

NORTH TEXAS TOLLWAY AUTHORITY
Minutes of the Board of Directors Meeting
November 20, 2024

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of the North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on November 20, 2024.

CALL TO ORDER

Chairman Levine called the meeting to order at 10:00 a.m.

1. Establishment of Quorum

Chairman Levine established a quorum by calling the roll.

Scott Levine	Chairman
Mojoy Haddad	Vice Chair
John Mahalik	Director
Pete Kamp	Director
Derek Baker	Director
Marcus Knight	Director
Andy Wambsganess	Director
Tex Quesada	Director
Lynn Gravley	Director

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Dena Stroh, General Counsel; Jeff Dailey, Assistant Executive Director of Operations; Arturo Ballesteros, Director of Public Affairs; Linh Truong, Senior Director of Internal Audit/Enterprise Risk; Corina Johnson, Director of Human Resources; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; Dan Robicheaux, Director of Information Technology; Moses Aito, Director of Business Diversity; Kelley McGuire, Director of Treasury and Financial Planning; John Bannerman, Director of Customer Care; Kevin Banks, Director of Contact Center and Collections; and Brian Reich, Controller. Also present at the meeting representing NTTA were Greg Schaecher, McCall, Parkhurst & Horton, bond counsel; Steve Bolden, Locke Lord, bond counsel; and Tammy Sims, Atkins, Maintenance Management Consultant.

2. Pledge of Allegiance

Chairman Levine led Board members and meeting attendees in the Pledge of Allegiance.

3. Public comments not related to specific agenda items

There were no comment cards.

4. Comments and announcements from the Chairman and Board Members

- A. Honoring Director Whitley
- B. Government Treasurers' Organization of Texas (GTOT) recognition Investment policy

Chairman Levine paid tribute to Biko Taylor, NTTA's Director of Procurement Services, and asked for a moment of silence to honor Biko.

Vice Chair Haddad honored Director Glen Whitley for his dedication to transportation and his hard work with NTTA. Director Whitley thanked NTTA staff for their continued dedication to transportation in the region.

Director Gravley presented the award for GTOT recognition Investment policy to Kelley McGuire, Gwen Hodges, and Horatio Porter for developing and maintaining a comprehensive written investment policy.

5. Committee Chair reports

- A. Customer Service, Projects, and Operations
- B. Finance, Audit, and Administration

6. Approval of the minutes from October 2024 regular Board meeting

Director Kamp made a motion to approve the minutes from the October 2024 regular Board meeting. Vice Chair Haddad seconded the motion, and it was approved unanimously (Res. No. 24-140).

CONSENT ITEMS

7. Request to advertise the following:

- A. Payment processor services
- B. Construction services for pavement restriping:
 - 1. Dallas North Tollway and Addison Airport Toll Tunnel
 - 2. Sam Rayburn Tollway from Dallas North Tollway to Medical Center Drive

- C. Construction services for systemwide raised pavement marker replacement
- 8. Vendor selection for the following:
 - A. Asset management software solution
- 9. Contract approval for the following:
 - A. Deicing material
 - B. Workstation and peripheral replacement
 - C. Data center hardware replacement
 - D. Construction services for President George Bush Turnpike at Custer Road drainage improvements
 - E. Construction services for President George Bush Turnpike ramp bridge rehabilitation
 - F. Construction services for systemwide pavement profiling
 - G. Design engineering services for Sam Rayburn Tollway continuous roadway lighting
- 10. Peer-to-peer interoperability agreement with Transportation Corridor Agencies
- 11. Extension of revolving note program
- 12. FY2025-FY2029 Five-Year Capital Plan second review and approval
- 13. Approval of:
 - A. Bylaws
 - B. Board ethics policy
 - C. Employee ethics policy

Vice Chair Haddad made a motion to approve items 7 through 13, Director Kamp seconded the motion, and it was approved unanimously (Res. Nos. 24-141 through 24-159).

INDIVIDUAL ACTION ITEM

- 14. 2025 Legislative Agenda for 89th Legislative Session

This item was presented after executive session.

BRIEFING ITEMS

15. Consolidated Monthly Performance Report

Horatio Porter, Jeff Dailey, and Eric Hemphill briefed the Board on the Consolidated Monthly Performance Report and responded to questions from the Board.

16. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in September 2024

Staff responded to questions from the Board.

17. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:

- A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters regarding:
 - 1. Legislative update
- B. Section 551.074(a)(1), to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:
 - 1. Performance review process for Executive Director and Internal Auditor

Chairman Levine called the Board into executive session at 10:34 a.m. and reconvened the meeting into open session at 11:43 a.m. No final action, decision, or vote was taken during the executive session.

Arturo Ballesteros, Director of Public Affairs, presented on the 2025 Legislative Agenda for 89th Legislative Session and responded to questions from the Board.

Director Knight made a motion to approve item 14, Vice Chair Haddad seconded the motion, and it was approved unanimously (Res. No. 24-160).

18. Adjourn

The meeting was adjourned at 11:45 a.m.



Scott Levine, Chairman



Lorelei Griffith, Secretary