

NORTH TEXAS TOLLWAY AUTHORITY
Customer Service, Projects and Operations Committee Meeting Minutes
April 5, 2012

UA public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Customer Service, Projects and Operations Committee meeting held at the North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on April 5, 2012 at 10:00 a.m.

CALL TO ORDER

Committee Chairman Nowels called the meeting to order at 11:11 a.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Nowels established a quorum by calling the roll. The following committee members were in attendance:

Michael Nowels	Committee Chairman
Victor Vandergriff	Member
Jane Willard	Member
Matrice Ellis-Kirk	Member

Chairman Barr and Director Quesada were also in attendance.

NTTA employees attending the Committee meeting were: Tom Bamonte, General Counsel; Ruby Franklin, Secretary; Lorelei Griffith, Assistant Secretary; Janice Davis, Chief Financial Officer/Treasurer; Clayton Howe, Assistant Executive Director of Operations; Kim Tolbert, Assistant Executive Director of Administrative Services; Ray Zies, Controller; Magdalena Kovats, Director of Internal Audit; Eric Hemphill, Interim Director of Maintenance; Kiven Williams, Director of Customer Service Center; Anthony Coleman, Director of Business Diversity; Kim Jackson, Director of Communications; Felix Alvarez, Director of Procurement Services; Dave Pounds, Director of Information Technology; Marty Lege, Director of System Incident Management; Carrie Rogers, Director of Government Affairs and Nina Arias, Director of Human Resources .

Also present at the meeting representing the Authority were Frank Stevenson, Locke Lord, Board Counsel; Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Stephanie Halliday, HNTB, General Engineering Consultant to the Authority; Michael Copeland, Wilbur Smith Associates, Traffic and Revenue Consultant to the Authority; Bill Mahomes, Mahomes Bolden, PC, Bond Counsel to the Authority.

2. Public Comments

There were no comments.

3. Resolution approving the minutes from the March 1, 2012 Customer Service, Projects and Operations Committee meeting

Director Ellis Kirk made a motion to approve the minutes of the March 1, 2012 Customer Service, Projects and Operations Committee meeting. Director Vandergriff seconded the motion and it was approved unanimously. (Resolution No. 12-71)

4. Briefing on a contract with SCR Construction Inc., for a joint separation repair project on the President George Bush Turnpike at I-35E in an amount not to exceed \$551,860.35

Eric Hemphill, Interim Director of Maintenance, presented a contract with SCR Construction Inc., for a joint separation repair project on the President George Bush Turnpike at I-35E in an amount not to exceed \$551,860.35. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the contract and forward for Board action at the April 18, 2012 Board Meeting.

5. Briefing on a contract with Nortex Concrete Lift & Stabilization Inc., for the systemwide 2012 pavement profiling project in an amount not to exceed \$311,311.00

Eric Hemphill, Interim Director of Maintenance, presented a contract with Nortex Concrete Lift & Stabilization Inc., for the systemwide 2012 pavement profiling project in an amount not to exceed \$311,311.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the contract and forward for Board action at the April 18, 2012 Board Meeting.

6. Briefing regarding an amendment to Board Resolution No. 10-214 for the Frisco maintenance facility to authorize the payment of taxes, insurance, and operating expenses per the lease in the amount of \$298,000.00

Eric Hemphill, Interim Director of Maintenance, presented an amendment to Board Resolution No. 10-214 for the Frisco maintenance facility to authorize the payment of taxes, insurance, and operating expenses per the lease in the amount of \$298,000.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the amendment and forward for Board action at the April 18, 2012 Board Meeting.

7. Briefing regarding a proposed selection for the Maintenance Management Consultant

Eric Hemphill, Interim Director of Maintenance, presented a proposed selection for the Maintenance Management Consultant. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the proposed selection and forward for Board action at the April 18, 2012 Board Meeting.

8. Briefing on the NTTA's Revenue Assurance Plan – Collections

The plan was presented at the F&A committee previous to this meeting.

9. RITE System Projects Update

This item was presented at the F&A committee previous to this meeting.

10. Briefing on Lane Closure Procedures and a recently filed patent for a work zone safety truck

Eric Hemphill, Interim Director of Maintenance, presented Lane Closure Procedures and a recently filed patent for a work zone safety truck. This was an informational briefing item only and no Committee action was needed.

11. Summary of Monthly Project Delivery Report relating to contracts, expenditures, budgets and status of the following NTTA turnpike projects

No updates presented.

12. Executive Session

There were no items for Executive Session.

11. Consideration of items from Executive Session

N/A

ADJOURNMENT

The meeting adjourned at 12:09 p.m.



Michael Nowels, Committee Chairman
Customer Service, Projects & Operations
Committee

Lorelei Griffith, Assistant Secretary