

NORTH TEXAS TOLLWAY AUTHORITY  
Minutes of the Board of Directors Mid-Year Retreat  
July 11, 2025

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of the North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors Mid-Year Retreat held at Gaylord Texan, 1501 Gaylord Trail, Grapevine, Texas at 10:00 a.m. on July 11, 2025.

**CALL TO ORDER**

Chairman Levine called the meeting to order at 10:10 a.m.

1. Establishment of Quorum

Chairman Levine established a quorum by calling the roll.

The following Board members were present in the meeting:

Scott Levine	Chair
Mojy Haddad	Vice Chair
Derek Baker	Director
Marcus Knight	Director
George (Tex) Quesada	Director
Pete Kamp*	Director
John Mahalik	Director
Andy Wambsganss	Director
Lynn Gravley	Director

\*Director Kamp joined the meeting at 2:09 p.m.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Karen Madison-Ponds, Assistant Secretary; Dena Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; Arturo Ballesteros, Director of Public Affairs; Jeff Dailey, Assistant Executive Director of Operations; Horatio Porter, Chief Financial Officer; Linh Truong, Senior Director of Internal Audit/Enterprise Risk; and Corina Johnson, Interim Director of Human Resources.

2. Public comments not related to specific agenda items

None.

3. Comments and announcements from Chairman and Board Members

Chairman Levine expressed appreciation for attending the retreat and encouraged discussion by Board members and staff.

4. Key project updates

Elizabeth Mow, Assistant Executive Director of Infrastructure, and Jeff Dailey, Assistant Executive Director of Operations, presented updates on key projects and responded to questions from the Board.

5. Policies, procedures, and process review

Horatio Porter, Chief Financial Officer, presented to the board a review of financial policies, procedures, and processes and responded to questions from the Board.

6. Facilities update

Elizabeth Mow and Jeff Dailey provided facilities updates and responded to questions from the Board.

7. Business Development Program

Horatio Porter briefed the board on the Business Development Program and responded to questions from the Board.

8. Collections update

Jeff Dailey, Arturo Ballesteros, Director of Public Affairs, and Dena Stroh, General Counsel, presented an update on collections initiatives and responded to questions from the Board.

9. Tolling Services Agreements review

Jeff Dailey and Horatio Porter reviewed the Tolling Services Agreements and responded to questions from the Board.

10. Internal Audit

Linh Truong, Senior Director of Internal Audit/Enterprise Risk, provided an Internal Audit update and responded to questions from the Board.

11. Facilities update

Elizabeth Mow and Jeff Dailey provided facilities updates and responded to questions from the Board.

10. Internal Audit

11. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:

- A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters regarding:

1. Enterprise Risk Management

- B. Section 551.071 and 551.074(a)(1), to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters and to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:

1. Performance review update, evaluation, goals, and discussion – Chief Counsel, Internal Audit Executive (Internal Auditor)

- C. Section 551.074(a)(1), to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:

1. Mid-year Executive Director and Internal Audit evaluation and goals

Chairman Levine called the Board into Executive Session at 3:04 p.m. and reconvened the meeting into open session at 4:27 p.m. No final action, decision, or vote with regard to any matter was taken during the Executive Session.

10. Adjourn

Chairman Levine thanked the Board members for their participation and thanked staff for their contributions.

The meeting adjourned at 4:28 p.m.



Scott Levine, Chairman



Karen Madison-Ponds,  
Assistant Secretary