

NORTH TEXAS TOLLWAY AUTHORITY
Legal Services Committee Meeting Minutes
June 29, 2011

Minutes of the NTTA Legal Services Committee meeting held at the North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on June 29, 2011 at 1:00 p.m.

CALL TO ORDER

Committee Chairman Day called the meeting to order at 1:10 p.m.

1. Establishment of Quorum

Committee Chairman Day established a quorum by calling the roll. The following committee members were in attendance:

Bob Day	Committee Chairman
Ken Barr	Member
Jane Willard	Member

Chairman Vandergriff and Director Moore were also in attendance.

NTTA employees attending the Committee meeting were: Allen Clemson, Executive Director; Lorelei Griffith, Assistant Secretary; Bob Schell, Assistant Director of General Counsel; Janice Davis, CFO/ Treasurer; Clayton Howe, Assistant Executive Director of Operations; Kim Tolbert, Assistant Executive Director of Administrative Services; Gerry Carrigan, Assistant Executive Director of Project Delivery; Ray Zies, Controller; Magdalena Kovats, Director of Internal Audit; Elizabeth Mow, Director of Project Delivery; Kiven Williams, Director of Customer Service; Kim Jackson, Director of Communications; Carrie Rogers, Director of Government Affairs; Dave Pounds, Director of Information Technology; Anthony Coleman, Director of Business Diversity; Marty Legè, Director of System Incident Management.

Also present at the meeting representing the Authority were Frank Stevenson, Locke, Lord, Bissell & Liddell, Outside Counsel to the Authority; Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Michael Copeland, Wilbur Smith Associates, Traffic and Revenue Consultant to the Authority.

2. Resolution approving the minutes of the May 13, 2011 Legal Services Committee meeting

Director Barr made a motion to approve the minutes and Director Willard seconded the motion. The motion was approved unanimously. (Resolution No. 11-106)

3. Discussion and possible recommendation on outside legal services protocols

Committee Chairman Day began the meeting by passing out a new version of the protocols to be discussed. After some discussion and line by line review the committee members asked the two outside legal counsel members to incorporate all comments to be discussed at the next Committee meeting.

4. Discussion and possible recommendation of a contract with Locke Lord Bissell & Liddell, L.L.P. for the legal services of Frank Stevenson and communication guidelines between the Board and Board Counsel

The Committee began by discussing the first draft of the contract. After some discussion about the draft contract Mr. Stevenson was asked to produce a draft for further discussion with Ms. Franze and the Committee members at the next Committee meeting.

5. **EXECUTIVE SESSION**

The Committee did not go into Executive Session.

6. **CONSIDERATION OF ITEMS FROM EXECUTIVE SESSION**

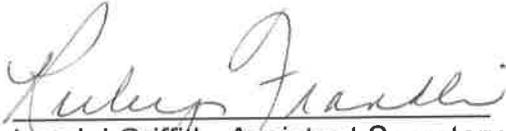
N/A

ADJOURNMENT

The meeting adjourned at 3:40 p.m.



Bob Day, Committee Chairman
NTTA Legal Services Committee



Lorelei Griffith, Assistant Secretary