

NORTH TEXAS TOLLWAY AUTHORITY
Customer Service, Projects and Operations Committee Meeting Minutes
May 1, 2014

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Customer Service, Projects and Operations Committee meeting held at the North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on May 1, 2014 at 10:00 a.m.

CALL TO ORDER

Committee Chairman Nowels called the meeting to order at 10:00 a.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Nowels established a quorum by calling the roll. The following committee members were in attendance:

Michael Nowels	Committee Chairman
Matrice Ellis-Kirk	Member
Mojo Haddad	Member

Chairman Barr, Vice Chairman Moore and Directors Elliott, Quesada and Kloepper were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Dana Gibson-Boone, Director of Cash and Debt Management/Assistant Treasurer; Tom Bamonte, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; James Hofmann, Assistant Executive Director of Operations; Magdalena Brady, Director of Internal Audit; Kim Tolbert, Chief Strategic Officer; Eric Hemphill, Director of Maintenance; John Bannerman, Interim Director of Customer Service; Kim Jackson, Director of Public Affairs; Craig Lockett, Director of Human Resources; Anthony Coleman, Director of Business Diversity; Jeff English, Director of Procurement Services; Marty Lege, Director of System and Incident Management; Carrie Rogers, Director of Government Affairs; Pete Havel, Director of Legislative Affairs

Also present at the meeting representing the Authority were Frank Stevenson, Locke Lord LLC, Board Counsel; Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Keith Jackson, Atkins North America, Inc., General Engineering Consultant to the Authority; Stephanie Halliday, HNTB, Project Management Consultant to the Authority; Michael Copeland, CDM Smith Associates, Traffic & Revenue Consultant to the Authority; Bill Mahomes, Mahomes Bolden, PC, Bond Counsel to the Authority and Sam Bohluli, C&M Associates, Inc., Traffic & Revenue Consultant to the Authority

2. Public Comments

There were no comments.

3. Approval of the minutes from the April 3, 2014 Customer Service, Projects and Operations Committee meeting

Director Haddad made a motion to approve the minutes of the April 3, 2014 Customer Service, Projects and Operations Committee meeting. Director Ellis-Kirk seconded the motion and it was approved unanimously. (Resolution No. 14-35)

Committee Chairman Nowels stated that he would like to convene into Executive Session before discussing the rest of the agenda items.

4. Determination that certain parcels of land are necessary or convenient for the construction, operation, and maintenance of the Dallas North Tollway Improvements project (List of properties is attached)

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented this item in Executive Session. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the determination and to forward for Board action at the May 21, 2014 Board Meeting.

5. Two- year contracts for anti-icing and deicing chemicals

- A. Southwest Envirotx Partners, LLC (doing business as Envirotx) for chloride based anti-icer
- B. Morton Salt, Inc., for sodium chloride

Eric Hemphill, Director of Maintenance, presented information on two deicing contracts with Southwest Envirotx Partners, LLC and Morton Salt, Inc. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the two contracts and to forward for Board action at the May 21, 2014 Board Meeting.

6. Two-year contract with Microsoft Licensing, GP, for Microsoft software licenses known as "Enterprise Agreement" procured through SHI Government Solutions, Inc., under the State of Texas Department of Information Resources cooperative purchasing program in an amount of \$1,600,000.00

James Hofmann, Assistant Executive Director of Operations, presented information a two-year contract with Microsoft Licensing, GP, for Microsoft software licenses known as "Enterprise Agreement" procured through SHI Government Solutions, Inc., under the State of Texas Department of Information Resources cooperative purchasing program in an amount of \$1,600,000.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the contract and to forward for Board action at the May 21, 2014 Board Meeting.

7. Update on frontage road project for proposed Dallas North Tollway Extension, Phase 4B (FM 428 to Grayson County line)

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented an update on the frontage road project for proposed Dallas North Tollway Extension, Phase 4B (FM 428 to Grayson County line). This was an informational briefing item only and no Committee action was needed.

8. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:

A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters regarding:

1. Determination that certain parcels of land are necessary or convenient for the construction, operation, and maintenance of the Dallas North Tollway Improvements project (List of properties is attached)

Committee Chairman Nowels called the Committee in to Executive Session at 10:08 a.m. and reconvened at 10:25 a.m.

Adjournment

The meeting adjourned at 11:01 a.m.


Michael Nowels, Committee Chairman
Customer Service, Projects & Operations
Committee


Lorelei Griffith, Secretary