

NORTH TEXAS TOLLWAY AUTHORITY  
Minutes of the Board of Directors Meeting  
June 15, 2016

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on June 15, 2016.

**CALL TO ORDER**

Chairman Barr called the meeting to order at 10:05 a.m.

1. Establishment of Quorum

Chairman Barr established a quorum by calling the roll.

The following Board members were present in the meeting:

Kenneth Barr	Chairman
William Moore	Vice Chairman
Jane Willard	Director
Michael Nowels	Director
Mojoy Haddad	Director
Bill Elliott	Director
John Mahalik	Director
George (Tex) Quesada	Director

NTTA employees attending the meeting were: Gerry Carrigan, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter CFO/Treasurer; Dana Gibson Boone, Director of Cash and Debt Management/Assistant Treasurer; Dena DeNooyer Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; James Hofmann, Assistant Executive Director of Operations; Magdalena Brady, Director of Internal Audit; Kim Jackson, Senior Director of Public Affairs; Brian Reich, Controller; Carrie Rogers, Director of Government Affairs; Arturo Ballesteros, Director of Legislative Affairs; Anthony Coleman, Director of Business Diversity; Mark Pavageau, Director of Maintenance; John Bannerman, Director of Customer Service; Eric Hemphill, Director of System Incident Management; Kim Tolbert, Director of Strategy and Innovations; Sabu Stephen, Director of Information Technology; Angela Hough, Assistant General Counsel; Craig Lockett, Director of Human Resources; and Rob Hurmence, Director of Finance Planning and Analysis.

Also present and representing NTTA were: Keith Jackson, Atkins, Inc., General Engineering Consultant; Stephanie Halliday, HNTB Corporation, Project Management Consultant; Greg Schaecher, McCall Parkhurst & Horton, and Steve Bolden, Mahomes Bolden, PC, Bond Counsel; Michael Copeland, CDM Smith Associates, Traffic & Revenue Consultant; and Sam Bahluli, C&M Associates, Inc., Traffic & Revenue Consultant.

2. General public comments not related to specific agenda items

No comments were made under this item.

3. Comments and announcements from the Chairman and Board Members

A. Four million TollTags

Director Mahalik reported that NTTA reached a monumental milestone, issuing its four millionth TollTag.

4. Committee Chair reports

- A. Customer Service, Projects, and Operations
- B. Finance and Audit
- C. Regional Transportation Council

5. Approval of the minutes from the May 18, 2016 regular board meeting

Director Willard made a motion to approve the minutes of the meeting held on May 18, 2016. Director Mahalik seconded the motion, and it was approved unanimously. (Resolution No. 16-69)

**ITEMS RECOMMENDED FOR APPROVAL BY THE CUSTOMER SERVICE, PROJECTS, AND OPERATIONS COMMITTEE**

6. Request to advertise the following:

- A. Construction for Dallas North Tollway roadway improvements from Harvest Hill Road to IH 35E
- B. Construction management services for Dallas North Tollway roadway improvements from Harvest Hill Road to IH 35E

7. Contract award for the following:

- A. A three-year contract with Unicare Building Maintenance, Inc. for Gleneagles Janitorial Services, in an amount not to exceed \$630,777.96

Chairman Barr entertained a motion to approve items 6 and 7. Director Nowels made a motion to approve the items, and Director Haddad seconded the motion. The motion was approved unanimously. (Resolution Nos. 16-70 and 16-71)

## **ITEMS RECOMMENDED FOR APPROVAL BY THE FINANCE AND AUDIT COMMITTEE**

### **8. FY2017 Special Projects System Budget**

Chairman Barr entertained a motion to approve item 8. Vice Chairman Moore made a motion to approve the item, and Director Willard seconded the motion. The motion was approved unanimously. (Resolution Nos. 16-72)

## **BRIEFINGS AND REPORTS**

### **9. Briefing on and acknowledgement of receipt of the System FY2015 audited financial statements and reports**

Michelle Buss, Senior Manager, Crowe Horwath, briefed the Board on the System FY2015 audited financial statements and reports which were issued with an unmodified opinion (i.e., a clean opinion).

### **10. 2015 Business Diversity attainment report**

Anthony Coleman, Director of Business Diversity, briefed the Board on the 2015 Business Diversity attainment report, announcing that for the second consecutive year, NTTA's diversity attainment numbers have exceeded 30 percent.

Mr. John Martinez, Chairman of the Business Diversity Advisory Council, introduced other members of the Advisory Council in attendance and stated that NTTA's diversity programs were doing a great job in assisting the vendor community with opportunities.

### **11. Consolidated Monthly Performance Report**

Horatio Porter, Elizabeth Mow, and James Hofmann briefed the Board on the Consolidated Monthly Performance Report.

### **12. Executive Director Report**

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in May 2016

### **13. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:**

There was no executive session held.

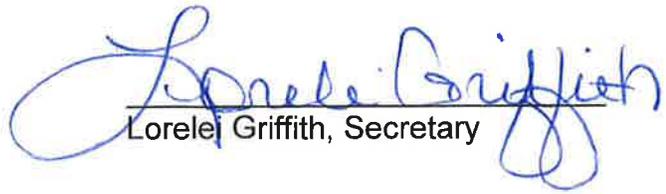
### **14. Adjournment**

The meeting was adjourned at 11:01 a.m.



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Kenneth Barr, Chairman



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Lorelei Griffith, Secretary