

NORTH TEXAS TOLLWAY AUTHORITY
Customer Service, Projects and Operations Committee Meeting Minutes
February 2, 2012

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Customer Service, Projects and Operations Committee meeting held at the North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, on February 2, 2012 at 10:00 a.m.

CALL TO ORDER

Committee Chairman Nowels called the meeting to order at 11:06 a.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Nowels established a quorum by calling the roll. The following committee members were in attendance:

Michael Nowels	Committee Chairman
Jane Willard	Member
Matrice Ellis-Kirk	Member

Chairman Barr, Vice Chairman Moore and Director Quesada were also in attendance.

NTTA employees attending the Committee meeting were: Gerry Carrigan, Interim Executive Director; Ruby Franklin, Secretary; Lorelei Griffith, Assistant Secretary; Janice Davis, Chief Financial Officer/Treasurer; Tom Bamonte, General Counsel; Clayton Howe, Assistant Executive Director of Operations; Kim Tolbert, Assistant Executive Director of Administrative Services; Elizabeth Mow, Interim Assistant Executive Director of Project Delivery; Ray Zies, Controller; Magdalena Kovats, Director of Internal Audit; Eric Hemphill, Interim Director of Maintenance; Kiven Williams, Director of Customer Service Center; Anthony Coleman, Director of Business Diversity; Kim Jackson, Director of Communications; Felix Alvarez, Director of Procurement Services; Carrie Rogers, Director of Government Affairs; Dave Pounds, Director of Information Technology; Marty Lege, Director of System Incident Management .

Also present at the meeting representing the Authority were Frank Stevenson, Locke Lord, Board Counsel; Greg Schaecher, McCall Parkhurst & Horton, Bond Counsel to the Authority; Stephanie Halliday, HNTB, General Engineering Consultant to the Authority; Ron Morrison, RBC Capital Markets, Financial Advisor to the Authority; Michael Copeland, Wilbur Smith Associates, Traffic and Revenue Consultant to the Authority.

2. Public Comments

There were no comments.

3. Resolution approving the minutes from the December 1, 2011 Customer Service, Projects and Operations Committee meeting

Director Willard made a motion to approve the minutes of the December 1, 2011 Customer Service, Projects and Operations Committee meeting. Committee Chairman Nowels seconded the motion and it was approved unanimously. (Resolution No. 12-09)

4. Briefing on the Confirmation of Waiver of Market Valuation and First Option regarding the SH 183 managed lanes project from SH 161 to IH 35E/ Trinity Parkway

Elizabeth Mow, Interim Assistant Executive Director of Project Delivery, presented an overview of the project, while Janice Davis, Chief Financial Officer, presented on the preliminary financial feasibility of the recommended Waiver of Market Valuation and First Option regarding the SH 183 managed lanes project from SH 161 to IH 35E/ Trinity Parkway. The Customer Service, Projects, and Operations Committee supported the staff recommendation to confirm Waiver of Market Valuation and First Option regarding the SH 183 managed lanes project and forward to the full Board for action at the February 22, 2012 Board Meeting.

5. Briefing on a contract with Silver Creek Construction, Inc., for DNT bridge deck repairs in an amount not to exceed \$524,494.06

Eric Hemphill, Interim Director of Maintenance, presented a contract with Silver Creek Construction, Inc., for DNT bridge deck repairs in an amount not to exceed \$524,494.06. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the contract and forward to the full Board for action at the February 22, 2012 Board Meeting.

6. Briefing on a contract with McMahon Contracting, L.P., for pavement repairs on the Sam Rayburn Tollway, Segment 1, in an amount not to exceed \$845,437.40

Eric Hemphill, Interim Director of Maintenance, presented a contract with McMahon Contracting, L.P., for pavement repairs on the Sam Rayburn Tollway, Segment 1, in an amount not to exceed \$845,437.40. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the contract and forward to the full Board for action at the February 22, 2012 Board Meeting.

7. Briefing on a contract with Omega Contracting, Inc., for the construction of a Maintenance and Operation Storage Facility on the Sam Rayburn Tollway at IH 35E in an amount not to exceed \$1,417,279.90

Eric Hemphill, Interim Director of Maintenance, presented a contract with Omega Contracting, Inc., for the construction of a Maintenance and Operation Storage Facility

on the Sam Rayburn Tollway at IH 35E in an amount not to exceed \$1,417,279.90. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the contract and forward to the full Board for action at the February 22, 2012 Board Meeting.

8. Briefing on work authorizations related to the 2012 Annual Inspection and Asset Condition Inspection with HNTB Corporation in an amount not to exceed \$343,130.00 and Jacobs Engineering Group, Inc., in an amount not to exceed \$882,835.00

Eric Hemphill, Interim Director of Maintenance, presented work authorizations related to the 2012 Annual Inspection and Asset Condition Inspection with HNTB Corporation in an amount not to exceed \$343,130.00 and Jacobs Engineering Group, Inc., in an amount not to exceed \$882,835.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the work authorizations and forward to the full Board for action at the February 22, 2012 Board Meeting.

9. Briefing on the Texas/Louisiana State License Plate Information Exchange

Clayton Howe, Assistant Executive Director of Operations, presented the Texas/Louisiana State License Plate Information Exchange. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the Texas/Louisiana State License Plate Information Exchange and forward to the full Board for action at the February 22, 2012 Board Meeting.

10. Briefing on a contract with Florida Traffic Control Devices, Inc., for fiber installation on the President George Bush Turnpike Western Extension in the amount of \$808,542.09

Dave Pounds, Director of Information Technology, presented a contract with Florida Traffic Control Devices, Inc., for fiber installation on the President George Bush Turnpike Western Extension in the amount of \$808,542.09. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the contract and forward to the full Board for action at the February 22, 2012 Board Meeting.

11. Briefing on procurement actions for Intelligent Transportation System components and Tolling Equipment on President George Bush Turnpike Western Extension in an amount not to exceed \$2,320,000.00

Dave Pounds, Director of Information Technology, presented procurement actions for Intelligent Transportation System components and Tolling Equipment on President George Bush Turnpike Western Extension in an amount not to exceed \$2,320,000.00. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the procurement actions and forward to the full Board for action at the February 22, 2012 Board Meeting.

12. Briefing on the purchase of Sticker Tags from TransCore in the amount of \$4,575,493.17 in eleven separate payments

Clayton Howe, Assistant Executive Director of Operations, presented the purchase of Sticker Tags from TransCore in the amount of \$4,575,493.17 in eleven separate payments. The Customer Service, Projects, and Operations Committee supported the staff recommendation to approve the purchase and forward to the full Board for action at the February 22, 2012 Board Meeting.

13. Briefing on revenue assurance and TollTag penetration

Clayton Howe, Assistant Executive Director of Operations, presented an overview of the revenue assurance activity, while Kimberly Jackson, Director of Communications presented the marketing goals and strategies for Toll Tag penetration. This was an informational briefing item only and no Committee action was needed.

14. Briefing on agreements with Trinity Infrastructure, LLC (Developer) and LBJ Infrastructure Group, LLC (Design-Builder) and the Texas Department of Transportation for the IH 635 Intersection with the DNT required for the IH 635 (LBJ) Managed Lanes Project

Elizabeth Mow, Interim Assistant Executive Director of Project Delivery, presented an overview of the project, while Frank Stevenson, with Locke, Lord, Bissell & Liddell, Outside Counsel to the Authority, presented an overview of the agreements with Trinity Infrastructure, LLC (Developer) and LBJ Infrastructure Group, LLC (Design-Builder) and the Texas Department of Transportation for the IH 635 Intersection with the DNT required for the IH 635 (LBJ) Managed Lanes Project. The Customer Service, Projects, and Operations Committee supported the staff recommendation to present two contracts regarding this item to the full Board for action at the February 22, 2012 Board Meeting.

15. Discussion of the County Review items

There were no updates presented. Gerry Carrigan, Interim Executive Director, clarified that updates on the County Review items would be presented at the Special Called Board meeting scheduled for 1:30 p.m. that afternoon.

16. Summary of Monthly Project Delivery Report relating to contracts, expenditures, budgets and status of the following NTTA turnpike projects

There were no updates presented.

17. Executive Session

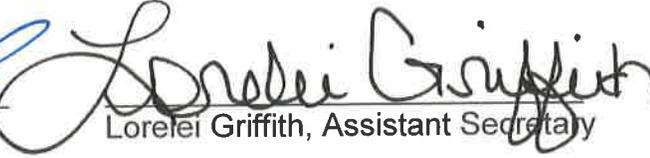
There were no items for Executive Session.

18. Consideration of items from Executive Session

N/A

ADJOURNMENT

The meeting adjourned at 12:56 p.m.



Michael Nowels, Committee Chairman
Customer Service, Projects & Operations
Committee

Lorelei Griffith, Assistant Secretary