NORTH TEXAS TOLLWAY AUTHORITY
NTTA Legal Services Committee Meeting Minutes
SEPTEMBER 4, 2014

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the NTTA Legal Services Committee meeting held at the North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on September 4, 2014, beginning at 11:00 a.m.

CALL TO ORDER

Committee Chairman Elliott called the meeting to order at 12:36 p.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Elliott established a quorum by calling the roll. The following committee members were in attendance:

William Elliott	Committee Chairman
Mojy Haddad	Member
Gary Kloepper	Member
George (Tex) Quesada	Member

The following ex officio non-voting members were in attendance:

Gerry Carrigan	CEO/Executive Director
Tom Bamonte	General Counsel
Frank Stevenson	Board Counsel
Magdalena Brady	Director of Internal Audit

Chairman Barr, Vice Chairman Moore, Director Nowels, Director Ellis-Kirk, and Director Willard were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Dana Gibson-Boone, Director of Cash and Debt Management/Assistant Treasurer; Horatio Porter, CFO; Tom Bamonte, General Counsel; Magdalena Brady, Director of Internal Audit; Brian Reich, Controller; Robert Rangel Jr., Director of Financial Planning and Analysis.

Also present at the meeting representing the Authority were Frank Stevenson, Locke, Lord, Board Counsel to the Authority; Greg Schaecher, McCall Parkhurst & Horton, Bill

Mahomes, Mahomes Bolden, PC, Bond Counsel to the Authority.

2. General public comments not related to specific agenda items

No comments were made under this item.

3. Approval of minutes from the August 7, 2014 Legal Services Committee meeting

Director Quesada made a motion to approve the minutes with the exception of omitting the second paragraph under item 4, and Director Haddad made the second motion. The motion was approved unanimously. (Resolution No 14-85)

New Business

See Executive Session

Old Business

4. Special Projects

   A. Contract boilerplate project
   B. Document repository project

5. Committee informational items

   C. Two-month draft agenda outlook
   D. Legal services budget information
   E. Pending matters

No updates were provided on items 4 and 5.

6. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:

   A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters regarding:

      1. Attorney briefing on legal best practices – attorney/client communications

Committee Chairman Elliott called the Committee into Executive Session at 12:38 p.m. and reconvened the meeting into session at 1:32 p.m. No final action, decision nor vote with regards to any matter was taken during Executive Session.

7. Adjournment

The meeting adjourned at 1:33 p.m.

Karen Madison-Ponds

William Elliott, Chairman
NTTA Legal Services Committee

Karen Madison-Ponds, Assistant Secretary