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Title: Construction Contract Change Order (CO) Process		

## 1.0 PURPOSE:

The purpose of this procedure is to define the process for submitting, reviewing, processing and approving of construction contract change order (CO) requests.

## 2.0 RESPONSIBILITIES:

### 2.1 NTTA Board of Directors – shall be responsible for:

- Approving construction Change Orders and authorizing work to begin when the monetary values exceed \$300,000.00 or is greater than 10% of the original contract value.
- Upon approval, the Executive Director, is authorized to execute the change order and forward the approved change orders to NTTA Management .

### 2.2 Executive Director (ED) – shall be responsible for:

- Approving construction change orders
- Authorizing work to begin when the monetary value is between \$150,000.00 and \$299,999.99.
- Upon approval, the ED shall be responsible to forward approved Change Orders to NTTA Management.

### 2.3 Assistant Executive Director of Infrastructure (AEDI) – shall be responsible for:

- Responsible for approving construction Change Orders and authorizing work to begin when the monetary value is between \$50,000.01 and \$149,999.99.
- Upon approval, the AEDI shall be responsible to forward approved Change Orders to NTTA Management.

### 2.4 Department Director (DD) – shall be responsible for:

- Responsible for approving construction Change Orders and authorizing work to begin when the monetary value does not exceed \$50,000.00.
- Upon approval, the DD shall be responsible to forward approved Change Orders to NTTA Management.
- Making a recommendation to approve construction Change Orders and
- Preparing presentation materials for the NTTA Board of Directors.

### 2.5 NTTA Legal Counsel – shall be responsible for:

- Reviews the Change Order in to determine if related legal requirements are within NTTA guidelines
- Upon approval, the DD shall be responsible to forward approved Change Orders to NTTA Management.
- Responsible for approving construction Change Orders and authorizing work to begin when the monetary value does exceed \$150,000.00.

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**2.6 NTTA Contract Management** – shall be responsible for:

- Retaining one of the two original signed Change Order forms
- Sending the other copy to NTTA procurement in accordance with Procurement policy

**2.7 Construction Cost Change Control Committee (C5)** – shall be responsible for:

- Reviewing and recommending approval of the Change Order
- Submitting the Change Order to NTTA Support Staff
- Evaluating the root cause statement
- Determining if additional analysis/study is needed to fully understand the true root cause
- Review funding agreements to determine if FHWA or TxDOT approval is required and forwarding to the agency for approval

**2.8 NTTA Manager of Program Controls** - shall be responsible for:

- Reviewing the amount requested in the Change Order
- Checking the Change Order against the amount allocated for the contract
- Verifying the Cost Codes shown in the Change Order are correct
- Coordinating with NTTA finance if any additional Cost Codes may be required
- Coordinating reallocations if necessary, to cover Change Order costs at direction and with approval of AEDI

**2.9 NTTA Manager of Construction** – shall be responsible for:

- Tracking and assisting in reaching consensus with the Contractor on the Change Order request
- Reviewing and recommending approval of Change Orders.
- If denied, returns the Change Order to the NTTA Resident Engineer (RE) or Construction Manager
- If a Utility Change Order is denied, then he or she returns the Utility Change Order to NTTA ROW Manager.

**2.10 NTTA Design Manager (DM)** – (may be delegated to NTTA staff or extended staff) shall be responsible for:

- Ensuring that NTTA standards and specifications are revised when the C5 Committee determines the root cause of the Change Order to be a standards or specifications related issue.

**2.11 NTTA Resident Engineer (RE)** – shall be responsible for:

- Evaluation of the Change Order request to determine if it is warranted
- Reviewing and recommending approval of the construction Change Orders for their assigned Corridor or Project.
- Discussions with NTTA Manager of Construction and notifying C5 through the C5 Log of a potential Change Order
- Determining if the value of the change order request is greater than 10% of the original contract value
- Obtaining scope request, impact analysis and cost proposal from the Contractor
- Generating an independent cost estimate, in accordance with CA-08 and the formal Change Order

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- Generating correspondence (letter and/or email) of rejection notification when the request is denied
- Generating correspondence of Change Order approval and authorization to proceed with the work upon NTTA approval
- If necessary, generates Change Order for construction contract closeout

**2.12 Construction Manager** – shall be responsible for:

- Evaluating the Change Order request to determine if it is warranted
- Notifying C5 if the Change Order request is warranted
- Determining if the value of the change request is greater than 10% of the original contract value
- Requests scope, impact analysis and cost proposals from the Contractor
- Generating an independent cost estimate, in accordance with CA-08, and the formal Change Order in accordance with this procedure
- Generating a letter or email of rejection when the request is denied
- Authorizing the Contractor to proceed with the work once the Change Order is approved

**2.13 Contractor** – shall be responsible for:

- Generating and submitting the Change Request to the Construction Manager
- Submitting a cost proposal and schedule impact to the Construction Manager
- Proceeding with authorized work once the Change Order is fully executed and is notified of authorization to proceed in writing by the Construction Manager

**2.14 NTTA ROW Manager** – (if applicable or delegated to the NTTA designated staff or extended staff) shall be responsible for:

- Utility Change Orders to modify an approved Agreement for the Adjustment of Utility (AAU):
- Evaluating all Utility Owner Payment and Extra Work requests to determine if a Change Order is warranted and if the work is a betterment or an NTTA expense
- Notifying the C5 if the Change Order request is warranted and providing C5 estimated cost
- Requesting scope, impact analysis and cost proposals from the contractor
- Generating an independent cost estimate, in accordance with CA-08, and the formal Change Order
- Generating letter of rejection when the request is denied
- Generating letter, authorizing the Utility to proceed with the work once the Change Order is approved

**2.15 Utility Entity** – shall be responsible for:

- Notifying the NTTA ROW Manager if a Change Order request is being requested
- Submitting a cost proposal and schedule impact to the NTTA ROW Manager
- Proceeding with the additional work once the Change Order is fully executed and is notified of authorization to proceed

- **NTTA Procurement and/or NTTA Support Staff** – shall be responsible for:

- Reviewing Change Orders ensuring all signatures required on all forms are in place.

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- Copying executed Change Order and filing executed copy in the NTTA files.
- Transmitting executed original Change Order returned from NTTA Procurement to the Construction Manager (or directly to the NTTA Manager of Construction if so, designated for the Change Order or construction contract)
- Serving as the NTTA ROW Manager for the purpose of hand delivering the executed Change Order back to the Contractor or Utility (or having NTTA Support Staff mail original executed Change Order back to the Contractor or Utility)

### 3.0 SCOPE/APPLICABILITY:

This procedure shall apply to all NTTA corridors and projects.

### 4.0 REFERENCES:

- FD-04 NTTA Standards Management
- FD-03 NTTA Special Specification, Special Provision and General Note Management
- FD-11 Errors and Omissions
- CA-08 Independent Cost Estimate Process

### 5.0 DEFINITIONS & ACRONYMS:

N/A

### 6.0 PROCEDURES:

- 6.1 **Emergency Change Order Development** – For emergency Change Order requests refer to Section 6: Emergency Procurements, of the NTTA Policy Regarding Procurement of Goods and Services and the Disposition of Property.
- 6.2 **TxDOT and FHWA Approval** – All corridors and projects receiving federal funds shall be subject to TxDOT oversight. Change Orders that exceed dollar amounts as defined within the individual TxDOT agreements for each corridor or project shall be forwarded to TxDOT for approval.
- 6.3 **Change Order Request Development** – Discussion occurs between the Contractor, NTTA and its representatives on all potential Change Orders.
  - 6.3.1 Upon discussion between the Contractor, NTTA, and its representatives on all potential Change Orders, the potential change Orders can be listed for internal review only on the C5 Log. For those potential Change Orders determined to be necessary, or reasonable enough to be sent through the review process, the Contractor or Utility Entity send documents to NTTA containing Scope Change, Cost Request, Time Request and enough backup material to support the request including schedule impacts.

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- 6.3.2 When it is determined that a Construction Contract Change Order is necessary, the Contractor shall submit a Change Order Request to the Construction Manager (for non-utility construction) or the Utility Entity shall submit a Change Order Request to the NTTA ROW Manager (for utility construction). *CON-03-F2, CO Field Change Form* or redlines to existing drawings, may be utilized when electronically formatted contract plan drawings are not yet available, or when avoidable delay related impacts to the project would otherwise develop.
- 6.3.3 The Construction Manager or NTTA RE or NTTA ROW Manager shall review the change request to determine if it is warranted. If it is not warranted, the Construction Manager or NTTA RE or NTTA ROW Manager shall develop and transmit a letter of rejection to the Contractor or to the Utility. The Contractor or the Utility shall be afforded an option to appeal upon receiving the rejection letter.
- 6.3.4 If the change request is warranted, the Construction Manager or NTTA ROW Manager shall notify C5 and request that the Contractor provide a statement of scope, cost proposal based on required scope including details and providing attachments and how it was initially reviewed and why it is being processed, including the Who, What, When, Where, Why and additional details. Also include an analysis of any potential impacts to the project's critical path or the Utility Entity and provide enough information so the NTTA ROW Manager can explain the change request to C5. No sales taxes are to be included in the determination of Construction or Utility change order costs, unless otherwise required by the State of Texas Comptroller of Public Accounts. The Construction Manager shall review the cost proposal to ensure no sales taxes are included unless required by State Law.
- 6.3.5 The C5 reviews the Corridor/Project funding agreements (if included with construction project), determines if TxDOT or FHWA approval is required, and routes the change request to the agency for approval.
- 6.3.6 The Construction Manager shall review the Change Order for completeness, and that all necessary information is correct, all cost reviews and sources used are included, all schedule impacts were independently reviewed and documented by the CM team and are included in the packet of information. The Construction Manager should base this review on similar previous Change Orders submitted to C5 and the response given. If there is a question, typically include the information, and if not needed, C5 will remove. If something needs changed the Construction Manager returns the Change Order to the NTTA RE for corrections. If the package is complete, the Construction Manager approves the Change Order sends it to the NTTA RE.
- 6.3.7 The NTTA RE looks at the Construction Change Order as presented and reviews the information presented, is it accurate, is it complete, does it tell the story, does it match the expectations when this potential change order originated, is anything else needed to

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evaluate this construction change order. If Change Order is accurate, then the NTTA RE approves the Change Order and sends the construction change order to the NTTA Manager of Construction. If the Change Order is not acceptable it is returned to the Construction Manager with comments on alterations desired and then sent back to review from that point through all the reviews again.

- 6.3.8 The NTTA Manager of Construction is described in 2.9 above and for construction change orders is the last construction staff review before sending to C5. A thorough review should be done, all attachments reviewed to see that it is complete and provides enough information for C5 to review the change and that the information matches what was expected from negotiations with the contractor. If Change Order is acceptable, then the NTTA Manager of Construction sends this change order to C5 Chair for review. If the Change Order is not acceptable it is returned to the Construction Manager with comments on alterations desired and then sent back to review from that point through all the reviews again.
- 6.3.9 The Construction Manager shall determine if the overall aggregate of change request is greater than 10% of the original contract value and routes the request to the NTTA Manager of Construction. The NTTA Manager of Construction will consult with the Assistant Executive Director of Infrastructure (AEDI) and C5 Chair for a determination if this is a Board Level Change Order. If it is determined to be a Board Level Change Order, then preparation and presentation is given to the designated NTTA staff member to place on the agenda for the NTTA Board of Directors approval consideration.
- 6.3.10 For work performed by Force Account as defined in Item 9.7 of the Standard Specifications, and when the dollar value of the invoice is less than or equal to \$10,000.00, the Construction Manager shall follow this Change Order Process.
- 6.3.11 For extra work anticipated over \$25,000.00, the Construction Manager or NTTA ROW Manager shall generate an independent cost estimate for comparison before reviewing the Contractor's cost proposal per QMS Procedure CA-08 (Independent Cost Estimate Process). Reach consensus with the Contractor concerning cost and design details. Generate a formal Change Order providing all necessary attachments required for review and explanation of the Change Order. It is the intent of NTTA that each record shall have enough explanation, details and attachments to stand alone to explain the Change Order request being processed for approval.

**6.4 Change Order Evaluation** - The Construction Cost Change Control Committee (C5) shall evaluate all proposed changes (construction and non-construction alike) and:

- 6.4.1 Evaluate and document the root cause Determine if additional analysis or detail is required to determine true root cause and forward to the Construction Manager or NTTA ROW Manager.



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- 6.4.2 If the root cause is determined to be an issue with an NTTA standard or specification, the NTTA Manager of Construction shall ensure the applicable standards or specifications are updated by the NTTA Design Manager according to procedure FD-04 or FD-03.
- 6.4.3 If the root cause is determined to be the result of an error or omission, the NTTA Manager of Construction shall forward sufficient information to direct the Engineer of Record to update the drawing(s) according to procedure FD-11. If the cumulative error for this consultant from their contract is greater than \$25,000.00 dollars, process the error or omission in accordance with FD-11.
- 6.4.4 If the Change Order is approved by C5, the C5 chairman shall forward the Change Order package to NTTA Support Staff for further processing
- 6.4.5 If the Change Order is denied, the Construction Manager shall either re-work and re-submit the change request or develop and transmit a letter of rejection to the Contractor or Utility based on C5 comments.
- 6.4.6 C5 may at times be presented with routine changes to the contract involving payment for off duty law enforcement used in traffic control; incorporation of engineer directed field quantity overruns/underruns exceeding a value of \$50,000; payment of surplus materials; adjustments to the contract; payment for extra work that has been previously vetted, reviewed and agreed to by NTTA; or other changes completed in the interest of safety of the travelling public and other reasons, and completed before the paperwork was finished and submitted for approval. These should be processed and handled in a routine manner and approved as soon as possible.

## 6.5 Change Order Review and Approval

- 6.5.1 The NTTA Manager of Program Controls shall review the Change Order, specifically looking at the Cost Code(s) verifying accuracy and looking at the amount in the Change Order against the funds currently allocated. If Change Order is accurate, then the NTTA Manager of Program Controls approves. If the Change Order is not acceptable it is returned to the with comments on alterations desired and then sent back to review from that point through all the reviews again.
  - 6.5.2 The NTTA Procurement or NTTA Support Staff shall independently verify the Change Order is accurate and with all signatures, then he or she sends the Change Order to the Contractor for signature.
  - 6.5.3 The Contractor or Utility shall review the Construction Change Order sent to them and sign and return to the NTTA Procurement or NTTA Support Staff for further processing.
  - 6.5.4 The Department Director (DD) shall review the Change Order sent to them and sign and return to the NTTA Procurement or NTTA Support Staff for further processing according to
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NTTA Signature Authority levels. If the Change Order is not approved, it is returned to NTTA Support Staff unsigned with comments to be resolved.

- 6.5.5 The Assistant Executive Director of Infrastructure (AEDI) (if applicable per the amount of the Change Order) shall review the Change Order and signed and return to the NTTA Procurement or NTTA Support Staff for further processing according to NTTA Signature Authority levels.
- 6.5.6 NTTA Procurement shall review the Change Order, specifically looking at DBE, Insurance, scope match with original Procurement and other items in their normal review. If Change Order is accurate, then NTTA Procurement approves Change Order and returns it to Construction Manager or NTTA RE. If the Change Order is not acceptable, it is returned to the Construction Manager with comments on alterations desired and then sent back to the original review process.
- 6.5.7 NTTA Legal counsel shall review for legal form and function. If Change Order is accurate, then NTTA Legal counsel approves Change Order and returns it to Construction Manager or NTTA RE. If the Change Order is not acceptable it is returned to the Construction Manager with comments on alterations desired and then sent back to review from that point through all the reviews again
- 6.5.8 The Executive Director (ED) (If applicable per the amount of the Change Order) shall review the Change Order, and sign and return to NTTA Support Staff.
- 6.5.9 If the Change Order requires NTTA Board approval, then the Executive Director and staff shall prepare a Change Order Board presentation to the NTTA Board.
- 6.5.10 If the Board approves, the Change Order is signed, signing and return to the NTTA Procurement or NTTA Support Staff.  
If the Change Order is not approved, it is returned to NTTA Support Staff unsigned with comments to be resolved.

## 6.6 Change Order Execution

- 6.6.1 NTTA Procurement shall file all original paperwork and return one original to NTTA Support Staff to be sent to the Contractor or Utility Entity once copies are made of the executed documents.
  - 6.6.2 NTTA Support Staff shall transmit the complete original change order with all internal backup documentation to the NTTA Manager of Construction or NTTA ROW Manager. NTTA Support Staff shall archive.
  - 6.6.3 The Construction Manager shall forward a fully executed original of the Construction Change Order to the Contractor. Provide a copy of the fully executed change order package to the NTTA Manager of Construction.
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6.6.4 The NTTA ROW Manager shall forward a fully executed original of the Utility Change Order to the Utility Entity. Provide a copy of the fully executed Change Order to the NTTA Manager of Construction and NTTA RE, if one exists for this project.

6.6.5 The Contractor or Utility Entity shall proceed with the Change Order requirements.

## 7.0 REGULATORY REQUIREMENTS:

N/A

## 8.0 RELATED BOARD POLICY:

Policy Regarding the Procurement of Goods and Services and the Disposition of Property

## 9.0 COMPONENT DOCUMENTS:

- CON-03-F1 Construction Change Order Request Form
- CON-03-F2 Change Order Field Change Form
- CA-08-F2 Construction Change Order Independent Cost Estimate Form
- CON-03-F4 Change Order Log
- CON-03-F6 Utility Adjustment Agreement Change Order Form
- CON-03-F8 Notification to Contractor of Revised Sheet(s) to be Incorporated into the Contract
- CA-03-F2 WA/SA/CO Log (Attachment E)
- Transmittal Letter-04-17-2012

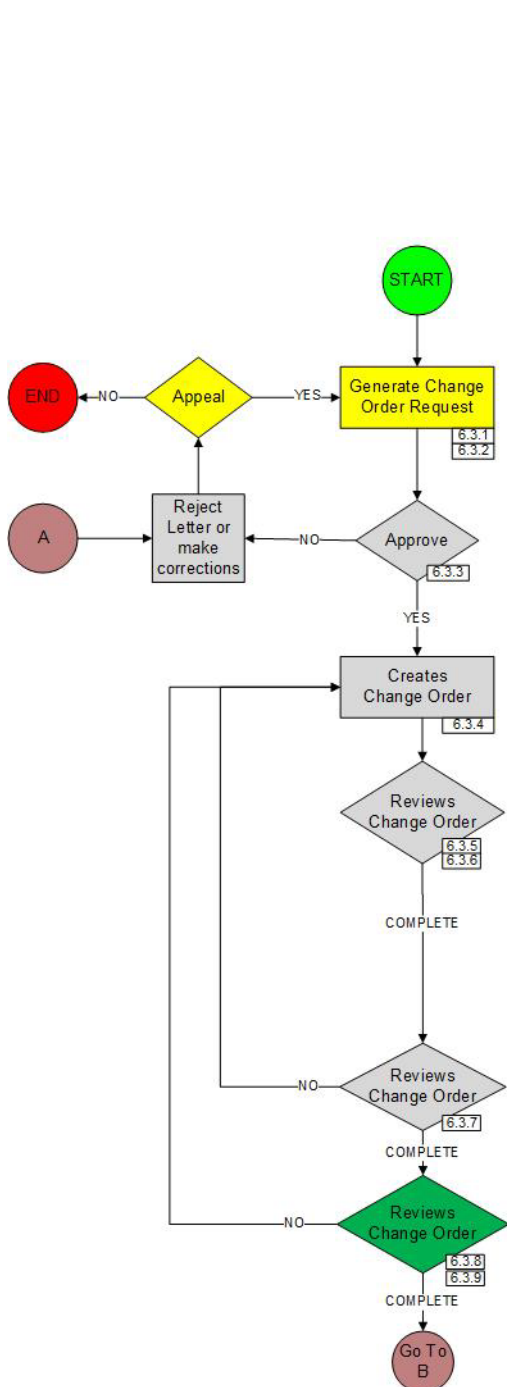
## 10.0 FLOWCHARTS:

(See next page)

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**Construction Change Order  
Workflow Process**



Contractor
Construction Manager or NTTA RE
Corridor Manager
NTTA Manager of Construction
NTTA Manager

**Contractor:**

- Discusses with NTTA potential Change Orders and submits in writing a request based on that discussion
- This is outside of EPDS
- Contractor sends request for Scope change, Time change (If applicable) with backup documents showing cost documentation and schedule impact analysis (if time requested)

**Construction Manager or NTTA Resident Engineer:**

- Reviews change request, discusses with NTTA Manager and determines if it is warranted
- If not warranted, letter of rejection is written
- If approved, proceed to next step

**Construction Manager:**

- Creates Change Order
- Includes scope, impact analysis and cost documentation documents from Contractor
- Includes CM team analysis (Cost and Schedule Impacts) and recommendation to C5 with justification included

**Construction Manager:**

- Reviews Change Order for completeness, adds any necessary information for C5 Review
- If Complete, then approves Change Order sending it to next step

**NTTA Resident Engineer:**

- Reviews Change Order, looks to see if this document matches the discussion with contract and no surprises got included and makes sense for the construction project
- If Complete, sends to NTTA Manager of Construction for review
- If No, then returns Change Order to Construction Manager with comments

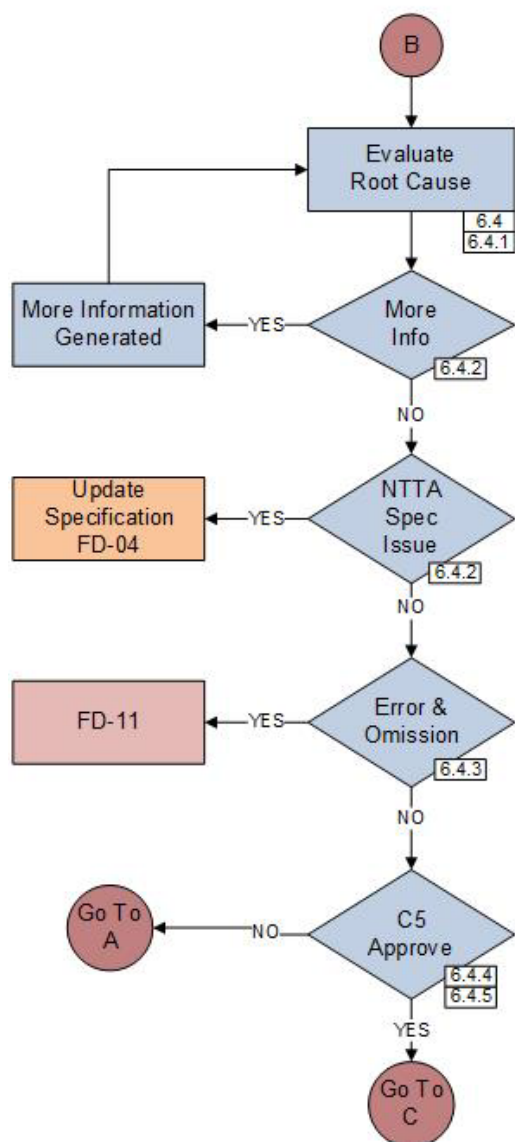
**NTTA Manager of Construction:**

- Checks with AEDI if this is a NTTA Board Level Change Order and may combine with related negative changes if appropriate
- This is the final review before going to C5 and if C5 approves will be sent directly to Contractor for signature without coming back
- If Complete, then approves Change Order sending it to next step
- If No, then returns Change Order to Construction Manager with comments

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## Construction Change Order Workflow Process

C5 Committee
NTTA Design Manager
Engineer of Record



### Construction Cost Change Control Committee (C5):

- Evaluate root cause and documents on CON-03-F1/F6 and CON-03-F4
- If returned with additional root cause information from the Construction Manager, information is reviewed again for completeness

### C5 Committee:

- Determines if root cause requires more detail and/or information and forwards to Construction Manager

### C5 Committee:

- Determines if root cause is due to NTTA standard plans or standard specifications
- NTTA Construction Engineer Manager then communicates to NTTA Design Manager to update NTTA documents

### C5 Committee:

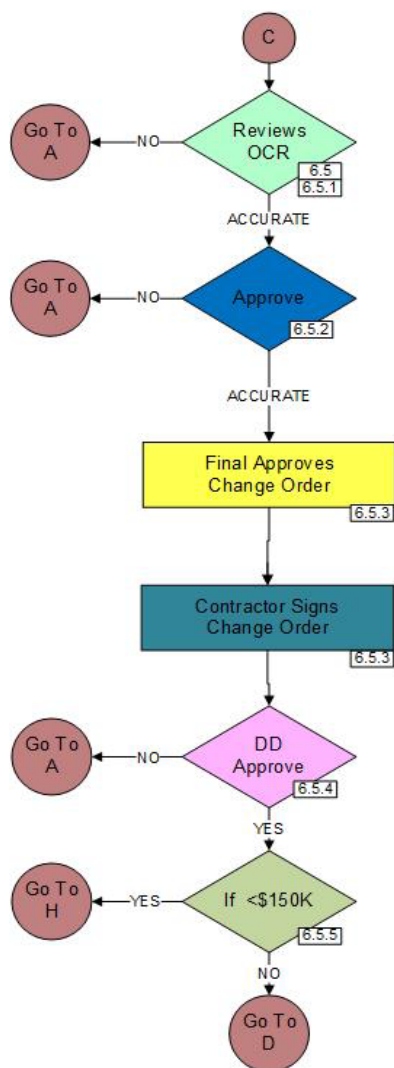
- Determines if root cause is due to an error or omission in design documentation
- Communicates to Engineer of Record to update design documentation
- Communicates to AEDI if an "error" is greater than \$50,000.00

### C5 Committee:

- If Change Order is acceptable, C5 chairman approves and Change Order is sent to NTTA Support Staff for further processing
- If Change Order is disapproved, the Change Order is returned to Construction Manager with comments to be addressed
- "Approved As Noted" is no longer an option – Change Order is Approved or Returned

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### Construction Change Order Workflow Process



#### NTTA Manager of Program Controls:

- Reviews Cost Codes and Change Order amount for accuracy and appropriateness for this construction contract
- If Accurate, then approves Change Order sending it to next step
- If No, then returns Change Order to Construction Manager with comments

#### NTTA Procurement:

- Reviews DBE, Insurance, scope match with Procurement Services and other items
- If Accurate, then approves Change Order sending it to Contractor for signature then returned to procurement for further processing.
- If No, Change Order is returned to Construction Manager with comments

#### Contractor Signature:

- Reviews and signs with wet signature (blue ink) and returns back to Program support
- Returns unsigned and process stops

#### NTTA Support Staff:

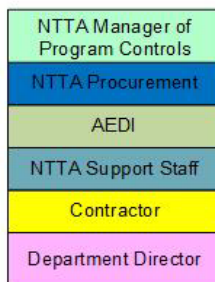
- Ensures all required approvals on Change Order have occurred and Final Approves Change Order
- Verifies information in created Change Order is accurate
- Checks signature type for wet signature and sends to Contractor for Wet Signature

#### Department Director (DD):

- Reviews Change Order if no greater than \$50,000, otherwise is forwarded to AEDI.
- If approved, signs with wet signature (blue ink) and returns to NTTA Support Staff/Procurement
- If disapproved, then Change Order is returned to NTTA Support Staff/Procurement unsigned as either denied or resolve (with comments)

#### Assistant Executive Director of Infrastructure (AEDI):

- Reviews Change Order if greater than \$50,000 and no more than \$149,999.99
- If approved, signs with wet signature (blue ink) and returns to NTTA Support Staff/Procurement
- If disapproved, then Change Order is returned to NTTA Support Staff/Procurement unsigned as either denied or resolve (with comments)

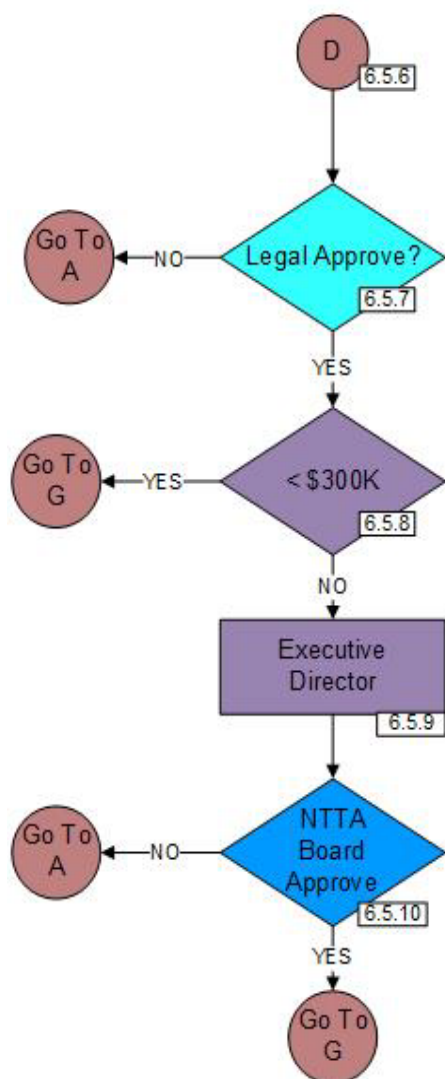




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Assistant Executive Director of Infrastructure
Executive Director
NTTA Board



### NTTA Legal Counsel:

- Reviews Change Order if greater than \$150,000.00
- Reviews Change Order to check legal req's are within NTTA guidelines. If approved, proceed to next step.
- If disapproved, returned to Construction Manager with comments/alterations/desired.

### Executive Director (ED):

- Reviews Change Order, if no greater than \$299,999.99, Board approval is required.
- If ED approved, signs with wet signature (in blue) back to NTTA Support Staff
- If disapproved (go to A), then Change Order is returned to NTTA Support Staff/Procurement unsigned as either denied or to resolve (with comments)

### Executive Director:

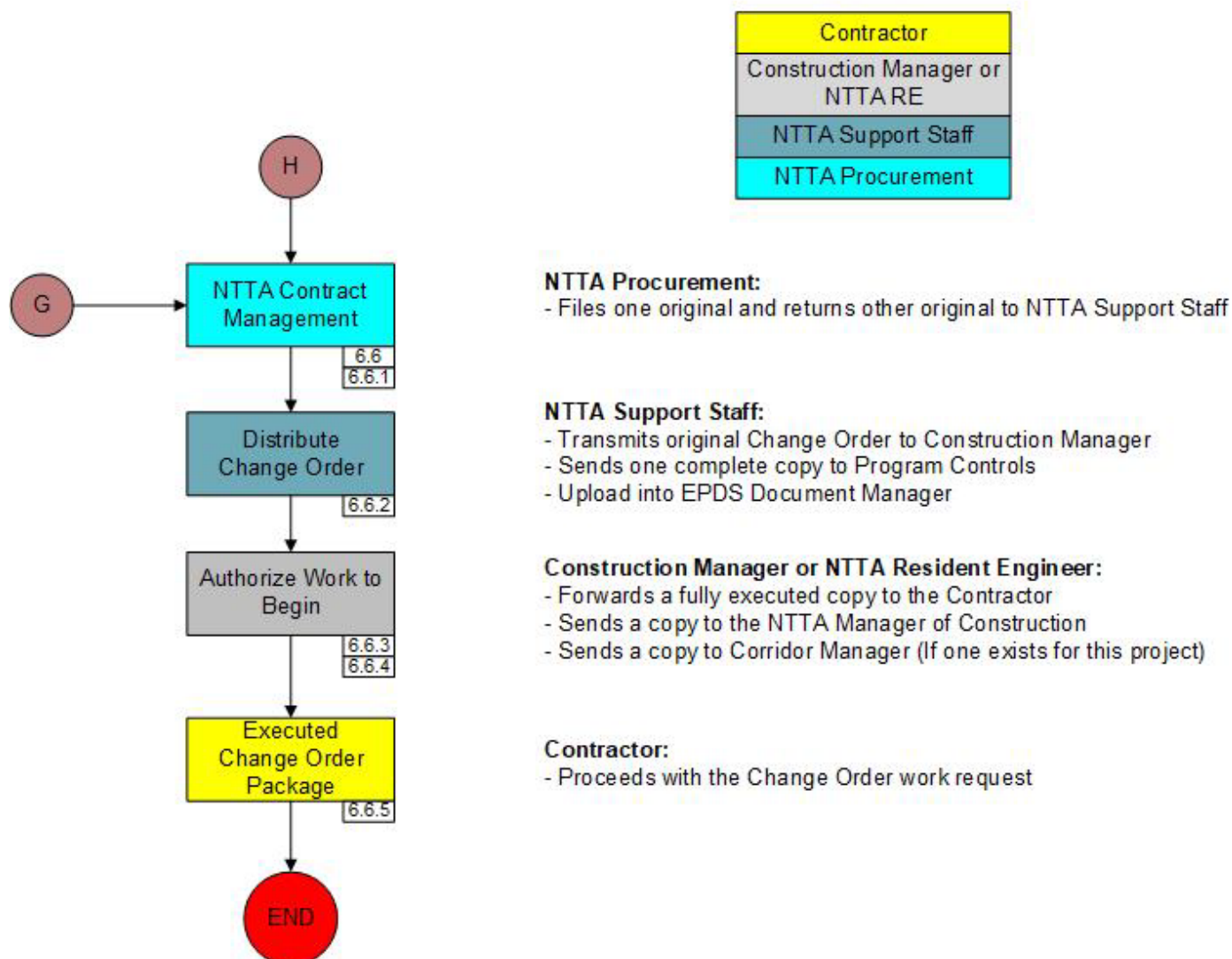
- Prepares NTTA Board Presentation along with staff

### NTTA Board:

- Reviews and dispositions Change Order:
- If approved by the NTTA Board, Executive Director signs with wet signature (in blue) and sends back to Program Support
- If disapproved, then Change Order is returned to NTTA Support Staff unsigned as either denied or to resolve (with comments)

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## Construction Change Order Workflow Process





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## 11.0 REVISION HISTORY

Revision	Revised by	Date Issued	DRN#	Reason for Revision
0	John Woelfel	06/05/2008		Original Issue
1	John Woelfel	09/18/2008		Revised Responsibilities, added role of Program Support staff, added requirement to transmit complete CO package throughout process, and changed order of approvals.
2	Peter Claypool	05/08/2009	10001	<ul style="list-style-type: none"> <li>Major rewrite for clarity</li> <li>Added CON-03-F5 Invoice Justification Form</li> <li>Added CON-03-F6 Utility Adj Agreement Form</li> <li>Added requirement for no sales tax</li> <li>Added flowchart</li> </ul>
3	David Kastendick/ Kim Hernandez	11/20/2009	10052	Remove CON-03-F3. Replace with CA-08-F2. Obsolete CON-03-F3. Remove all references to CON-03-F3 from CON-03 and replace with CA-08-F2. Remove guiding principles. Add para 2.13 "Utility Coordinator responsibilities". Add CA-08-F2 to para 2.14. Add to References: FD-03, NTTA Specification Development procedure and CA-08, Independent Cost Estimate procedure. Section 6.0 Procedures: Add responsibilities for Utility Coordinator. 6.3.6 Add "Utility change requests less than or equal to \$10,000.00 shall not use the CON-03-F5. All Utility change requests will follow the procedures for change requests greater than \$10,000.00. Add CA-08-F2 to 9.0 Component Documents
4	David Kastendick	05/06/2011	10301	Revised titles to match current NTTA employees. Split CON-03-F1 into CON-03-F7 (Original Release) version to satisfy recent NTTA Finance Department request, but process is unchanged, just same data presented concisely. Clarified Change Order procedure to match current actual process.
5	Enrique Guillen David Kastendick Mark Bouma	01/03/2019	10737	General Revisions and added clarifications for Force Account Work and Work by Invoice.
6	Teresa Calderon	08/04/2023	10931	Updated signature authority threshold for Director not to exceed \$50,000.00 and for4 AEDI not to exceed \$150,000.00. Removed Richard Rutkowsky from signature page of CON-03-F1
7	Bryan Dennis Enrique Guillen Mark Bouma	07/23/2025	11140	Revised titles to match current NTTA employees and new EPDS process.