT) Western Extension.

7. Change Order No. 2 to the contract with Gibson and Associates, Inc., for additional material for bridge deck repairs along the southbound direct connector from the DNT to I-35E in an amount not to exceed \$72,705.00

Eric Hemphill, Director of Maintenance, presented information on change order No. 2 to the contract with Gibson and Associates, Inc., for additional material for bridge deck repairs along the southbound direct connector from the DNT to I-35E in an amount not to exceed \$72,705.00. The Customer Service, Projects, and Operations Committee

supported the staff recommendation to approve change order No. 2 and to forward for Board action at the September 18, 2013 Board Meeting.

8. Supplemental Agreement with Halff Associates, Inc., for environmental documentation (Final Environmental Impact Statement) for Trinity Parkway Project in an amount not to exceed \$725,745.00

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented information on a supplemental agreement with Halff Associates, Inc., for environmental documentation (Final Environmental Impact Statement) for Trinity Parkway Project in an amount not to exceed \$725,745.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the supplemental agreement and to forward for Board action at the September 18, 2013 Board Meeting.

9. Supplemental Agreement with Michael Baker Jr. Inc., for design services for Trinity Parkway Project Section 5 (S.M. Wright Phase 1) in an amount not to exceed \$1,307,443.37

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented information on a supplemental agreement with Michael Baker Jr. Inc., for design services for Trinity Parkway Project Section 5 (S.M. Wright Phase 1) in an amount not to exceed \$1,307,443.37. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the supplemental agreement and to forward for Board action at the September 18, 2013 Board Meeting.

10. Amendment to the Advance Funding Agreement with TxDOT for additional funding for the Trinity Parkway Project development work

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented information on an amendment to the Advance Funding Agreement with TxDOT for additional funding for the Trinity Parkway Project development work. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the amendment and to forward for Board action at the September 18, 2013 Board Meeting.

11. Contract with Technogent, Inc., for the procurement of EMC<sup>2</sup> Corporation enterprise storage equipment in an amount of \$518,151.00

Dave Pounds, Director of Information Technology, presented information on a contract with Technogent, Inc., for the procurement of EMC<sup>2</sup> Corporation enterprise storage equipment in an amount of \$518,151.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the contract and to forward for Board action at the September 18, 2013 Board Meeting.

12. Contract with Summus Industries, Inc., for the procurement of Dell Inc. servers in an amount not to exceed \$1,565,000.00

Dave Pounds, Director of Information Technology, presented information on a contract with Summus Industries, Inc., for the procurement of Dell Inc. servers in an amount not to exceed \$1,565,000.00. The Customer Service, Projects, and Operations Committee

supported the staff recommendation to approve the contract and to forward for Board action at the September 18, 2013 Board Meeting.

13. Approval of a two-year contract with the Texas Department of Public Safety for the provision of police services in an amount not to exceed \$13,369,392.00

Marty Lege, Director of System and Incident Management, presented information for the approval of a two-year contract with the Texas Department of Public Safety, for the provision of police services in an amount not to exceed \$13,369,392.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the two-year contract and to forward for Board action at the September 18, 2013 Board Meeting.

14. Approval of Work Authorizations No. 1 and No. 2 with Electronic Transaction Consultants Corporation (ETCC) for development of toll-collection software under the existing "Value-Added Reseller" services agreement and the existing "Final Scope Document," as amended (the ETCC Work Authorizations)

No briefing or action was taken on this item.

15. Summary of Monthly Project Delivery Report relating to contracts, expenditures, budgets and status of the following NTTA turnpike projects

No updates presented.

16. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code

- A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters regarding:

1. the ETCC Work Authorizations

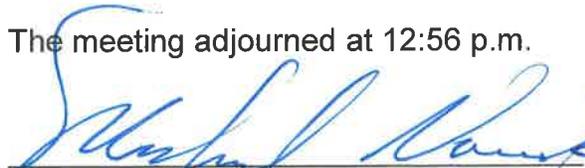
Committee Chairman Nowels called the Committee into Executive Session at 11:36 a.m. and reconvened the meeting into open session at 12:54 p.m.

17. Discussion of possible future agenda items

There were no items brought forward.

18. Adjournment

The meeting adjourned at 12:56 p.m.

  
Michael Nowels, Committee Chairman  
Customer Service, Projects & Operations  
Committee

  
Lorelei Griffith, Secretary