

NORTH TEXAS TOLLWAY AUTHORITY
NTTA Legal Services Committee Meeting Minutes
August 1, 2013

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the NTTA Legal Services Committee meeting held at the North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on August 1, 2013, beginning at 11:30 a.m.

CALL TO ORDER

Committee Chairman Elliott called the meeting to order at 12:15 p.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Elliott established a quorum by calling the roll. The following committee members were in attendance:

William Elliott	Committee Chairman
George (Tex) Quesada	Member
Mojoy Haddad	Member

The following ex officio non-voting members were in attendance:

Gerry Carrigan	CEO/Executive Director
Tom Bamonte	General Counsel
Frank Stevenson	Board Counsel
Magdalena Kovats	Director of Internal Audit

Vice Chairman Moore, Director Ellis-Kirk and Director Nowels were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison, Assistant Secretary; Horatio Porter, CFO; Janice Davis, AED Strategic and Innovative Solutions/Treasurer; Dana Gibson-Boone, Director of Cash and Debt Management/Assistant Treasurer; Tom Bamonte, General Counsel; Magdalena Kovats, Director of Internal Audit; Ray Zies, Controller; Felix Alvarez, Director of Procurement Services.

Also present at the meeting representing the Authority were Frank Stevenson, Locke, Lord, Board Counsel to the Authority; Greg Schaecher, McCall Parkhurst & Horton, Bill Mahomes, Mahomes Bolden, PC, Bond Counsel to the Authority.

2. General public comments not related to specific agenda items

No comments were made under this item.

3. Approval of minutes from the May 2, 2013 Legal Services Committee meeting

Director Quesada made a motion to approve the minutes, and Director Haddad seconded the motion. The motion was approved unanimously. (Resolution No. 13-100)

4. Briefing on the Legal budget review

Tom Bamonte, General Counsel, briefed the Committee on the legal budget review for the legal expense percentages of the budget.

5. Briefing on the Special projects

- A. Inventory of legal documents
- B. "Boilerplate" project

Tom Bamonte, General Counsel, briefed the Committee on the Special Projects, the Inventory of legal documents are being updated on-line archive as the legal instrument occur. Vice Chairman Moore inquired about the agreements and their obligations being met. Mr. Bamonte will provide an updated report.

After some discussion of the "boilerplate" project of the language provisions and the standardized goals which will also need to be included in the business and policy implications. Mr. Bamonte will make certain that the Committee will have involvement in the upcoming discussions of such.

6. Briefing on the Old business

- A. City of Cleburne Interlocal Agreement for Chisholm Trail Parkway

Tom Bamonte, General Counsel, briefed the Committee on the City of Cleburne Agreement for Chisholm Trail Parkway, which the interlocal agreement has been approved at the Board meeting. Mr. Bamonte stated the agreement has been presented to the City of Cleburne with inclined hopes that Cleburne agrees to the modified terms.

7. Committee informational items

- A. Two-month draft agenda outlook
- B. Approved list of law firms
- C. Litigation update

Tom Bamonte, General Counsel, provided the Committee members with the Committee informational items listed above.

8. EXECUTIVE SESSION

Committee Chairman Elliott called the Committee into Executive Session at 12:25 p.m.

and reconvened the meeting into open session at 12:37 p.m. No final action, decision nor vote with regard to any matter was taken during the Executive Session.

9. Adjournment

The meeting adjourned at 12:37 p.m.



William Elliott, Chairman
NTTA Legal Services Committee



Karen Madison, Assistant Secretary