

NORTH TEXAS TOLLWAY AUTHORITY
Customer Service, Projects and Operations Committee Meeting Minutes
March 1, 2012

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Customer Service, Projects and Operations Committee meeting held at the North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on March 1, 2012 at 10:00 a.m.

CALL TO ORDER

Committee Chairman Nowels called the meeting to order at 10:52 a.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Nowels established a quorum by calling the roll. The following committee members were in attendance:

Michael Nowels	Committee Chairman
Jane Willard	Member
Matrice Ellis-Kirk	Member

Chairman Barr, Vice Chairman Moore and Director Quesada were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, Interim Executive Director; Ruby Franklin, Secretary; Lorelei Griffith, Assistant Secretary; Janice Davis, Chief Financial Officer/Treasurer; Tom Bamonte, General Counsel; Clayton Howe, Assistant Executive Director of Operations; Kim Tolbert, Assistant Executive Director of Administrative Services; Elizabeth Mow, Interim Assistant Executive Director of Project Delivery; Ray Zies, Controller; Magdalena Kovats, Director of Internal Audit; Eric Hemphill, Interim Director of Maintenance; Kiven Williams, Director of Customer Service Center; Anthony Coleman, Director of Business Diversity; Kim Jackson, Director of Communications; Felix Alvarez, Director of Procurement Services; Dave Pounds, Director of Information Technology; Marty Lege, Director of System Incident Management .

Also present at the meeting representing the Authority were Frank Stevenson, Locke Lord, Board Counsel; Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Stephanie Halliday, HNTB, General Engineering Consultant to the Authority; Michael Copeland, Wilbur Smith Associates, Traffic and Revenue Consultant to the Authority; Bill Mahomes, Mahomes Bolden, PC, Bond Counsel to the Authority.

2. Public Comments

There were no comments.

3. Resolution approving the minutes from the February 2, 2012 Customer Service, Projects and Operations Committee meeting

Director Ellis Kirk made a motion to approve the minutes of the February 2, 2012 Customer Service, Projects and Operations Committee meeting. Director Willard seconded the motion and it was approved unanimously. (Resolution No. 12-37)

4. Briefing on Approval of two letter agreements for flagging services with Fort Worth and Western Railroad for Sections 1 and 5 of Chisholm Trail Parkway, in an amount not to exceed \$1,289,000.00

Elizabeth Mow, Interim Assistant Executive Director of Project Delivery, presented two letter agreements for flagging services with Fort Worth and Western Railroad for Sections 1 and 5 of Chisholm Trail Parkway, in an amount not to exceed \$1,030,000.00 and \$259,000.00 respectively. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the two letter agreements and forward for Board action at the March 21, 2012 Board Meeting.

5. Briefing on an Interlocal Agreement with Interoperable Toll Transaction HUB Maintenance Agreement

Clayton Howe, Assistant Executive Director of Operations, presented an Interlocal Agreement with Interoperable Toll Transaction HUB Maintenance Agreement. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the Interlocal Agreement and forward for Board action at the March 21, 2012 Board Meeting.

6. Briefing on Revenue Assurance/ Pursuable Transactions

Clayton Howe, Assistant Executive Director of Operations, presented an overview of the Revenue Assurance/ Pursuable Transactions. This was an informational briefing item only and no Committee action was needed.

7. RITE Systems Projects Update

There were no updates presented. Item was moved for discussion at the next scheduled Customer Service, Projects, and Operations Committee meeting.

8. Briefing on Lane Closure Procedures and a recently filed patent for a work zone safety truck

There was no briefing presented. Item was moved for discussion at the next scheduled Customer Service, Projects, and Operations Committee meeting.

9. Summary of Monthly Project Delivery Report relating to contracts, expenditures, budgets and status of the following NTTA turnpike projects

There were no updates presented.

10. Executive Session

There were no items for Executive Session.

11. Consideration of items from Executive Session

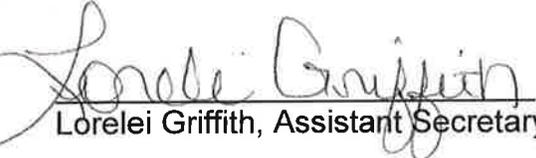
N/A

ADJOURNMENT

The meeting adjourned at 11:38 a.m.



Michael Nowels, Committee Chairman
Customer Service, Projects & Operations
Committee



Lorelei Griffith, Assistant Secretary