

NORTH TEXAS TOLLWAY AUTHORITY
Customer Service, Projects and Operations Committee Meeting Minutes
March 3, 2016

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Customer Service, Projects and Operations Committee ("Committee") meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on March 3, 2016 at 10:00 a.m.

CALL TO ORDER

Committee Chairman Haddad called the meeting to order at 10:01 a.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Haddad established a quorum by calling the roll. The following committee members were in attendance:

*Mojoy Haddad	Committee Chairman
Jane Willard	Member
Matrice Ellis-Kirk	Member
George (Tex) Quesada	Member

Chairman Kenneth Barr, Director William Elliott and Director John Mahalik were also in attendance.

*Acting Committee Chair in the absence of Committee Chairman Nowels

NTTA employees attending the Committee meeting were: Gerry Carrigan, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison Ponds, Assistant Secretary; Horatio Porter CFO/Treasurer; Dana Gibson Boone, Director of Cash and Debt Management/Assistant Treasurer; Dena DeNooyer Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; James Hofmann, Assistant Executive Director of Operations; Magdalena Brady, Director of Internal Audit; Kim Jackson, Sr. Director of Public Affairs; Eric Hemphill, Director of System Incident Management; John Bannerman, Director of Customer Service; Angela Hough, Assistant General Counsel; Craig Lockett, Director of Human Resources; Anthony Coleman, Director of Business Diversity; Carrie Rogers, Director of Government Affairs; Arturo Ballesteros, Director of Legislative Affairs; Brian Reich, Controller; Armando Garza, Interim Director of Financial Planning and Analysis; Gio Rodriguez, Director of Collections and Toll Enforcement; Mark Pavageau, Director of Maintenance.

Also present at the meeting representing the Authority were Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Keith Jackson, Atkins North America, Inc., General Engineering Consultant to the Authority; Stephanie Halliday, HNTB, Project Management Consultant to the Authority; Michael Copeland, CDM Smith Associates, Traffic & Revenue Consultant to the Authority; Bill Mahomes, Mahomes

Bolden, PC, Bond Counsel to the Authority and Sam Bohluli, C&M Associates, Inc., Traffic & Revenue Consultant to the Authority.

2. Public Comments

There were no comments.

3. Comments and announcements from the Chairman and Board Members

There were no comments.

4. Approval of the minutes from the December 3, 2015 Customer Service, Projects and Operations Committee meeting

Director Quesada made a motion to approve the minutes of the December 3, 2015 Customer Service, Projects and Operations Committee meeting. Director Willard seconded the motion, and it was approved unanimously. (Resolution No. 16-28)

5. Request to advertise the following:

- A. 2016 Fleet Vehicle purchase
- B. Construction of Dallas North Tollway Toll Gantries at Panther Creek Parkway
- C. Department of Public Safety radio system upgrade and annual maintenance

Mark Pavageau, Director of Maintenance; Elizabeth Mow, Assistant Executive Director of Infrastructure; and Eric Hemphill, Director of System Incident Management, presented staff's recommendation that the Board approve these requests to advertise.

Director Ellis-Kirk made a motion for the Committee approval to advertise for 2016 Fleet Vehicle purchase. Director Willard seconded the motion. The Committee approved the motion unanimously.

Director Ellis-Kirk made a motion for the Committee approval to advertise for Construction of Dallas North Tollway Toll Gantries at Panther Creek Parkway. Director Willard seconded the motion. The Committee approved the motion unanimously.

Director Willard made a motion for the Committee approval to advertise for Department of Public Safety radio system upgrade and annual maintenance. Director Ellis-Kirk seconded the motion. The Committee approved the motion unanimously.

6. Contract award for the following:

- A. Stripe-A-Zone, Inc. for President George Bush Turnpike Western Extension mainlane and frontage road pavement restriping from Egyptian Way to IH 20, in an amount not to exceed \$666,999.03
- B. CEC Facilities Group LLC for Gleneagles 5910 backup power improvements, in an amount not to exceed \$577,572.00

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve these two contract awards.

Director Willard made a motion for Committee approval of a contract with Stripe-A-Zone, Inc. for President George Bush Turnpike Western Extension mainlane and frontage road pavement restriping from Egyptian Way to IH 20, in an amount not to exceed \$666,999.03. Director Ellis-Kirk seconded the motion. The Committee approved the motion unanimously.

Director Quesada made a motion for Committee approval of a contract with CEC Facilities Group LLC for Gleneagles 5910 backup power improvements, in an amount not to exceed \$577,572.00. Director Willard seconded the motion. The Committee approved the motion unanimously.

7. Interlocal Agreement:

- A. Three-year Interlocal Cooperation Contract with the Texas A&M Transportation Institute, in an amount not to exceed \$450,000.00

Director Quesada made a motion for Committee approval of a three-year Interlocal Cooperation contract with the Texas A&M Transportation Institute, in an amount not to exceed \$450,000.00. Director Ellis-Kirk seconded the motion. The Committee approved the motion unanimously.

8. Proposed change in customer service hours of operation

James Hofmann, Assistant Executive Director of Operations, presented the proposed change in customer service hours of operation.

This was a briefing item only, no action required.

9. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:

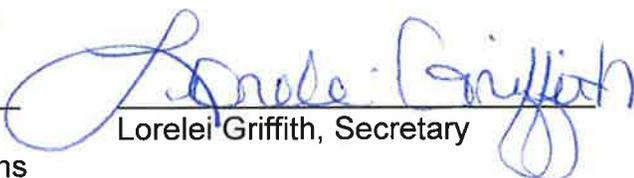
There was no executive session held.

10. Adjournment

The meeting adjourned at 10:39 a.m.



Moji Haddad, Committee Chairman
Customer Service, Projects & Operations
Committee



Lorelei Griffith, Secretary