

NORTH TEXAS TOLLWAY AUTHORITY
Customer Service, Projects and Operations Committee Meeting Minutes
April 3, 2014

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Customer Service, Projects and Operations Committee meeting held at the North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on April 3, 2014 at 10:00 a.m.

CALL TO ORDER

Committee Chairman Nowels called the meeting to order at 10:01 a.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Nowels established a quorum by calling the roll. The following committee members were in attendance:

Michael Nowels	Committee Chairman
Jane Willard	Member
Mojy Haddad	Member

Chairman Barr, Vice Chairman Moore and Directors Elliott, Quesada and Kloepper were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, CEO/Executive Director; Tom Bamonte, General Counsel; Lorelei Griffith, Secretary; Karen Madison Ponds, Assistant Secretary; Elizabeth Mow, Assistant Executive Director of Infrastructure; James Hofmann, Assistant Executive Director of Operations; Kim Tolbert, Chief Strategic Officer; Eric Hemphill, Director of Maintenance; John Bannerman, Interim Director of Customer Service; Kim Jackson, Director of Public Affairs; Craig Lockett, Director of Human Resources; Anthony Coleman, Director of Business Diversity; Jeff English, Director of Procurement Services; Marty Lege, Director of System and Incident Management; Carrie Rogers, Director of Government Affairs; Pete Havel, Director of Legislative Affairs

Also present at the meeting representing the Authority were Frank Stevenson, Locke Lord LLC, Board Counsel; Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Keith Jackson, Atkins North America, Inc., General Engineering Consultant to the Authority; Stephanie Halliday, HNTB, Project Management Consultant to the Authority; Michael Copeland, CDM Smith Associates, Traffic & Revenue Consultant to the Authority; Bill Mahomes, Mahomes Bolden, PC, Bond Counsel to the Authority and Sam Bohluli, C&M Associates, Inc., Traffic & Revenue Consultant to the Authority

2. Public Comments

There were no comments.

3. Approval of the minutes from the December 5, 2013 Customer Service, Projects and Operations Committee meeting

Director Willard made a motion to approve the minutes of the December 5, 2013 Customer Service, Projects and Operations Committee meeting. Director Haddad seconded the motion and it was approved unanimously. (Resolution No. 14-05)

4. A three-year contract with Petroleum Traders Corporation for the purchase and delivery of fuel

Eric Hemphill, Director of Maintenance, presented information on a three-year contract with Petroleum Traders Corporation for the purchase and delivery of fuel. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the three-year contract and to forward for Board action at the April 16, 2014 Board Meeting.

5. A contract with Total Highway Maintenance, LLC, for President George Bush Turnpike Western Extension main lanes striping from North Carrier Parkway to SH 183 in an amount of \$349,974.88

Eric Hemphill, Director of Maintenance, presented information on contract with Total Highway Maintenance, LLC, for President George Bush Turnpike Western Extension main lanes striping from North Carrier Parkway to SH 183 in an amount of \$349,974.88. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the contract and to forward for Board action at the April 16, 2014 Board Meeting.

6. Approval of interim speed limits for the Chisholm Trail Parkway

Eric Hemphill, Director of Maintenance, presented information on the recommended interim speed limits for the Chisholm Trail Parkway. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the interim speed limits and to forward for Board action at the April 16, 2014 Board Meeting.

7. A contract and work authorization with Brown and Gay Engineers, Inc., for design services of Dallas North Tollway improvements from IH 635 to President George Bush Turnpike, in an amount not to exceed \$1,240,155.00

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented information on a contract and work authorization with Brown and Gay Engineers, Inc., for design services of Dallas North Tollway improvements from IH 635 to President George Bush Turnpike, in an amount not to exceed \$1,240,155.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the contract and to forward for Board action at the April 16, 2014 Board Meeting.

8. Purchase of automatic vehicle identification readers from TransCore, L.P., in an amount of \$441,400.00

James Hofmann, Assistant Executive Director of Operations, presented information on the purchase of automatic vehicle identification readers from TransCore, L.P., in an amount of \$441,400.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the purchase and to forward for Board action at the April 16, 2014 Board Meeting.

9. Purchase of Idris software licenses for Chisholm Trail Parkway, three years of software support for NTTA System and Special Projects System roadways, and user training from 3M Company in an amount of \$789,000.00

James Hofmann, Assistant Executive Director of Operations, presented information on the purchase of Idris software licenses for Chisholm Trail Parkway, three years of software support for NTTA System and Special Projects System roadways, and user training from 3M Company in an amount of \$1,195,400.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the purchase and to forward for Board action at the April 16, 2014 Board Meeting.

10. Briefing on payment and collections consulting, operations consulting, and collection agency procurements

James Hofmann, Assistant Executive Director of Operations, presented information on payment and collections consulting, operations consulting, and collection agency procurements. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the procurements and to forward for Board action at the April 16, 2014 Board Meeting.

11. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code

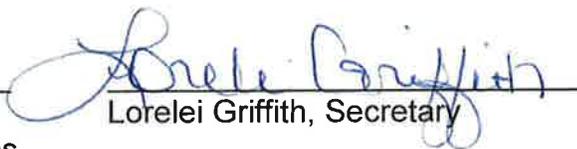
There were no items for Executive Session.

Adjournment

The meeting adjourned at 11:38 a.m.



Michael Nowels, Committee Chairman
Customer Service, Projects & Operations
Committee



Lorelei Griffith, Secretary