

NORTH TEXAS TOLLWAY AUTHORITY
Customer Service, Projects and Operations Committee Meeting Minutes
April 7, 2016

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Customer Service, Projects and Operations Committee ("Committee") meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on April 7, 2016 at 10:00 a.m.

CALL TO ORDER

Committee Chairman Nowels called the meeting to order at 10:04 a.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Nowels established a quorum by calling the roll. The following committee members were in attendance:

Michael Nowels	Committee Chairman
Mojoy Haddad	Member
Matrice Ellis-Kirk	Member
George (Tex) Quesada	Member

Chairman Kenneth Barr, Vice Chairman William Moore, Director William Elliott, and Director John Mahalik were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison Ponds, Assistant Secretary; Horatio Porter CFO/Treasurer; Dana Gibson Boone, Director of Cash and Debt Management/Assistant Treasurer; Dena DeNooyer Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; James Hofmann, Assistant Executive Director of Operations; Magdalena Brady, Director of Internal Audit; Kim Jackson, Sr. Director of Public Affairs; John Bannerman, Director of Customer Service; Angela Hough, Assistant General Counsel; Craig Lockett, Director of Human Resources; Anthony Coleman, Director of Business Diversity; Carrie Rogers, Director of Government Affairs; Arturo Ballesteros, Director of Legislative Affairs; Brian Reich, Controller; Armando Garza, Interim Director of Financial Planning and Analysis; Gio Rodriguez, Director of Collections and Toll Enforcement; David Evens, Sr. Director of Procurement Services and Business Diversity; and Sabu Stephens, Director of Information Technology.

Also present at the meeting representing the Authority were Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Keith Jackson, Atkins North America, Inc., General Engineering Consultant to the Authority; Stephanie Halliday, HNTB, Project Management Consultant to the Authority; Michael Copeland, CDM Smith Associates, Traffic & Revenue Consultant to the Authority; Bill Mahomes, Mahomes

Bolden, PC, Bond Counsel to the Authority; and Sam Bohluli, C&M Associates, Inc., Traffic & Revenue Consultant to the Authority.

2. Public comments not related to specific agenda items

There were no comments.

3. Comments and announcements from the Chairman and Board Members

There were no comments.

4. Approval of the minutes from the March 3, 2016 Customer Service, Projects and Operations Committee meeting

Director Quesada made a motion to approve the minutes of the March 3, 2016 Customer Service, Projects and Operations Committee meeting. Director Haddad seconded the motion, and it was approved unanimously. (Resolution No. 16-43)

5. Request to advertise the following:

- A. Environmental engineering services on the President George Bush Turnpike Western Extension third lane widening project from IH 20 to IH 30

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve this request to advertise.

Director Ellis-Kirk made a motion for Committee approval to advertise for environmental engineering services on the President George Bush Turnpike Western Extension third lane widening project from IH 20 to IH 30. Director Quesada seconded the motion. The Committee approved the motion unanimously.

6. Vendor selection for the following:

- A. Marketing, advertising and creative design services

Kim Jackson, Sr. Director of Public Affairs, presented staff's recommendation that the Board approve this vendor selection.

Director Haddad made a motion for Committee approval of the vendor selection for marketing, advertising, and creative design services. Director Ellis-Kirk seconded the motion. The Committee approved the motion unanimously.

7. Contract award for the following:

- A. Contract with Total Highway Maintenance, LLC for pavement restriping on Sam Rayburn Tollway from Ohio Drive to SH 5, in an amount not to exceed \$1,987,058.03
- B. Contract with Austin Bridge and Road for President George Bush Turnpike pavement overlay and restriping from Old Denton Road to IH 635, in an amount not to exceed \$2,089,592.97
- C. Contract with HNTB Corporation and work authorization 1 for Program Management Consulting services, in an amount not to exceed \$3,168,130.00

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve these contract awards.

Director Haddad made a motion for Committee approval of a contract with Total Highway Maintenance, LLC for pavement restriping on Sam Rayburn Tollway from Ohio Drive to SH 5, in an amount not to exceed \$1,987,058.03 and a contract with Austin Bridge and Road for President George Bush Turnpike pavement overlay and restriping from Old Denton Road to IH 635, in an amount not to exceed \$2,089,592.97. Director Quesada seconded the motion. The Committee approved the motion unanimously.

Director Ellis-Kirk made a motion for Committee approval of a contract with HNTB Corporation and work authorization 1 for Program Management Consulting services, in an amount not to exceed \$3,168,130.00. Director Quesada seconded the motion. The Committee approved the motion unanimously.

8. Change order with Atmos Energy Corporation for utility relocation services on the Dallas North Tollway, in an amount not to exceed \$221,430.54

Director Quesada made a motion for Committee approval of a change order with Atmos Energy Corporation for utility relocation services on the Dallas North Tollway, in an amount not to exceed \$221,430.54. Director Ellis-Kirk seconded the motion. The Committee approved the motion unanimously.

9. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:

There was no executive session held.

10. Adjournment

The meeting adjourned at 10:32 a.m.


Michael Nowels, Committee Chairman
Customer Service, Projects & Operations
Committee


Lorelei Griffith, Secretary