

NORTH TEXAS TOLLWAY AUTHORITY
NTTA Legal Services Committee Meeting Minutes
AUGUST 7, 2014

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the NTTA Legal Services Committee meeting held at the North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on August 7, 2014, beginning at 10:45 a.m.

CALL TO ORDER

Committee Chairman Elliott called the meeting to order at 11:45 a.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Elliott established a quorum by calling the roll. The following committee members were in attendance:

William Elliott	Committee Chairman
Mojoy Haddad	Member
Gary Kloepper	Member
George (Tex) Quesada	Member

The following ex officio non-voting members were in attendance:

Gerry Carrigan	CEO/Executive Director
Tom Bamonte	General Counsel
Frank Stevenson	Board Counsel
Magdalena Brady	Director of Internal Audit

Chairman Barr, Vice Chairman Moore, Director Nowels, Director Ellis-Kirk, and Director Willard were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Dana Gibson-Boone, Director of Cash and Debt Management/Assistant Treasurer; Horatio Porter, CFO; Tom Bamonte, General Counsel; Magdalena Brady, Director of Internal Audit; Brian Reich, Controller; Robert Rangel Jr., Director of Financial Planning and Analysis.

Also present at the meeting representing the Authority were Frank Stevenson, Locke, Lord, Board Counsel to the Authority; Greg Schaecher, McCall Parkhurst & Horton, Bill

Mahomes, Mahomes Bolden, PC, Bond Counsel to the Authority.

2. General public comments not related to specific agenda items

No comments were made under this item.

3. Approval of minutes from the June 5, 2014 Legal Services Committee meeting

Director Quesada made a motion to approve the minutes, and Director Kloepper made the second motion. The motion was approved unanimously. (Resolution No 14-67)

New Business

4. Briefing on Serengeti Tracker matter-management system

Tom Bamonte, General Counsel, provided a summary to the Committee regarding the matter listed above. Mr. Bamonte summarized by stating legal has implemented a matter management system called, Serengeti Tracker. This system allows them to track approximately 30,000 matters that the department monitors. It provides an opportunity to interface with outside counsel on billing. Legal will be utilizing this as a collaborative platform with outside counsel to collaborate both on the billing process as what we're scaling up to reports, reminders, and ultimately billing in our on-line system for all of the case-related matters. In addition, to the functionality legal will delve into the purpose of placing the reminders on legal agreements, so that the agreements will have reminders on the agreements of significant dates that are forthcoming.

Mr. Bamonte addressed questions and concerns presented by the Committee.

No action is required for item 4.

5. Regional managed lane projects tolling services agreement with the Texas Department of Transportation

Committee Chairman Elliott stated this item will be discussed in the executive session.

Old Business

6. Special Projects
 - A. Contract boilerplate project
 - B. Document repository project
7. Committee informational items
 - A. Two-month draft agenda outlook

- B. Legal services budget information
- C. Pending matters

Committee Chairman Elliott stated for the Committee to read all of the old business items provided.

- 8. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code
 - A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters regarding:
 - 1. Regional managed lane projects tolling services agreement with TxDOT

Committee Chairman Elliott called the Committee into Executive Session at 11:50 a.m. and reconvened the meeting into open session at 12:20 p.m. No final action, decision nor vote with regards to any matter was taken during Executive Session.

- 9. Adjournment

The meeting adjourned at 12:20 p.m.



William Elliott, Chairman
NTTA Legal Services Committee



Karen Madison-Ponds, Assistant Secretary