

NORTH TEXAS TOLLWAY AUTHORITY
Minutes of the Board of Directors Meeting
December 15, 2021

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on December 15, 2021.

CALL TO ORDER

Chairman Mahalik called the meeting to order at 10:00 a.m.

1. Establishment of Quorum

Chairman Mahalik established a quorum by calling the roll.

John Mahalik	Chair
Jane Willard	Vice Chair
Scott Levine	Director
Tim Carter	Director
Lynn Gravley	Director
*Pete Kamp	Director
Marcus Knight	Director

*Director Pete Kamp participated by phone.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Cindy Demers, Director of Treasury Management/Assistant Treasurer; Elizabeth Mow, Assistant Executive Director of Infrastructure; Dena Stroh, General Counsel; Jeff Dailey, Assistant Executive Director of Operations; Nancy St. Pierre, Director of Public Affairs; Juhi Chawla, Director of Information Technology; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; Moses Aito, Director of Business Diversity; Gio Rodriguez, Director of Contact Center and Collections; Brian Reich, Controller; and David Evans, Senior Director of Procurement Services and Business Diversity. Also present at the meeting representing NTTA was Greg Schaecher, McCall, Parkhurst & Horton, bond counsel.

2. Pledge of Allegiance

Chairman Mahalik led Board members and meeting attendees in the Pledge of Allegiance.

3. Public comments not related to specific agenda items

No comments were made under this item.

4. Comments and announcements from the Chairman and Board Members

A. Government Finance Officers Association Budget Award

Director Carter presented the award for distinguished budget from the Government Finance Officers Association to Horatio Porter and Lee Carter for transparency of NTTA's budget. He thanked staff for their hard work that led to the award.

5. Committee Chair reports

- A. Regional Transportation Council
- B. Customer Service, Projects, and Operations
- C. Finance, Audit, and Administration

No comments were made under this item.

6. Approval of the minutes from November 17, 2021 regular board meeting

Vice Chair Willard made a motion to approve the minutes from the November 17, 2021 regular Board meeting. Director Carter seconded the motion, and it was approved unanimously. (Resolution No. 21-148)

ITEMS RECOMMENDED FOR APPROVAL BY THE CUSTOMER SERVICE, PROJECTS, AND OPERATIONS COMMITTEE

7. Request to advertise for the following:

- A. Construction services for Ohio Maintenance Service Center building improvements
- B. Construction services for President George Bush Turnpike at Pioneer Parkway wall improvements

8. Vendor selection for the following:

- A. Engineering services for Dallas North Tollway retaining wall rehabilitation

9. Contract approval for the following:
 - A. IT roadway traffic control services
 - B. NTTA website redesign
 - C. Advertising agency of record
 - D. 2022 fleet vehicles
 - E. Construction services for President George Bush Turnpike frontage road sign replacement from SH 183 to IH 20
 - F. Design engineering services for Dallas North Tollway mainlane extension from US 380 to FM 428

10. 2022 annual work authorizations:
 - A. General Engineering Consultant contract approval and work authorization
 - B. Program Management Consultant
 - C. Maintenance Management Consultant
 - D. Construction Engineering Consultant
 - E. Collection agencies
 - F. Purchase of sticker TollTags
 - G. Back Office System
 1. Maintenance
 2. Manual image review
 3. System enhancements

11. Microsoft Enterprise renewal for the following:
 - A. Licensing
 - B. Software support

Chairman Mahalik entertained a motion to approve items 7 through 11. Vice Chair Willard made a motion to approve the items, and Director Carter seconded the motion. The motion was approved unanimously. (Resolution Nos. 21-149 through 21-167)

ITEMS RECOMMENDED FOR APPROVAL BY THE FINANCE, AUDIT, AND ADMINISTRATION COMMITTEE

12. Contract approval for the following:
 - A. Insurance broker services

13. FY2022 Budget
 - A. FY2022 final NTTA System Budget approval
 - B. Authorization of payment for 360 Tollway maintenance

Chairman Mahalik entertained a motion to approve items 12 and 13. Director Knight made a motion to approve the items, and Director Levine seconded the motion. The motion was approved unanimously. (Resolution Nos. 21-168 through 21-170)

BRIEFING ITEMS

14. Consolidated Monthly Performance Report

Horatio Porter, Elizabeth Mow, and Jeff Dailey briefed the Board on the Consolidated Monthly Performance Report. Mr. Porter, Ms. Mow, Mr. Dailey, and James Hofmann, CEO/Executive Director, responded to questions from the Board.

15. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in November 2021

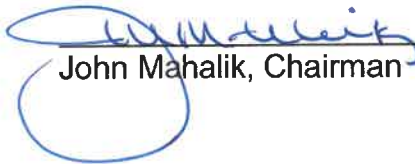
No comments were made under this item.

16. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:

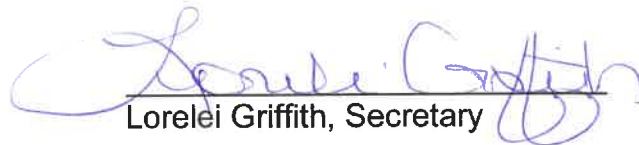
There were no executive session items.

17. Adjourn

The meeting was adjourned at 10:24 a.m.



John Mahalik, Chairman



Lorelei Griffith, Secretary