

NORTH TEXAS TOLLWAY AUTHORITY
Customer Service, Projects and Operations Committee Meeting Minutes
December 3, 2015

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Customer Service, Projects and Operations Committee ("Committee") meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on December 3, 2015 at 10:00 a.m.

CALL TO ORDER

Committee Chairman Nowels called the meeting to order at 10:03 a.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Nowels established a quorum by calling the roll. The following committee members were in attendance:

Michael Nowels	Committee Chairman
Jane Willard	Member
Matrice Ellis-Kirk	Member
Mojoy Haddad	Member

Chairman Kenneth Barr, Vice Chairman William Moore, Director William Elliott and Director John Mahalik were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison Ponds, Assistant Secretary; Dena DeNooyer Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; James Hofmann, Assistant Executive Director of Operations; Tom Bamonte, Assistant Executive Director of Strategy and Innovations; Magdalena Brady, Director of Internal Audit; Kim Jackson, Sr. Director of Public Affairs; Eric Hemphill, Director of System Incident Management; John Bannerman, Director of Customer Service; Claire Swann, Assistant General Counsel; Craig Lockett, Director of Human Resources; Anthony Coleman, Director of Business Diversity; Carrie Rogers, Director of Government Affairs; Brian Reich, Controller; Armando Garza, Interim Director of Financial Planning and Analysis; Gio Rodriguez, Director of Collections and Toll Enforcement; Sabu Stephen, Director of Information Technology; Kim Tolbert, Director of Strategy and Innovation; Clint Purtell, Sr. Director of Procurement; Mark Pavageau, Director of Maintenance.

Also present at the meeting representing the Authority were Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Keith Jackson, Atkins North America, Inc., General Engineering Consultant to the Authority; Stephanie Halliday, HNTB, Project Management Consultant to the Authority; Michael Copeland, CDM Smith Associates, Traffic & Revenue Consultant to the Authority; Bill Mahomes, Mahomes

Bolden, PC, Bond Counsel to the Authority and Sam Bohluli, C&M Associates, Inc., Traffic & Revenue Consultant to the Authority.

2. Public Comments

There were no comments.

3. Comments and announcements from the Chairman and Members of the NTTA Board of Directors (the "Board").

There were no comments.

4. Approval of the minutes from the November 5, 2015 Customer Service, Projects and Operations Committee meeting

Director Haddad made a motion to approve the minutes of the November 5, 2015 Customer Service, Projects and Operations Committee meeting. Director Willard seconded the motion, and it was approved unanimously. (Resolution No. 15-114)

5. Request to advertise the following:

- A. Gleneagles 5910 backup power improvements
- B. General Engineering Consulting (GEC) services and contract extension
- C. Two-way radio equipment and air lease

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve these requests to advertise.

Director Ellis-Kirk made a motion for the Committee approval to advertise for Gleneagles 5910 backup power improvements, General Engineering Consulting (GEC) services and contract extension and Two-way radio equipment and air lease. Director Haddad seconded the motion. The Committee approved the motion unanimously.

6. Vendor selection for the following:

- A. Environmental engineering services for PGBT widening from IH 35E to south of Beltline Road

Clint Purtell, Senior Director of Procurement and Business Diversity, presented staff's recommendation that the Board approve this vendor selection.

Director Willard made a motion for Committee approval of the staff's recommendations for vendor selection Environmental engineering services for PGBT widening from IH 35E to south of Beltline Road. Director Ellis-Kirk seconded the motion. The Committee approved the motion unanimously.

7. Contract award for the following:

- A. A three-year contract with Questmark Information Management, Inc. for invoice printing and distribution services, in an amount not to exceed \$7,435,000.00

Clint Purtell, Senior Director of Procurement and Business Diversity, presented staff's recommendation that the Board approve this item.

Director Willard made a motion for Committee approval of a three-year contract with Questmark Information Management, Inc. for invoice printing and distribution services, in an amount not to exceed \$7,435,000.00. Director Ellis-Kirk seconded the motion. The Committee approved the motion unanimously.

8. 2016 annual work authorization with:

- A. VRX, Inc., for Maintenance Management Consultant services, in an amount not to exceed \$3,981,000.00

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve this item.

Director Ellis-Kirk made a motion for Committee approval of a work authorization with VRX, Inc., for Maintenance Management Consultant services, in an amount not to exceed \$3,981,000.00. Director Willard seconded the motion. The Committee approved the motion unanimously.

9. Interlocal Agreement with Collin County and the City of Celina for DNT 4A Extension

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve this item.

Director Haddad made a motion for Committee approval of an Interlocal Agreement with Collin County and the City of Celina for DNT 4A Extension. Director Willard seconded the motion. The Committee approved the motion unanimously.

10. Purchase of sticker TollTags for FY 2016, in the amount of \$10,094,732.00

John Bannerman, Director of Customer Service, presented staff's recommendation that the Board approve this item.

Director Willard made a motion for Committee approval of Purchase of sticker TollTags for FY 2016, in the amount of \$10,094,732.00. Director Ellis-Kirk seconded the motion. The Committee approved the motion unanimously.

11. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:

- A. Section 551.076, to deliberate regarding security devices and Section 551.071, to receive advice from legal counsel about pending or

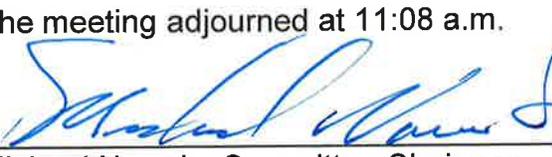
contemplated litigation and/or settlement offers or other legal matters regarding:

1. IT Business Continuity

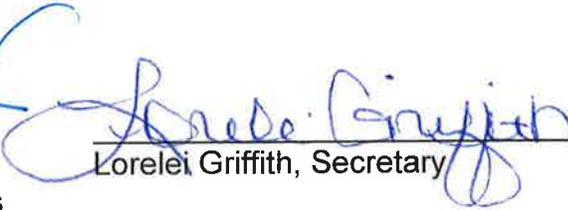
Committee Chairman Nowels called the Committee into Executive Session at 10:34 a.m. and reconvened the meeting into open session at 11:06 a.m. No final action, decision or vote with regard to any matter was taken during the Executive Session.

12. Adjournment

The meeting adjourned at 11:08 a.m.



Michael Nowels, Committee Chairman
Customer Service, Projects & Operations
Committee



Lorelei Griffith, Secretary