

## Business Development and Opportunities Department Update

### SMALL BUSINESS PROGRAM - Frequently Asked Questions (FAQ) Vendor Community

NUMBER	QUESTIONS	RESPONSES
1	What is the new department name?	Business Development & Opportunities Department (BDOD)
2	What is the new policy?	The new policy is the Small Business Program (SBP) Policy which replaces the DMWSBE (Diversity) Policy. New Policy is race-sex/gender neutral.
3	What are the accepted certifications?	The Small Business Enterprise (SBE) certification only.
4	What are NTTA's recognized agencies that issue SBE certification?	Recognized and approved certification agencies can be found on the NTTA's website at <a href="#">Business Development &amp; Opportunities Department (BDOD)   NTTA</a> .
5	When will the Small Business Program requirements go into effect?	All procurements advertised after January 1, 2026 (the “implementation date”) will have a small business (SB) goal.
6	What goal will be assigned to procurements that will advertise before the implementation date?	No goals will be assigned. No minority, disadvantaged, or gender-based (D/M/WBE) or small business goals will apply.
7	How do the changes affect Vendor Compliance & Reporting?	Contractor shall utilize the NTTA Vendor Compliance & Management System for monthly subcontractor payment reporting via <a href="http://ntta.gob2g.com">ntta.gob2g.com</a> . Within 10 days of Contractor's receipt of the executed Contract, Contractor shall contact BDOD at <a href="mailto:bddreporting@ntta.org">bddreporting@ntta.org</a> to schedule NTTA-provided Vendor Compliance & Management System training. Provide the contract number, name, company, role/title, telephone number, and e-mail address of individuals who will need training for the system.
8	Does the subcontractor payment reporting change?	No. Primes will continue to report all subcontractor payments including tiered subcontracts in the manner prescribed by NTTA by the 15th day of each month for the previous month.
9	How will the change affect existing GFE projects?	The D/M/WBE goal does not apply. Issue either (1) appropriate supplemental agreements, change orders/ amendments to reflect the removal of D/M/WBE goals/contract provisions; or (2) directive of non-enforcement of goals.
10	For contracts in the procurement process- should vendors continue to submit subcontractor plans for review after November 19th?	Yes. Subcontractor plan forms are required when primes plan to utilize subcontractors. In the interim, the PM or engineer will review per contract provision.
11	When should vendors submit their subcontracting plans?	For Construction and Maintenance contracts, per the construction contract special provisions, the contractor shall submit the list of subcontractors to the Engineer for approval within 14 days of execution. For RFP/RFQ, the subcontracting plans will be submitted with the proposal response.

12	With the changes in the minority and woman-owned allocation percentages, will this void any current subcontracts that are already in effect?	NTTA does not require changes to or terminations of existing subcontracts. Any changes to the current contractual relationship between a prime contractor and a subcontractor are governed by the agreements between those parties.
13	Where can I find the new policy?	It is available on NTTA.org. Click here for the link: <a href="https://www.ntta.org/sites/default/files/2025-11/BDOD%20-%20Small%20Business%20Program%20Policy_11.19.25_final.pdf">https://www.ntta.org/sites/default/files/2025-11/BDOD%20-%20Small%20Business%20Program%20Policy_11.19.25_final.pdf</a>
14	Who can the bidders contact for questions/clarifications about BDOD requirements for procurements?	Bidders may reach out to NTTA's Procurement team at <a href="mailto:bidpurchasing@ntta.org">bidpurchasing@ntta.org</a> regarding any questions and/or clarifications about business development requirements for a Proposal.
15	What will happen to goals on existing contracts that have been executed?	The D/M/WBE goal does not apply. For most contracts, a directive of non-enforcements will be issued. For some contracts (including at vendor's request), issue an amendment to modify goals and applicable form contract provisions.
16	Will an update be made to Marketplace to reflect the new Policy?	Yes. Marketplace updates are currently projected to go live January 1, 2026.
17	Does anything change during the contract closeout process?	Yes. All existing contracts that are closed will not have a D/M/WBE attainment, and BDOD will only verify each subcontractor spend. Contracts advertised after the small business program implementation with an SB goal will close with BDOD normal closing process. The prime will continue to report all subcontracting spend.