

NORTH TEXAS TOLLWAY AUTHORITY
Finance & Audit Committee Meeting Minutes
October 1, 2015

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Finance & Audit Committee meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on October 1, 2015 at 10:30 a.m.

CALL TO ORDER

Committee Chairman Moore called the meeting to order at 10:46 a.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Moore established a quorum by calling the roll. The following committee members were in attendance:

William Moore	Committee Chairman
William Elliott	Member
John Mahalik	Member

Chairman Barr and Directors Willard, Haddad and Quesada were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison Ponds, Assistant Secretary; Horatio Porter CFO/Treasurer; Dana Gibson-Boone, Director of Cash and Debt Management/Assistant Treasurer; Dena DeNooyer Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; James Hofmann, Assistant Executive Director of Operations; Tom Bamonte, Assistant Executive Director of Strategy and Innovations; Magdalena Brady, Director of Internal Audit; Eric Hemphill, Director of System Incident Management; John Bannerman, Director of Customer Service; Craig Lockett, Director of Human Resources; Anthony Coleman, Director of Business Diversity; Carrie Rogers, Director of Government Affairs; Brian Reich, Controller; Armando Garza, Interim Director of Financial Planning and Analysis; Gio Rodriguez, Director of Collections and Toll Enforcement; Sabu Stephen, Director of Information Technology; Kim Tolbert, Director of Strategy and Innovation; Clint Purtell, Sr. Director of Procurement; and Mark Pavageau, Interim Director of Maintenance.

Also present at the meeting representing the Authority were Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Bill Mahomes, Mahomes Bolden, PC, Bond Counsel to the Authority; Stephanie Halliday, HNTB, Project Management Consultant to the Authority; Keith Jackson, Atkins North America, Inc., General Engineering Consultant to the Authority; Michael Copeland, CDM Smith Associates, Traffic & Revenue Consultant to the Authority and Sam Bohluli, C&M Associates, Inc., Traffic & Revenue Consultant to the Authority.

2. General public comments not related to specific agenda items

No comments were made under this item.

3. Comments and announcements from the Chairman and Board Members

No comments were made under this item.

4. Approval of the minutes from the August 6, 2015 Finance and Audit Committee meeting

Director Elliott made a motion to approve the minutes of the August 6, 2015 Finance and Audit Committee meeting. Director Mahalik seconded the motion, and it was approved unanimously. (Resolution No. 15-84)

5. Internal Audit FY2016 proposed workplan

Magdalena Brady, Director of Internal Audit, presented an overview of the FY2016 Proposed Workplan. The key points of the plan included: management requests, monitoring and other, and assurance projects.

This was a briefing only, no further action was requested.

6. FY2016 NTTA System preliminary budget second review

Horatio Porter, Chief Financial Officer (CFO), provided an overview of the FY2016 NTTA System Preliminary Budget. The key budget drivers included in the plan are: lane miles, transactions/revenue, service level requirements, and performance metrics. Mr. Porter stated that the FY2016 Proposed Budget Request is \$142.6M and provided a walk forward from the FY2015 estimate to the FY2016 proposed budget. Based on the revenues and expenses budgeted for 2016 the projected 1st tier debt service coverage ratio is expected to be 1.69.

In addition to the NTTA System, Mr. Porter also presented an overview of the FY2016 Enterprise Fund Budget (TSAs) for developer TSA projects. The budget estimates (\$5.5M) in net TSA Cash flow for FY2016 and is based on developer provided transaction forecasts.

The next steps are for the Board to approve the Preliminary NTTA System Budget on October 21, 2015 so that the Final NTTA System Budget can be adopted on December 16, 2015. Board and Staff will have time to review the budget between these key dates.

7. Adjournment

The meeting adjourned at 11:22 a.m.


William Moore, Committee Chairman
NTTA Finance & Audit Committee


Lorelei Griffith, Secretary