

NORTH TEXAS TOLLWAY AUTHORITY
NTTA Legal Services Committee Meeting Minutes
November 3, 2011

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the NTTA Legal Services Committee meeting held at the North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on November 3, 2011, beginning at 9:00 a.m.

CALL TO ORDER

Committee Chairman Denison called the meeting to order at 9:00 a.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Denison established a quorum by calling the roll. The following committee members were in attendance:

Dave Denison	Committee Chairman
Bob Shepard	Member
George (Tex) Quesada	Member

Chairman Barr, Director Cagle and Director Willard were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, Interim Executive Director; Ruby Franklin, Secretary; Tom Bamonte, General Counsel; Ray Zies, Controller; Eric Hemphill, Interim Director of Maintenance; Kim Jackson, Director of Communications.

Also present at the meeting representing the Authority were Frank Stevenson, Locke, Lord, Bissell & Liddell, Outside Counsel to the Authority; Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Michael Copeland, Wilbur Smith Associates, Traffic and Revenue Consultant to the Authority.

2. Public Comments

There were no comments.

3. Committee Chairman's remarks

Committee Chairman Denison commented that he anticipated the Legal Services Committee meetings would not be lengthy, with only have a small amount of business to conduct.

4. Reports

- A. General Counsel
- B. Board Counsel

Tom Bamonte, General Counsel, provided an updated on his activities during the six weeks since he was elected as the General Counsel for the NTTA. Mr. Bamonte briefed the committee on the personnel and budget of the Legal Department, outside counsel trends, bond counsel trends, and the General Counsel's short-term to-do list.

Mr. Bamonte, Frank Stevenson, Greg Schaecher and Bill Mahomes addressed questions of the Committee.

5. New Business

- A. Briefing and possible action on the Legal Services Committee Charter
- B. Discussion of NTTA's Legal Services model and take any action deemed appropriate
- C. Discussion of Legal Services recommendations from the County Review Report and take any action deemed appropriate

Mr. Bamonte provided a briefing on the Legal Services Delivery Model including, service delivery elements, framework, procurement history, Legal Services Plan, protocols, and the Board Counsel contract. After some discussion concerning General Counsel making recommendations with respect to protocols, staff and the Committee agreed to a six-month timeframe. Mr. Bamonte and Mr. Stevenson addressed questions of the Committee.

Mr. Bamonte provided six County Review recommendations for the Legal Services Committee to discuss and consider.

Gerry Carrigan, Interim Executive Director, clarified that an item would be included on each committee agenda with the County Review recommendations assigned to the committees, to allow for a discussion on how to proceed. After 90 days, staff proposed to have another session with the County judges to present the three-month report. The Committee then discussed the six County Review recommendations assigned to the Legal Services Committee.

After some discussion, Director Quesada made a motion to approve the Legal Services Committee Charter as written, and Director Shepard seconded the motion. The motion was approved unanimously. (Resolution No. 11-166)

8. **EXECUTIVE SESSION**

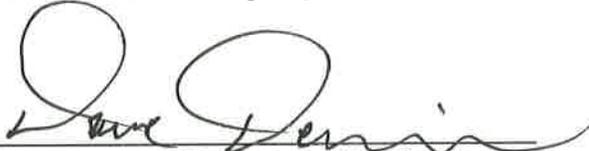
An Executive Session was not held.

9. CONSIDERATION OF ITEMS FROM EXECUTIVE SESSION

N/A

ADJOURNMENT

Director Quesada made a motion to adjourn and Director Shepard seconded the motion. The meeting adjourned at 9:57 a.m.



Dave Denison, Committee Chairman
NTTA Legal Services Committee



Ruby Franklin, Secretary