



# North Texas Tollway Authority

## 2026-2028 Relationships and Opportunities Advancing Development (ROAD) Program **Class Guide**

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## *I. INTRODUCTION: What is the purpose of the Class Guide?*

The purpose of the FY2026 Relationships and Opportunities Advancing Development (ROAD) Program Class Guide is to outline the NTTA ROAD Program's next steps, operating guidelines, program team expectations, the role of the Business Development & Opportunities Department and upcoming key dates and meeting schedules.

## *II. BUSINESS DEVELOPMENT & OPPORTUNITIES DEPARTMENT (BDOD): What is the role of the BDOD?*

The mission of the Business Development Department (BDOD) is to encourage and foster the inclusion and growth of small businesses in the procurement of goods and services with the NTTA. The BDOD is responsible for the implementation and coordination of the small business program policy and all related program activities, including outreach and program compliance with internal and external stakeholders to ensure that the purpose and intent of the Board's Policy are fully implemented.

### **Mission Statement**

The mission of the BDOD is to strengthen NTTA through the inclusion of small businesses in NTTA's procurements. We regularly seek opportunities for small businesses to participate in all phases of NTTA's purchasing and contracting.

## *III. 2026-2028 NTTA ROAD PROGRAM TEAMS: Selected Prime and Consultant teams*

The following teams were selected to participate in the ROAD program and were formally notified and announced at the February 2026 NTTA Board of Directors meeting:

2026-2028 ROAD PROGRAM PARTICIPANTS

PRIME CONTRACTORS	CONSULTANTS
BGE, Inc.	McCarthy Right of Way Partners, LLC
Bowa Construction	NWI Construction, LLC
CDM Smith, Inc.	Mbroh Engineering, Inc.
DCS Asset Maintenance, LLC	Core CMCI
EJES Incorporated	AKV Consulting Engineers, LLC
Freese & Nichols, Inc.	CERA Solutions
HNTB Corporation	Civil Solution Services, LLC
Iconic Consulting Group, Inc.	Centurion Planning & Design, LLC
LJA Engineering, Inc.	1836 Engineering, LLC
Michael Baker International, Inc.	Concord Engineering, Inc.
Numbers Only, Inc.	G3 Tech Consultants, LLC
Technogent	SKYОВI, LLC
Troutman Pepper Locke, LLP	Tate Law Group, P.C.
VRX, Inc.	TriVector Consulting, LLC
WSB, LLC	Geotest Engineering, Inc.

## IV. NTTA ROAD PROGRAM NEXT STEPS: Roles and Responsibilities

### **Selected Prime and Consultant Team Responsibilities:**

Following the formal notifications and team introductions, all teams are required to submit completed program documentations. The ROAD Program will officially commence upon the receipt of the signed and completed agreement and development plan documents by the BDOD.

Teams will be required to develop and provide a copy of the ROAD Program Agreement and Development Plan along with the Goal Tracker (in provided format) signed by both the Prime and Consultant firms with a due date of Thursday, April 23, 2026. The signed agreement form will clearly outline:

- i. That both teams have agreed to abide with the spirit and guidelines of the ROAD Program.
- ii. Specific team goals and objectives.
- iii. Tangible steps and actions to achieve each goal.

The official start date of the program is Friday, April 24, 2026.

### ***Business Development & Opportunities Department Responsibilities:***

- BDOD will be available to review and provide feedback on the development plan draft documents, if requested to do so.
- BDOD will also make the Agreement and Development plans available to the Business Development Advisory Council (BDAC) for input and feedback.
- BDOD will serve as a facilitator to help address and resolve any issues and concerns.
- BDOD will require teams to submit quarterly progress reports based on their goals as listed on their development plan.
- BDOD will be responsible for the dissemination of related ROAD Program information to the teams and will schedule 'team mixers' to share experiences and lessons learned.
- BDOD will provide the format for the Agreement and Development Plan, Goal Tracker, and Quarterly Reporting Document to complete and submit.

Teams will be requested to make a presentation of their progress to the BDAC.

## V. NTTA ROAD Program Quarterly Progress Reporting:

In July 2026 BDOD will require teams to begin submitting quarterly progress reports, indicating the status of their progress toward each of the goals stated in their plans. BDOD will provide the report formats and make them available to the program teams. Teams will be required to submit reports in a timely fashion only in the format provided. The reports shall be signed by both the primes and consultants and will outline:

- i. Steps taken by the ROAD Program team during the previous period to further the development plan and foster the objective of the program.
- ii. List specific projects that the ROAD Program teams are working on.
- iii. The status of goals stated in the development plan, key achievements, and accomplishments.
- iv. Steps taken by the primes to assist the consultants in achieving the goals and targets outlined in the development plan.

### *ROAD Program progress report due dates:*

<b>Thursday, July 16, 2026</b>	First ROAD Program progress report
<b>Thursday, October 15, 2026</b>	Second ROAD Program progress report
<b>Thursday, January 14, 2027</b>	Third ROAD Program progress report
<b>Thursday, April 15, 2027</b>	Fourth ROAD Program progress report
<b>Thursday, July 15, 2027</b>	Fifth ROAD Program progress report
<b>Thursday, October 14, 2027</b>	Sixth ROAD Program progress report
<b>Thursday, January 13, 2028</b>	Seventh ROAD Program progress report
<b>Thursday, April 13, 2028</b>	Final ROAD Program progress report

## *VI. NTTA ROAD Program ‘Team Mixers’:*

The BDOD will schedule a series of ROAD Program ‘team mixers’ to allow participating teams to get together to discuss and exchange ideas as well as highlight accomplishments and successes achieved in the previous quarter. The 2026-2028 ROAD Program ‘team mixer’ tentative dates will be shared during the class orientation and may be subject to change.

## *VII. EVALUATING THE SUCCESS OF THE ROAD PROGRAM: How well is the Program working?*

As mentioned, BDOD will require teams to submit quarterly progress reports (using forms provided) on accomplishments and key achievements for the year. BDOD will do an annual evaluation of the success of the ROAD Program using some but not limited to the following criteria:

- i. Improved capacity of the consultants in various areas
- ii. Steps taken by the primes to assist the consultants in achieving the goals and targets outlined in the development plan.
- iii. Increased opportunities to participate in a team outside of the NTTA.
- iv. Demonstrated mutually beneficial relationships between the Primes and Consultants.

## *VIII. NTTA BUSINESS DEVELOPMENT & OPPORTUNITIES DEPARTMENT CONTACT:*

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