

NORTH TEXAS TOLLWAY AUTHORITY  
Customer Service, Projects and Operations Committee Meeting Minutes  
August 7, 2014

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Customer Service, Projects and Operations Committee meeting held at the North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on August 7, 2014 at 10:00 a.m.

**CALL TO ORDER**

Committee Chairman Nowels called the meeting to order at 10:02 a.m.

**1. ESTABLISHMENT OF QUORUM**

Committee Chairman Nowels established a quorum by calling the roll. The following committee members were in attendance:

Michael Nowels	Committee Chairman
Jane Willard	Member
Mojoy Haddad	Member
Matrice Ellis-Kirk	Member

Chairman Barr, Vice Chairman Moore and Directors Elliott, Kloepper and Quesada were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Dana Gibson-Boone, Director of Cash and Debt Management/Assistant Treasurer; Tom Bamonte, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; Magdalena Brady, Director of Internal Audit; Eric Hemphill, Director of Maintenance; John Bannerman, Director of Customer Service; Kim Jackson, Director of Public Affairs; Craig Lockett, Director of Human Resources; Anthony Coleman, Director of Business Diversity; Carrie Rogers, Director of Government Affairs; Pete Havel, Director of Legislative Affairs; Brian Reich, Controller; Robert Rangel, Director of Financial Planning and Analysis

Also present at the meeting representing the Authority were Frank Stevenson, Locke Lord LLC, Board Counsel; Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Keith Jackson, Atkins North America, Inc., General Engineering Consultant to the Authority; Stephanie Halliday, HNTB, Project Management Consultant to the Authority; Michael Copeland, CDM Smith Associates, Traffic & Revenue Consultant to the Authority; Bill Mahomes, Mahomes Bolden, PC, Bond Counsel to the Authority and Sam Bohluli, C&M Associates, Inc., Traffic & Revenue Consultant to the Authority

**2. Public Comments**

There were no comments.

3. Approval of the minutes from the June 5, 2014 Customer Service, Projects and Operations Committee meeting

Director Haddad made a motion to approve the minutes of the June 5, 2014 Customer Service, Projects and Operations Committee meeting. Director Willard seconded the motion and it was approved unanimously. (Resolution No. 14-65)

4. Interlocal Agreement with the City of Grand Prairie for the installation and maintenance of Changeable Message Signs along the President George Bush Turnpike – Western Extension frontage roads in support of Grand Prairie's Incident Management Program

Eric Hemphill, Director of Maintenance, presented information on an Interlocal Agreement with the City of Grand Prairie for the installation and maintenance of Changeable Message Signs along the President George Bush Turnpike – Western Extension frontage roads in support of Grand Prairie's Incident Management Program. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the Interlocal Agreement and to forward for Board action at the August 20, 2014 Board Meeting.

5. Change orders with Williams Brothers Construction Co., regarding bridge modifications on Chisholm Trail Parkway Section 1, in an amount not to exceed \$800,000.00

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented information on change orders with Williams Brothers Construction Co., regarding bridge modifications on Chisholm Trail Parkway Section 1, in an amount not to exceed \$800,000.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the change orders and to forward for Board action at the August 20, 2014 Board Meeting.

6. Supplemental Agreement with Tollway Transportation Team to provide additional Construction Management Services on Chisholm Trail Parkway Section 1, in an amount not to exceed \$1,083,600.38

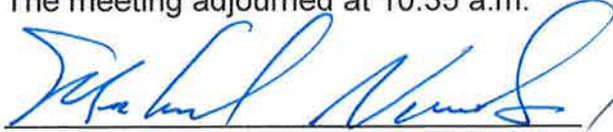
Elizabeth Mow, Assistant Executive Director of Infrastructure, presented information on a supplemental agreement with Tollway Transportation Team to provide additional Construction Management Services on Chisholm Trail Parkway Section 1, in an amount not to exceed \$1,083,600.38. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the supplement agreement and to forward for Board action at the August 20, 2014 Board Meeting.

7. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:

There was no Executive Session held.

Adjournment

The meeting adjourned at 10:35 a.m.



Michael Nowels, Committee Chairman  
Customer Service, Projects & Operations  
Committee



Lorelei Griffith, Secretary