

NORTH TEXAS TOLLWAY AUTHORITY
Customer Service, Projects and Operations Committee Meeting Minutes
June 6, 2013

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Customer Service, Projects and Operations Committee meeting held at the North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on June 6, 2013 at 10:00 a.m.

CALL TO ORDER

Committee Chairwoman Ellis-Kirk called the meeting to order at 10:00 a.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairwoman Ellis-Kirk established a quorum by calling the roll. The following committee members were in attendance:

Matrice Ellis-Kirk	Committee Chairwoman
William Moore	Member
Jane Willard	Member
Mojy Haddad	Member

Chairman Barr and Vice Chairman Moore were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, CEO/Executive Director; Tom Bamonte, General Counsel; Lorelei Griffith, Secretary; Janice Davis, Assistant Executive Director of Strategic & Innovative Solutions/Treasurer; Dana Gibson-Boone, Director of Cash and Debt Management/Assistant Treasurer; Elizabeth Mow, Assistant Executive Director of Infrastructure; James Hofmann, Assistant Executive Director of Operations; Horatio Porter, CFO; Ray Zies, Controller; Magdalena Kovats, Director of Internal Audit; Kim Tolbert, Chief Strategic Officer; Eric Hemphill, Director of Maintenance; John Bannerman, Interim Director of Customer Service; Anthony Coleman, Director of Business Diversity; Kim Jackson, Director of Public Affairs; Felix Alvarez, Director of Procurement Services; Dave Pounds, Director of Information Technology; Pete Havel, Director of Legislative Affairs; Carrie Rogers, Director of Government Affairs; and Nina Arias, Director of Human Resources.

Also present at the meeting representing the Authority were Frank Stevenson, Locke Lord LLC, Board Counsel; Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Keith Jackson, Atkins North America, Inc., General Engineering Consultant to the Authority; Stephanie Halliday, HNTB, Project Management Consultant to the Authority; Phani Jammalamadaka, CDM Smith Associates, Traffic & Revenue

Consultant to the Authority; Bill Mahomes, Mahomes Bolden, PC, Bond Counsel to the Authority.

2. Public Comments

There were no comments.

3. Approval of the minutes from the May 2, 2013 Customer Service, Projects and Operations Committee meeting

Director Willard made a motion to approve the minutes of the May 2, 2013 Customer Service, Projects and Operations Committee meeting. Vice Chairman Moore seconded the motion and it was approved unanimously. (Resolution No. 13-74)

4. Contract with Rebcon, Inc. for the reconstruction of Sam Rayburn Tollway frontage road (SH 121) pavement at I-35E and Josey Lane, in an amount not to exceed \$1,730,638.76

Eric Hemphill, Director of Maintenance, presented information on a contract with Rebcon, Inc. for the reconstruction of Sam Rayburn Tollway frontage road (SH 121) pavement at I-35E and Josey Lane, in an amount not to exceed \$1,730,638.76. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the contract and to forward for Board action at the June 19, 2013 Board Meeting.

5. Contract with Total Highway Maintenance, LLC for the restriping of Sam Rayburn Tollway frontage roads (SH 121) segments 2 and 3, and restriping of Dallas North Tollway segment 1 ramps, in an amount not to exceed \$1,455,923.37

Eric Hemphill, Director of Maintenance, presented information on a contract with Total Highway Maintenance, LLC for the restriping of Sam Rayburn Tollway frontage roads (SH 121) segments 2 and 3, and restriping of Dallas North Tollway segment 1 ramps, in an amount not to exceed \$1,455,923.37. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the contract and to forward for Board action at the June 19, 2013 Board Meeting.

6. Work authorization with Stateside Right of Way Services, LLC for right of way services for Dallas North Tollway improvements from President George Bush Turnpike to Sam Rayburn Tollway, in an amount not to exceed \$549,408.00

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented information on a work authorization with Stateside Right of Way Services, LLC for right of way services for Dallas North Tollway improvements from President George Bush Turnpike to Sam Rayburn Tollway, in an amount not to exceed \$549,408.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the work authorization and to forward for Board action at the June 19, 2013 Board Meeting.

7. Contract and work authorization with Michael Baker Jr., Inc. for design services of the Dallas North Tollway improvements from President George Bush Turnpike to Parker Road, in an amount not to exceed \$7,204,483.00

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented information on a contract and work authorization with Michael Baker Jr., Inc. for design services of the Dallas North Tollway improvements from President George Bush Turnpike to Parker Road, in an amount not to exceed \$7,204,483.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the contract and work authorization, and to forward for Board action at the June 19, 2013 Board Meeting.

8. Contract and work authorization with Halff Associates, Inc. for design services of the Dallas North Tollway improvements from Parker Road to Sam Rayburn Tollway, in an amount not to exceed \$7,187,654.00

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented information on a contract and work authorization with Halff Associates, Inc. for design services of the Dallas North Tollway improvements from Parker Road to Sam Rayburn Tollway, in an amount not to exceed \$7,187,654.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the contract and work authorization, and to forward for Board action at the June 19, 2013 Board Meeting.

9. Change orders with Texas Sterling Construction for additional work necessary to add the McPherson Blvd. intersection and tolled ramps to Chisholm Trail Parkway Section 5, in an amount not to exceed \$992,783.45

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented information on change orders with Texas Sterling Construction for additional work necessary to add the McPherson Blvd. intersection and tolled ramps to Chisholm Trail Parkway Section 5, in an amount not to exceed \$992,783.45. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the change orders and to forward for Board action at the June 19, 2013 Board Meeting.

10. Amendment to HNTB lease with HNTB Corporation for space in Gleneagles 5910 for 18 months in an amount of \$582,447.00

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented information on an amendment to HNTB lease with HNTB Corporation for space in Gleneagles 5910 for 18 months in an amount of \$582,447.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the amendment and to forward for Board action at the June 19, 2013 Board Meeting.

11. An Amendment with Louthan Consulting LLC, for Integrated Cost Management services in an amount not exceed \$220,000.00

James Hofmann, Assistant Executive Director of Operations, presented information on an amendment with Louthan Consulting LLC, for Integrated Cost Management services in an amount not exceed \$220,000.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the amendment and to forward for Board action at the June 19, 2013 Board Meeting.

12. Ratification of IH 30 primacy waiver extension letter agreement with TxDOT

Tom Bamonte, General Counsel, presented information on the ratification of IH 30 primacy waiver extension letter agreement with TxDOT. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the ratification and to forward for Board action at the June 19, 2013 Board Meeting.

13. Summary of Monthly Project Delivery Report relating to contracts, expenditures, budgets and status of the following NTTA turnpike projects

No updates presented.

12. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code

A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters regarding:

1. SH 360 Project Agreement with TxDOT
2. State legislation affecting NTTA

13. Discussion of possible future agenda items

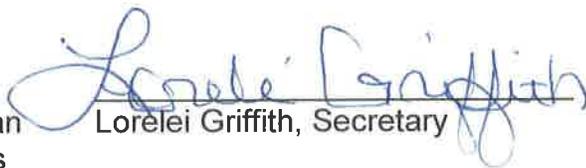
There were no items brought forward.

14. Adjournment

The meeting adjourned at 11:42 a.m.



Matrice Ellis-Kirk, Committee Chairwoman
Customer Service, Projects & Operations
Committee



Lorelei Griffith, Secretary