

NORTH TEXAS TOLLWAY AUTHORITY
Legal Services Committee Meeting Minutes
April 7, 2011

Minutes of the NTTA Legal Services Committee meeting held at the North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on April 7, 2011 at 8:00 a.m.

CALL TO ORDER

Committee Chairman Day called the meeting to order at 8:07 a.m.

1. Establishment of Quorum

Committee Chairman Day established a quorum by calling the roll. The following committee members were in attendance:

Bob Day	Committee Chairman
*Ken Barr	Member
Jane Willard	Member

*Director Barr arrived at 8:15 a.m.

Chairman Vandergriff, Director Nowels, Director Shepard, Director Moore and Director Cagle were also in attendance for part of the meeting.

NTTA employees attending the Committee meeting were: Allen Clemson, Executive Director; Ruby Franklin, Secretary; Lorelei Griffith, Assistant Secretary; Bob Schell, Assistant Director of General Counsel; Clayton Howe, Assistant Executive Director of Operations; Kim Tolbert, Assistant Executive Director of Administrative Services; Gerry Carrigan, Assistant Executive Director of Project Delivery; Ray Zies, Controller; Magdalena Kovats, Director of Internal Audit; Elizabeth Mow, Director of Project Delivery; Kiven Williams, Director of Customer Service; Kim Jackson, Director of Communications; Carrie Rogers, Director of Government Affairs; Dave Pounds, Director of Information Technology; Nina Arias, Director of Human Resources; J.C. Wood, Director of Maintenance; Anthony Coleman, Director of Business Diversity.

Also present at the meeting representing the Authority were Frank Stevenson, Locke, Lord, Bissell & Liddell, Outside Counsel to the Authority; Rick Porter, McCall Parkhurst & Horton, Bond Counsel to the Authority; Tom O'Grady, HNTB, General Engineering Consultant to the Authority; Michael Copeland, Wilbur Smith Associates, Traffic and Revenue Consultant to the Authority.

2. Resolution approving the minutes of the March 3, 2011 Legal Services Committee meeting

Director Willard made a motion to approve the minutes, with the removal of open meeting wording. Committee Chairman Day seconded the motion and it was approved unanimously. (Resolution No. 11-65)

Items 3 and 4 were not briefed.

3. Discussion and briefing of a contract with Locke Lord Bissell & Liddell, L.L.P. for the legal services of Frank Stevenson
4. Discussion and briefing of a contract with Locke Lord Bissell & Liddell, L.L.P. to provide general legal services

Item 5 was considered following item 7.

5. Interview, discussion and possible recommendation on the selection of a search firm to conduct an executive recruitment for the NTTA position of General Counsel

Committee Chairman Day stated that three firms would be brought in to be interviewed individually, and that each firm would have ten minutes for their presentation and ten minutes to address questions.

Julie Daniels, Managing Director, Major Lindsey & Africa, provided information about Major Lindsey & Africa and previous experiences in executive recruitment, and addressed questions.

Russell Newhouse, Owner, and Kelly Noblin, Owner, Newhouse + Noblin LLC, provided information about their firm and previous executive search experiences, and addressed questions.

Susan Pye, Owner, Courtland Grynwald, Search Manager, Kay Walgren, Search Manager, and Maria Parigi, Researcher, of Pye Legal Group, provided information about Pye Legal Group and their experiences in executive searches, and addressed questions.

After some discussion of the three firms, Director Barr made a motion to recommend that Pye Legal Group be selected to conduct an executive recruitment for the NTTA position of General Counsel. Director Willard seconded the motion and it was approved unanimously.

6. Discussion and briefing on outside legal services protocols for the Legal Services Committee

Committee Chairman Day indicated that work was continuing, and that this item would be brought back to the Committee in three or four weeks for discussion.

7. Discussion and briefing on retaining outside counsel to provide legal services for the agreement between NTTA, LBJ Infrastructure Group and TxDOT regarding the DNT and LBJ interchange

Bob Schell, Assistant Director of General Counsel, briefed the Committee on item 7, stating that this was an item that should be vetted through the process, according to the legal services plan. A description and scope of services was provided to the Committee in the agenda packet.

8. EXECUTIVE SESSION

The Committee did not go into Executive Session.

9. CONSIDERATION OF ITEMS FROM EXECUTIVE SESSION

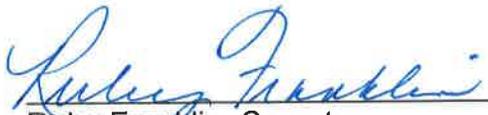
N/A

ADJOURNMENT

The meeting adjourned at 9:51 a.m.



Bob Day, Committee Chairman
NTTA Legal Services Committee



Ruby Franklin, Secretary