

NORTH TEXAS TOLLWAY AUTHORITY
Customer Service, Projects, and Operations Committee Meeting Minutes
November 3, 2016

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Customer Service, Projects, and Operations Committee ("Committee") meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on November 3, 2016 at 10:00 a.m.

CALL TO ORDER

Committee Chairman Nowels called the meeting to order at 10:06 a.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Nowels established a quorum by calling the roll. The following committee members were in attendance:

Michael Nowels	Committee Chairman
Jane Willard	Member
Mojoy Haddad	Member
George (Tex) Quesada	Member

Vice Chairman William (Bill) Moore, Director William (Bill) Elliott, and Director Carl Sherman were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison Ponds, Assistant Secretary; Horatio Porter CFO/Treasurer; Dana Gibson Boone, Director of Cash and Debt Management/Assistant Treasurer; Dena DeNooyer Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; James Hofmann, Assistant Executive Director of Operations; Magdalena Brady, Director of Internal Audit; Kim Jackson, Senior Director of Public Affairs; Angela Hough, Assistant General Counsel; John Bannerman, Director of Customer Care; Eric Hemphill, Director of System Incident Management; Mark Pavageau, Director of Maintenance; Anthony Coleman, Director of Business Diversity; Carrie Rogers, Director of Government Affairs; Arturo Ballesteros, Director of Legislative Affairs; Brian Reich, Controller; Craig Lockett, Director of Human Resources; Robert Hurmence, Director of Financial Planning and Analysis; Gio Rodriguez, Director of Contact Center and Collections; David Evans, Senior Director of Procurement Services and Business Diversity; and Sabu Stephens, Director of Information Technology.

Also present at the meeting representing the Authority were Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Keith Jackson, Atkins North America, Inc., General Engineering Consultant to the Authority; Stephanie Halliday, HNTB, Project Management Consultant to the Authority; Michael Copeland, CDM Smith

Associates, Traffic & Revenue Consultant to the Authority; Bill Mahomes, Mahomes Bolden, PC, Bond Counsel to the Authority; and Sam Bohluli, C&M Associates, Inc., Traffic & Revenue Consultant to the Authority.

2. Public comments not related to specific agenda items

There were no comments.

3. Comments and announcements from the Chairman and Board Members

There were no comments.

4. Approval of the minutes from the October 6, 2016 Customer Service, Projects, and Operations Committee meeting

Director Quesada made a motion to approve the minutes of the October 6, 2016 Customer Service, Projects, and Operations Committee meeting. Director Willard seconded the motion, and it was approved unanimously. (Resolution No. 16-128)

5. Request to advertise the following:

- A. Design engineering services for President George Bush Turnpike fourth lane widening project from IH 35E to Belt Line Road in Irving

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the request to advertise.

Director Haddad made a motion for Committee approval of the request to advertise. Director Willard seconded the motion. The Committee approved the motion unanimously.

6. Contract award for the following:

- A. Austin Bridge & Road, LP for construction of the Dallas North Tollway roadway improvements from Harvest Hill Road to IH 35E, in an amount not to exceed \$20,660,975.86
- B. SAM-Construction Services, Inc. for construction management services for the Dallas North Tollway roadway improvements from Harvest Hill Road to IH 35E, in an amount not to exceed \$995,141.00
- C. Gibson and Associates, Inc. for construction of site improvements to support the Safety Operation Center services at President George Bush Turnpike Mainlane Plaza 7 at Coit Road, in an amount not to exceed \$630,422.41

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the contract awards for 6(A) and 6(B).

Director Willard made a motion for Committee approval of the contracts for Austin Bridge & Road, LP for construction of the Dallas North Tollway roadway improvements from Harvest Hill Road to IH 35E, in an amount not to exceed \$20,660,975.86 and

SAM-Construction Services, Inc. for construction management services for the Dallas North Tollway roadway improvements from Harvest Hill Road to IH 35E, in an amount not to exceed \$995,141.00. Director Haddad seconded the motion. The Committee approved the motion unanimously.

Eric Hemphill, Director of System Incident Management, presented staff's recommendation that the Board approve the contract award for 6(C).

Director Willard made a motion for Committee approval of the contract for Gibson and Associates, Inc. for construction of site improvements to support the Safety Operation Center services at President George Bush Turnpike Mainlane Plaza 7 at Coit Road, in an amount not to exceed \$630,422.41. Director Haddad seconded the motion. The Committee approved the motion unanimously.

7. Amended interlocal agreements with Denton, Tarrant, Grayson, Johnson, and Rockwall counties for \$5.24 per vehicle registration block by the Texas Department of Motor Vehicles

Gio Rodriguez, Director of Contact Center and Collections, presented staff's recommendation that the Board approve the amended interlocal agreements.

Director Haddad made a motion for Committee approval of the amended interlocal agreements with Denton, Tarrant, Grayson, Johnson, and Rockwall counties for \$5.24 per vehicle registration block by the Texas Department of Motor Vehicles. Director Quesada seconded the motion. The Committee approved the motion unanimously.

8. Interlocal agreement with the City of Fort Worth regarding use of storage area under Chisolm Trail Parkway

Mark Pavageau, Director of Maintenance, presented staff's recommendation that the Board approve an interlocal agreement with the City of Fort Worth regarding use of storage area under Chisolm Trail Parkway.

Director Haddad made a motion for Committee approval of the interlocal agreement, Director Quesada seconded the motion. The Committee approved the motion unanimously.

9. Dallas North Tollway extension, Phase 4B frontage road project:
 - A. First amendment to Interlocal Agreement between NTTA and Denton County
 - B. First amendment to Interlocal Agreement between NTTA, Collin County, and City of Celina
 - C. Supplemental agreement with Burns and McDonnell Engineering for additional design services in an amount not to exceed \$570,082.00

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the first amendment to interlocal agreement between NTTA and Denton County, first amendment to interlocal agreement between NTTA, Collin County, and City of Celina and, a supplemental agreement with Burns and

McDonnell Engineering for additional design services in an amount not to exceed \$570,082.00.

Director Willard made a motion for Committee approval of the Dallas North Tollway extension, Phase 4B frontage road items. Director Haddad seconded the motion. The Committee approved the motion unanimously.

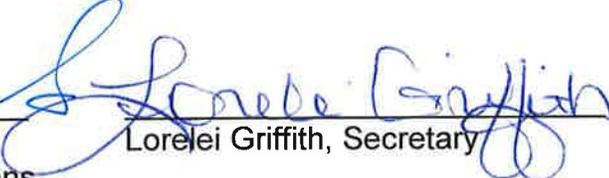
10. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:

There was no executive session held.

11. Adjourn

The meeting adjourned at 10:54 a.m.


Michael Nowels, Committee Chairman
Customer Service, Projects & Operations
Committee


Lorelei Griffith, Secretary