

NORTH TEXAS TOLLWAY AUTHORITY  
Minutes of the Board of Directors Meeting  
December 21, 2022

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on December 21, 2022.

**CALL TO ORDER**

Chairman Knight called the meeting to order at 10:00 a.m.

1. Establishment of Quorum

Chairman Knight established a quorum by calling the roll.

Marcus Knight	Chair
**Mojo Haddad	Vice Chair
Tim Carter	Director
John Mahalik	Director
Scott Levine	Director
George (Tex) Quesada	Director
Jane Willard	Director
Lynn Gravley	Director
*Pete Kamp	Director

\*Director Pete Kamp attended the meeting via phone.

\*\*Vice Chair Haddad arrived at 10:03 a.m.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Cindy Demers, Director of Treasury & Financial Planning/Assistant Treasurer; Dena Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; Jeff Dailey, Assistant Executive Director of Operations; Linh Truong, Senior Director of Internal Audit/Enterprise Risk; Autavea Basey, Director of Human Resources; Melanie Terrell, Assistant General Counsel; Nancy St. Pierre, Director of Public Affairs; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; Juhi Chawla, Director of Information Technology; Moses Aito, Director of Business Diversity; Kevin Banks, Director of Contact Center and Collections; Brian Reich, Controller; and David Evans, Senior Director of Procurement Services and Business Diversity. Also present at the meeting representing NTTA were Greg

Schaecher, McCall, Parkhurst & Horton, bond counsel, and Tammy Sims, Atkins, Maintenance Management Consultant.

2. Pledge of Allegiance

Chairman Knight led Board members and meeting attendees in the Pledge of Allegiance.

3. Public comments not related to specific agenda items

No comments were made under this item.

4. Comments and announcements from the Chairman and Board Members

- A. Recognition of the 2020-2022 ROAD program graduates
- B. Government Finance Officers Association Budget award

Director Levine recognized the 2020-2022 ROAD program graduates and pointed out this is the first graduation ceremony held in person since 2018.

Director Gravley presented the award for distinguished budget from the Government Finance Officers Association to Horatio Porter, Cindy Demers, and their team for transparency of NTTA's budget. He thanked staff for their hard work that led to the award.

Director Carter announced his resignation from NTTA's Board, effective December 31, 2022. He expressed appreciation for the opportunity to serve on the Board and thanked staff for their hard work and transparency.

5. Committee Chair reports

- A. Regional Transportation Council
- B. Customer Service, Projects, and Operations
- C. Finance, Audit, and Administration

No comments were made under this item.

6. Approval of the minutes from November 2022 regular board meeting

Director Levine made a motion to approve the minutes from the November 2022 regular board meeting. Vice Chair Haddad seconded the motion, and it was approved unanimously. (Resolution No. 22-136)

**CONSENT ITEMS**

7. Request to advertise the following:

- A. Construction services for Dallas North Tollway Winter Operations Facility
- B. Construction services for President George Bush Turnpike restriping from IH 35E to US 75

- C. Construction services for Sam Rayburn Tollway frontage road joint and crack sealing
  - D. Construction services for pavement repairs and restriping for Gleneagles Complex
  - E. Fleet fuel cards
  - F. President George Bush Turnpike East (IH 35E to IH 30) Total Routine Maintenance contract
8. Vendor selection for the following:
- A. Project Communications Consultant
  - B. Lane system assessment
9. Contract approval for the following:
- A. Construction services for President George Bush Turnpike Western Extension frontage road striping project
  - B. Lane equipment parts and maintenance
10. 2023 annual work authorizations:
- A. General Engineering Consultant
  - B. Program Management Consultant
  - C. Maintenance Management Consultant
  - D. Construction Engineering Consultant
  - E. Back-office system
    - 1. Manual image review
    - 2. Maintenance
    - 3. System enhancements
11. 2023 Legislative Agenda for 88th Legislative Session
12. 2023-2027 Strategic Plan
13. FY2023 final NTTA System Budget

Chairman Knight entertained a motion to approve items 7 through 13. Related to Item 7F, Elizabeth Mow and David Evans responded to questions from Director Quesada and Vice Chair Haddad. Vice Chair Haddad made a motion to approve items 7 through 13, and Director Mahalik seconded the motion. The motion was approved unanimously. (Resolution Nos. 22-137 through 22-156)

**BRIEFING ITEMS**

14. Consolidated Monthly Performance Report

Horatio Porter, Elizabeth Mow, and Jeff Dailey briefed the Board on the Consolidated Monthly Performance Report. Jeff Dailey, Autavea Basey, and Elizabeth Mow responded to questions from the Board.

15. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in November 2022

No comments were made under this item.

16. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:

- A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters and Sections 551.076 and 551.089 regarding security devices:

- 1. Cyber security update

- B. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters:

- 1. Legal update

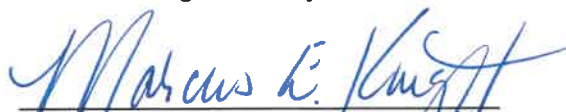
- C. Section 551.074(a)(1), to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:


- 1. Executive Director and Internal Audit assessment and goals

Chairman Knight called the Board into executive session at 10:27 a.m. and reconvened the meeting into open session at 11:35 a.m. No final action, decision, or vote with regard to any matter was taken during the executive session.

17. Adjourn

The meeting was adjourned at 11:35 a.m.

  
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Marcus Knight, Chairman

  
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Lorelei Griffith, Secretary