

NORTH TEXAS TOLLWAY AUTHORITY  
Customer Service, Projects and Operations Committee Meeting Minutes  
November 5, 2015

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Customer Service, Projects and Operations Committee ("Committee") meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on November 5, 2015 at 10:00 a.m.

**CALL TO ORDER**

Committee Chairman Haddad called the meeting to order at 10:03 a.m.

**1. ESTABLISHMENT OF QUORUM**

Committee Chairman Haddad established a quorum by calling the roll. The following committee members were in attendance:

Mojoy Haddad	Committee Chairman
Jane Willard	Member
George (Tex) Quesada	Member
Matrice Ellis-Kirk	Member
*Michael Nowels	Member

Chairman Kenneth Barr, Vice Chairman William Moore, Director William Elliott and Director John Mahalik were also in attendance.

\*Director Michael Nowels attended the meeting via telephone.

NTTA employees attending the Committee meeting were: Gerry Carrigan, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison Ponds, Assistant Secretary; Horatio Porter CFO/Treasurer; Dana Gibson-Boone, Director of Cash and Debt Management/Assistant Treasurer; Dena DeNooyer Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; James Hofmann, Assistant Executive Director of Operations; Tom Bamonte, Assistant Executive Director of Strategy and Innovations; Magdalena Brady, Director of Internal Audit; Eric Hemphill, Director of System Incident Management; John Bannerman, Director of Customer Service; Claire Swann, Assistant General Counsel; Craig Lockett, Director of Human Resources; Anthony Coleman, Director of Business Diversity; Carrie Rogers, Director of Government Affairs; Brian Reich, Controller; Armando Garza, Interim Director of Financial Planning and Analysis; Gio Rodriguez, Director of Collections and Toll Enforcement; Sabu Stephen, Director of Information Technology; Kim Tolbert, Director of Strategy and Innovation; Clint Purtell, Sr. Director of Procurement; Mark Pavageau, Interim Director of Maintenance.

Also present at the meeting representing the Authority were Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Keith Jackson, Atkins North

America, Inc., General Engineering Consultant to the Authority; Stephanie Halliday, HNTB, Project Management Consultant to the Authority; Michael Copeland, CDM Smith Associates, Traffic & Revenue Consultant to the Authority; Bill Mahomes, Mahomes Bolden, PC, Bond Counsel to the Authority and Sam Bohluli, C&M Associates, Inc., Traffic & Revenue Consultant to the Authority.

2. Public Comments

There were no comments.

3. Comments and announcements from the Chairman and Members of the NTTA Board of Directors (the "Board").

There were no comments.

4. Approval of the minutes from the October 1, 2015 Customer Service, Projects and Operations Committee meeting

Committee Chairman Haddad asked that the minutes be corrected to show his name as the Committee chair.

Director Willard made a motion to approve the amended minutes of the October 1, 2015 Customer Service, Projects and Operations Committee meeting. Director Ellis-Kirk seconded the motion, and it was approved unanimously. (Resolution No. 15-94)

5. Request to advertise the following:

- A. Program Management Consulting services and extension of existing contract
- B. Two-way radio equipment and air lease
- C. Janitorial services and extension of existing contract

Clint Purtell, Senior Director of Procurement and Business Diversity, presented staff's recommendation that the Board approve these requests to advertise.

Given concerns expressed by Committee members, the two-way radio procurement, item 5B was withdrawn from the agenda to be brought to the Committee at a later date.

Director Willard made a motion for the Committee approval to advertise for Program Management Consulting services and an extension of the existing contract as well as Janitorial services and extension of the existing contract. Director Ellis-Kirk seconded the motion. The Committee approved the motion unanimously.

6. Vendor selection for the following:

- A. Print vendor services
- B. Design Engineering Services for the PGBT widening from IH 35E to DNT and from US 75 to SH 78
- C. Construction Management Services for the widening of the Dallas North Tollway mainlanes at various locations from IH 635 to PGBT

Clint Purtell, Senior Director of Procurement and Business Diversity, presented staff's recommendation that the Board approve these vendor selections.

Director Willard made a motion for Committee approval of the staff's recommendations for vendor selections for the print vendor services, Design Engineering Services for the PGBT widening from IH 35E to DNT and from US 75 to SH 78 and Construction management Services for the widening of the Dallas North Tollway mainlanes at various locations from IH 635 to PGBT. Director Ellis-Kirk seconded the motion. The Committee approved the motion unanimously.

7. Contract for purchase and delivery of deicing materials

Clint Purtell, Senior Director of Procurement and Business Diversity, presented staff's recommendation that the Board approve this item.

Director Ellis-Kirk made a motion for Committee approval of a contract for purchase and delivery of deicing materials. Director Willard seconded the motion. The Committee approved the motion unanimously.

8. Declaration that certain NTTA properties are surplus and authorizing their sale or other disposition:

- A. 5550 Montrose Drive, Dallas
- B. 4344 Zion Road, Garland

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve this item.

Director Willard made a motion for Committee approval of a Declaration that these NTTA properties are surplus and authorizing their sale or other disposition. Director Quesada seconded the motion. The Committee approved the motion unanimously.

9. Two-year contract with the Texas Department of Public Safety for the provision of police services in an amount not to exceed \$19,580,424

Eric Hemphill, Director of System Incident Management, presented staff's recommendation that the Board approve this item.

Director Quesada made a motion for Committee approval of a two-year contract with the Texas Department of Public Safety for the provision of police services in an amount not to exceed \$19,580,424. Director Willard seconded the motion. The Committee approved the motion unanimously.

10. Registered Vehicle Owner Data Retrieval Agreements with the following out-of-state Departments of Motor Vehicles:

- A. Florida
- B. Illinois
- C. Ohio

Tom Bamonte, Assistant Executive Director of Strategy and Innovations, presented staff's recommendation that the Board approve this item.

Director Ellis-Kirk made a motion for Committee approval of registered vehicle owner data retrieval agreements with the following out-of-state Departments of Motor Vehicles: Florida, Illinois and Ohio. Director Willard seconded the motion. The Committee approved the motion unanimously.

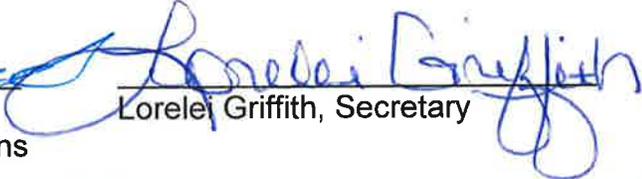
11. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:

There was no Executive Session.

12. Adjournment

The meeting adjourned at 10:52 a.m.

  
Moji Haddad, Committee Chairman  
Customer Service, Projects & Operations  
Committee

  
Lorelei Griffith, Secretary