

NORTH TEXAS TOLLWAY AUTHORITY
Customer Service, Projects and Operations Committee Meeting Minutes
October 1, 2015

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Customer Service, Projects and Operations Committee ("Committee") meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on October 1, 2015 at 10:00 a.m.

CALL TO ORDER

Committee Chairman Haddad called the meeting to order at 10:03 a.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Haddad established a quorum by calling the roll. The following committee members were in attendance:

Mojoy Haddad	Committee Chairman
Jane Willard	Member
George (Tex) Quesada	Member

Chairman Barr, Vice Chairman Moore, Directors Elliott and Mahalik were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison Ponds, Assistant Secretary; Horatio Porter CFO/Treasurer; Dana Gibson-Boone, Director of Cash and Debt Management/Assistant Treasurer; Dena DeNooyer Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; James Hofmann, Assistant Executive Director of Operations; Tom Bamonte, Assistant Executive Director of Strategy and Innovations; Magdalena Brady, Director of Internal Audit; Eric Hemphill, Director of System Incident Management; John Bannerman, Director of Customer Service; Claire Swann, Assistant General Counsel; Craig Lockett, Director of Human Resources; Anthony Coleman, Director of Business Diversity; Carrie Rogers, Director of Government Affairs; Brian Reich, Controller; Armando Garza, Interim Director of Financial Planning and Analysis; Gio Rodriguez, Director of Collections and Toll Enforcement; Sabu Stephen, Director of Information Technology; Kim Tolbert, Director of Strategy and Innovation; and Clint Purtell, Sr. Director of Procurement; Mark Pavageau, Interim Director of Maintenance.

Also present at the meeting representing the Authority were Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Keith Jackson, Atkins North America, Inc., General Engineering Consultant to the Authority; Stephanie Halliday, HNTB, Project Management Consultant to the Authority; Michael Copeland, CDM Smith Associates, Traffic & Revenue Consultant to the Authority; Bill Mahomes, Mahomes

Bolden, PC, Bond Counsel to the Authority and Sam Bohluli, C&M Associates, Inc., Traffic & Revenue Consultant to the Authority.

2. Public Comments

There were no comments.

3. Comments and announcements from the Chairman and Members of the NTTA Board of Directors (the "Board").

There were no comments.

4. Approval of the minutes from the August 6, 2015 Committee meeting

Director Willard made a motion to approve the minutes of the August 6, 2015 Customer Service, Projects and Operations Committee meeting. Director Quesada seconded the motion, and it was approved unanimously. (Resolution No. 15-83)

5. Request to advertise a contract for marketing, advertising and creative services

Clint Purtell, Senior Director of Procurement and Business Diversity, presented staff's recommendation that the Board approve this item.

Director Willard made a motion recommending the Board's approval to advertise a procurement for marketing, advertising and creative services, including concept development, strategy, design and implementation, research and analysis, and media the procurement. Director Quesada seconded the motion. The Committee approved the motion unanimously.

6. Primacy waiver on LBJ East

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve this item.

Director Willard made a motion to recommend that the Board waive NTTA's option to develop, finance, construct and operate the LBJ East Managed Lanes Project as described in TxDOT's letter dated September 9, 2015, with the caveat that NTTA's waiver will not apply if all or any portion of that project is modified and/or fails to comply with the RTC managed lanes policy. Director Quesada seconded the motion. The Committee approved the motion unanimously.

7. Contract with Kimley-Horn and Associates, Inc., for ITS Engineering design services in an amount not to exceed \$1,300,000.00 and work authorization #1 for 42 CCTV locations in an amount not to exceed \$471,758.00

Sabu Stephen, Director of Information Technology, presented staff's recommendation that the Board approve this item.

Director Willard made a motion to recommend that the Board approve (a) a contract with Kimley-Horn and Associates, Inc., for ITS Engineering design services in an amount not to exceed \$1,300,000.00 and (b) work authorization #1 for 42 CCTV

locations in an amount not to exceed \$471,758.00. Director Quesada seconded the motion. The Committee approved the motion unanimously.

8. One-year contract extension with Tamer Partners Corporation for Customer-Driven Management survey software

John Bannerman, Director of Customer and Support Services, presented staff's recommendation that the Board approve this item.

Director Quesada made a motion to recommend the Board's approval of a one-year contract extension with Tamer Partners Corporation for Customer-Driven Management survey software. Director Willard seconded the motion. The Committee approved the motion unanimously.

9. 2015 Annual Inspection briefing

Keith Jackson, General Engineering Consultant (GEC) Project Manager, briefed the Committee on the 2015 Annual Inspection of the NTTA roads and bridges.

10. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:

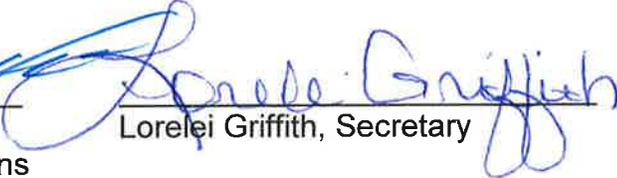
There was no Executive Session.

11. Adjournment

The meeting adjourned at 10:34 a.m.



Mojoy Haddad, Committee Chairman
Customer Service, Projects & Operations
Committee



Lorelei Griffith, Secretary