

NORTH TEXAS TOLLWAY AUTHORITY  
Minutes of the Board of Directors Meeting  
July 21, 2021

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on July 21, 2021.

**CALL TO ORDER**

Chairman Mahalik called the meeting to order at 10:00 a.m.

1. Establishment of Quorum

Chairman Mahalik established a quorum by calling the roll.

John Mahalik	Chair
*Jane Willard	Vice Chair
Scott Levine	Director
Marcus Knight	Director
Tim Carter	Director
Lynn Gravley	Director
Mojoy Haddad	Director
*Pete Kamp	Director
George (Tex) Quesada	Director

\*Vice Chair Jane Willard and Director Pete Kamp participated by phone.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Cindy Demers, Director of Treasury Management/Assistant Treasurer; Elizabeth Mow, Assistant Executive Director of Infrastructure; Magdalena Brady, Director of Internal Audit; Angela Hough, Assistant General Counsel; Nancy St. Pierre, Director of Public Affairs; Juhi Chawla, Director of Information Technology; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; Moses Aito, Director of Business Diversity; Amitis Meshkani, Director of Maintenance; Brian Reich, Controller; Gio Rodriguez, Director of Contact Center and Collections; and David Evans, Senior Director of Procurement Services and Business Diversity.

2. Pledge of Allegiance

Chairman Mahalik led Board members and meeting attendees in the Pledge of Allegiance.

3. Public comments not related to specific agenda items

No comments were made under this item.

4. Comments and announcements from the Chairman and Board Members

No comments were made under this item.

5. Committee Chair reports

- A. Regional Transportation Council
- B. Customer Service, Projects, and Operations
- C. Finance, Audit, and Administration

No comments were made under this item.

6. Approval of the minutes from May 19, 2021 regular board meeting

Director Haddad made a motion to approve the minutes from the May 19, 2021 regular board meeting. Director Knight seconded the motion, and it was approved unanimously. (Resolution No. 21-52)

**ITEMS RECOMMENDED FOR APPROVAL BY THE CUSTOMER SERVICE, PROJECTS, AND OPERATIONS COMMITTEE**

7. Request to advertise for the following:

- A. NTTA website redesign
- B. Advertising agency of record
- C. Design engineering services for Dallas North Tollway mainlane extension from US 380 to FM 428
- D. Construction services for Sam Rayburn Tollway mainlane and frontage road sign replacement

8. Vendor selection for the following:

- A. Engineering design services for wrong-way-driving prevention systems

9. Contract award for the following:
  - A. Main Lane Plaza 4 Heating, Ventilation, and Air Conditioning (HVAC) and associated construction services
  - B. President George Bush Turnpike at Alma Road exit ramp repair
  - C. Sam Rayburn Tollway frontage road joint and crack sealing
  - D. Dallas North Tollway at IH 635 bent cap repair
10. Engineering and Maintenance consultant services:
  - A. Contract award for Maintenance Management Consultant services
  - B. Request to advertise for General Engineering Consultant services

Chairman Mahalik entertained a motion to approve items 7 through 10. Director Haddad made a motion to approve the items, and Director Carter seconded the motion. The motion was approved unanimously. (Resolution Nos. 21-53 through 21-65)

**ITEMS RECOMMENDED FOR APPROVAL BY THE FINANCE, AUDIT, AND ADMINISTRATION COMMITTEE**

11. Request to advertise for the following:
  - A. Trustee services
12. NET RMA term sheet

Chairman Mahalik entertained a motion to approve items 11 and 12. Director Levine made a motion to approve the items, and Director Gravley seconded the motion. The motion was approved unanimously. (Resolution Nos. 21-66 through 21-67)

**BRIEFING ITEMS**

13. Required communication of the System FY2020 audited financial statements and briefing of the 360 Tollway FY2020 audited reports

Michelle Buss, Senior Manager with Crowe, briefed the Board on the required communication of the System FY2020 audited financial statements and briefing of the 360 Tollway FY2020 audited reports and responded to questions from the Board.

14. 2020 Business Diversity attainment results and outreach update

Moses Aito, Director of Business Diversity, briefed the Board on the 2020 Business Diversity attainment results and outreach update and responded to questions from the Board.

John Martinez, CEO of the Regional Hispanic Contractors Association, thanked the Board and staff for all of the hard work they do to always improve on NTTA's diversity numbers and programs.

15. Consolidated Monthly Performance Report

Horatio Porter, Elizabeth Mow, and Magdalena Brady briefed the Board on the Consolidated Monthly Performance Report and responded to questions from the Board.

16. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in May 2021

No comments were made under this item.


17. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:

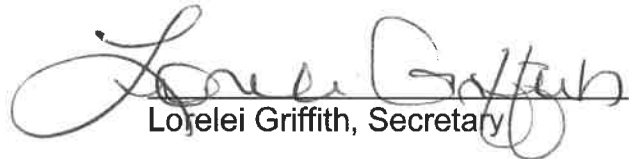
- A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters:
  - 1. TollPlus amendment
  - 2. Legal update
  - 3. Internal Audit update

Chairman Mahalik called the Board into executive session at 10:39 a.m. and reconvened the meeting into open session at 12:35 p.m. No final action, decision, or vote with regard to any matter was taken during the executive session.

18. Adjourn

The meeting was adjourned at 12:36 p.m.

  
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John Mahalik, Chairman

  
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Lorelei Griffith, Secretary