

NORTH TEXAS TOLLWAY AUTHORITY
Minutes of the Board of Directors Meeting
June 17, 2020

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on June 17, 2020.

CALL TO ORDER

Chairman Mahalik called the meeting to order at 10:00 a.m.

1. Establishment of Quorum

Chairman Mahalik established a quorum by calling the roll.

John Mahalik	Chairman
Jane Willard	Vice Chairwoman
Scott Levine	Director
Tim Carter	Director
Marcus Knight	Director
Lynn Gravley	Director
Mojoy Haddad	Director
*Pete Kamp	Director
*George (Tex) Quesada	Director

*These Board members participated by phone.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Sabu Stephen, Assistant Executive Director of Operations; Dena Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; Magdalena Brady, Director of Internal Audit; Juhi Chawla, Director of Information Technology; Moses Aito, Director of Business Diversity; David Evans, Senior Director of Procurement Services and Business Diversity; and Mark Pavageau, Director of Maintenance.

2. General public comments not related to specific agenda items

No comments were made under this item.

3. Comments and announcements from the Chairman and Board Members

No comments were made under this item.

4. Committee Chair reports

A. Regional Transportation Council

No comments were made under this item.

5. Approval of the minutes from May 20, 2020 regular board meeting

Director Knight made a motion to approve the minutes from the May 20, 2020 regular Board meeting. Director Carter seconded the motion, and it was approved unanimously. (Resolution No. 20-60)

ACTION ITEMS

6. Request to advertise the following:

A. General Engineering Consultant

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the request to advertise for General Engineering Consultant and responded to questions from the Board.

Chairman Mahalik entertained a motion to approve item 6. Director Carter made a motion to approve the item, and Director Haddad seconded the motion. The motion was approved unanimously. (Resolution No. 20-61)

7. Contract award for the following:

- A. Construction for Dallas North Tollway center barrier replacement from Harvest Hill Road to President George Bush Turnpike
- B. Construction management for Dallas North Tollway center barrier replacement from Harvest Hill Road to President George Bush Turnpike
- C. Royal Lane bridge deck rehabilitation
- D. Sam Rayburn Tollway erosion mitigation at Sloan Creek
- E. Purchase and delivery of fuel

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the contracts for construction and construction management for the Dallas North Tollway center barrier replacement from Harvest Hill Road to President George Bush Turnpike and responded to questions from the Board.

Chairman Mahalik entertained a motion to approve items 7A and B. Director Carter made a motion to approve the items, and Director Haddad seconded the motion. The motion was approved unanimously. (Resolution Nos. 20-62 and 20-63)

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the contract for Royal Lane bridge deck rehabilitation and responded to questions from the Board.

Chairman Mahalik entertained a motion to approve item 7C. Director Haddad made a motion to approve the item, and Director Gravley seconded the motion. The motion was approved unanimously. (Resolution No. 20-64)

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the contract for Sam Rayburn Tollway erosion mitigation at Sloan Creek and responded to questions from the Board.

Chairman Mahalik entertained a motion to approve item 7D. Director Haddad made a motion to approve the item, and Vice Chairwoman Willard seconded the motion. The motion was approved unanimously. (Resolution No. 20-65)

Mark Pavageau, Director of Maintenance, presented staff's recommendation that the Board approve the contract for purchase and delivery of fuel and responded to questions from the Board.

Chairman Mahalik entertained a motion to approve item 7E. Director Knight made a motion to approve the item, and Director Carter seconded the motion. The motion was approved unanimously with Director Gravley abstaining due to a potential conflict of interest. (Resolution No. 20-66)

BRIEFINGS AND REPORTS

8. Required communication of the System FY2019 audited financial statements and briefing of the 360 Tollway FY2019 audited reports

Michelle Buss, Senior Manager for Crowe, presented the required communication of the System FY2019 audited financial statements and briefing of the 360 Tollway FY2019 audited reports and responded to questions from the Board.

9. Back Office System update

Juhi Chawla, Director of Information Technology, briefed the Board on the progress of the back office system and responded to questions from the Board.

10. Consolidated Monthly Performance Report

Horatio Porter, Sabu Stephen, and Elizabeth Mow briefed the Board on the Consolidated Monthly Performance Report and responded to questions from the Board.

11. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in May 2020

No comments were made under this item.

12. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:


A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters regarding:

1. Business continuity

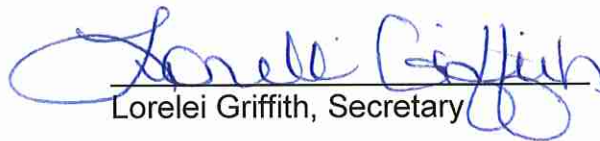
Chairman Mahalik called the Board into executive session at 10:54 a.m. and reconvened the meeting into open session at 11:53 a.m. No final action, decision, or vote with regard to any matter was taken during the executive session.

13. Adjourn

The meeting was adjourned at 11:54 a.m.



John Mahalik, Chairman



Lorelei Griffith, Secretary