

NORTH TEXAS TOLLWAY AUTHORITY
Customer Service, Projects and Operations Committee Meeting Minutes
August 2, 2012

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Customer Service, Projects and Operations Committee meeting held at the North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on August 2, 2012 at 10:00 a.m.

CALL TO ORDER

Committee Chairman Nowels called the meeting to order at 10:05 a.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Nowels established a quorum by calling the roll. The following committee members were in attendance:

Michael Nowels	Committee Chairman
Victor Vandergriff	Member
Jane Willard	Member
Matrice Ellis-Kirk	Member

Chairman Barr, Vice Chairman Moore and Director Elliott were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, Executive Director; Tom Bamonte, General Counsel; Ruby Franklin, Secretary; Lorelei Griffith, Assistant Secretary; Janice Davis, Chief Financial Officer/Treasurer; Elizabeth Mow, Executive Director of Project Delivery; Clayton Howe, Assistant Executive Director of Operations; Kim Tolbert, Assistant Executive Director of Administrative Services; Ray Zies, Controller; Magdalena Kovats, Director of Internal Audit; Eric Hemphill, Director of Maintenance; Anthony Coleman, Director of Business Diversity; Kim Jackson, Director of Communications; Felix Alvarez, Director of Procurement Services; Dave Pounds, Director of Information Technology; Marty Lege, Director of System Incident Management; Carrie Rogers, Director of Government Affairs and Nina Arias, Director of Human Resources .

Also present at the meeting representing the Authority were Frank Stevenson, Locke Lord, Board Counsel; Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Stephanie Halliday, HNTB, General Engineering Consultant to the Authority; Michael Copeland, Wilbur Smith Associates, Traffic and Revenue Consultant to the Authority; Bill Mahomes, Mahomes Bolden, PC, Bond Counsel to the Authority.

2. Public Comments

There were no comments.

3. Approval of the minutes from the June 7, 2012 Customer Service, Projects and Operations Committee meeting

Director Vandergriff made a motion to approve the minutes of the June 7, 2012 Customer Service, Projects and Operations Committee meeting. Director Willard seconded the motion and it was approved unanimously. (Resolution No. 12-117)

4. Briefing and possible action on Server Purchase

Dave Pounds, Director of Information Technology, presented information on the purchase of Dell Server Equipment. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the purchase, and forward for Board action at the August 15, 2012 Board Meeting.

5. Briefing and possible action on Electronic Storage

Dave Pounds, Director of Information Technology, presented information on the purchase of Electronic Storage. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the purchase, and forward for Board action at the August 15, 2012 Board Meeting.

6. Briefing and possible action on a change order with Webber, LLC for Chisholm Trail Parkway Section 2 drainage revisions in an amount not to exceed \$489,700.00

Elizabeth Mow, Assistant Executive Director of Project Delivery, presented a change order with Webber, LLC for Chisholm Trail Parkway Section 2 drainage revisions in an amount not to exceed \$489,700.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the change order, and forward for Board action at the August 15, 2012 Board Meeting.

7. RITE Systems Project Update

This item was presented at the F&A committee meeting previous to this meeting.

8. Summary of Monthly Project Delivery Report relating to contracts, expenditures, budgets and status of the following NTTA turnpike projects

No updates presented.

9. Executive Session

There were no items for Executive Session.

ADJOURNMENT

The meeting adjourned at 10:24 a.m.



Michael Nowels, Committee Chairman
Customer Service, Projects & Operations
Committee

Lorelei Griffith, Assistant Secretary