



May 10, 2013

ADDENDUM #1

TITLE: "QUESTIONS AND ANSWERS"

RFQ 03597-NTT-00-PS-PM – Intelligent Transportation System Engineer

Attention: All Potential Respondents

Addendum #1 "Questions and Answers" is submitted for your information in preparing responses to the above mentioned RFQ.

Addendum #1 "Questions and Answers" is hereby made a part of the contract for the aforementioned RFQ. Respondents must acknowledge this addendum by signing and including the attached acknowledgement sheet when submitting their response.

Please utilize the revised attached Form 4906 for all subcontractors for this project.

No late proposals will be accepted. If a conflict exists between the RFQ and this addendum, the addendum prevails.

Questions and Answers

1. When completing NTTA Form 4906 for all subcontractors, do I enter a dollar value or a percentage of utilization?

Enter a percentage of utilization only. DO NOT enter a dollar value. Please use the attached the Form 4906 included in this addenda.

2. To clarify, there are no technology needs related to this project and the NTTA IT department will handle all technology needs?

There is no need for cameras or switches for this project. The only work would be fiber optic cable splicing. All network structures are in place.

3. Please clarify the page limitations for the solicitation response.

The length of your response should be no more than 30 pages. The NTTA requests that response be kept clear and concise. The following requirements are not part of your page limit:

- Vendor Information Form
- Confidentiality & Non Disclosure Statement – Attachment A
- Conflict of Interest Questionnaire – Attachment B
- Affidavit and Supplement to Conflict of Interest Questionnaire – Attachment B
- Addenda Acknowledgment(s)
- Response to debarment and litigation declaration form
- Contract Exceptions
- Form(s) 4906

4. Will you ask those in attendance that plan to submit as a Prime to identify themselves?

The sign in sheet has a column for firms to identify if they are interested in Prime and/or Subcontracting opportunities. The sign in sheet for today's meeting will be available on the NTTA website at www.ntt.org. You are encouraged to contact the firms directly.

5. What is the estimated value of this project?

The total value of this contract is unknown at this time. This is a work authorization driven contract. The only project currently identified is the Set D project, which has a construction value of approximately \$1.0M. The value of the Design portion of that contract will be a smaller percentage.

6. The solicitation mentions surveying, ROW and permitting work. Will you please quantify the percentage of work for these tasks?

These tasks will be directly related to the ITS design. They were included contingent upon their need during ITS design. There will be no separate surveying, ROW or permitting work under this contract.

7. Could you please send us a detailed list of any Prime firms or Subconsultants that are precluded from submitting on this RFQ. We are specifically referencing the requirements of Section III. MULTIPLE AWARDS LIMITATIONS AND CONFLICTS.

The NTTA will not provide this information. If a firm is interested in partnering with an entity, it is that firm's responsibility to inquire of eligibility as well as any conflicts or limitations.

8. Per section III, page 4 of the subject RFQ, I would like to know what companies (both prime and subs) are currently serving as GEC, Program Management Consultant and Maintenance Management Consultant for NTTA so that I know which companies are prohibited from bidding on the subject RFQ. This information would help me now as a DBE sub to know which firms to reach out to and which firms not to reach out to before the pre-proposal meeting.

The NTTA will not provide this information. If a firm is interested in partnering with an entity, it is that firms' responsibility to inquire of eligibility as well as any conflicts or limitations.

9. Does the Vendor info page need to be placed at the beginning of the RFQ response or at the beginning of the section labeled "Required NTTA Forms" or both?

The Vendor Information Page can be included with the Required NTTA Forms.

10. Other than the NTTA Supplement to Conflict of Interest Questionnaire and the form 4906, are there any other forms that subconsultants are also required to provide/sign?

The Conflict of Interest Questionnaire and the Conflict of Interest and Disclosure Affidavit forms must be submitted for the prime respondent and for each subconsultant.

11. Other than the GEC, PMO and MMC contracts listed in the multiple awards limitation section, are any firms conflicted out of participating in this project as a sub consultant due to a current NTTA contract they may be a part of?

Part III, beginning on page four (4) of the solicitation, outlines the multiple award limitations and conflicts related to this solicitation.

12. Is there a minimum font size for graphics?

The type font size should not be less than 11-point.

13. Will 11" x 17" pages be allowed if counted as two pages?

No. 11x17 pages are not permitted.

14. Do you prefer team member resumes included as an appendix?

Resumes should be included as an appendix.

15. We just wanted to confirm that all required forms are to be included in the beginning of the submittal before the cover letter and table of contents, correct? *(from Page 3 of the RFQ – This form must be included in a section labeled "Required NTTA Forms", this completed page should be located at the front of your response)*

Page seven (7) of the solicitation should be located at the front of your response so that staff may locate the required responses easily. For ease of location, the Required NTTA Forms should be an appendix to your response.

16. For Section 4 Project Experience on page 7 of the RFQ, you state that this section is not to exceed 3 pages, then in parenthesis say that it should be up to 2 pages. Can you clarify if we should use 2 or 3 pages for this section?

Responses are limited to 30 pages, there are no section limits. Responses should be clear and concise.

17. You asked for dividers with indexed tabs that identify the responses herein. Should we just use tabs for Sections 3 – 9 on pages 7-8, and not tab the Cover Letter and Table of Contents?

Please do not tab the cover letter and table of contents.

18. The Business Diversity section does not have a page limit, should we just keep within the 30 pages or did you have a 1-2 page limit?

Responses are limited to 30 pages. Responses should be clear and concise.

19. Firms that has contract with NTTA for Utilities and ROW be eligible to participate as a subcontractors or are they are excluded from participating?

Only firms under contract for the GEC, MMS, and PMC are specifically excluded.

20. Who is the incumbent supplier for this services? Please provide names and contact numbers.

There is no incumbent supplier for this service.

21. What is the project for the project?

This contract will provide design services for various ITS projects during the duration of the contract. The initial project will be for the design of 10-15 ITS CCTV locations along the Dallas North Tollway and President George Bush Turnpike. Additional projects may include design services for 20-30 additional ITS CCTV locations, 6 DMS locations at various locations along NTTA facilities, future fiber optic cable infrastructure, and other additional future ITS related projects.

22. Will the project be divided among several suppliers?

The contract will have a single award that has DBE participation requirements. Division of services in compliance with the contractual requirements will be the responsibility of the selected respondent.

23. Your statement, "The thirty (30) page limit does not include professional resumes, cover sheets, fly leaves, table of contents, requested appendices and dividers or brochure material." Please define requested appendices. Do you mean an appendix for your signed forms?

Appendices is defined as the forms and acknowledgments required by the NTTA as well as a firm's contract exceptions (if applicable).

24. If the prime is a MBE, will the prime count towards MBE participation?

No. All responding firms, including certified D/M/WBEs must demonstrate its commitment to achieving the subcontracting participation goal; therefore, you must utilize another certified D/M/WBE firm to meet the goal.

For any further inquiries, please email Brandy Adamson at badamson@ntta.org by May 22, 2013. Include RFQ 03597-NTT-00-PS-PM – Intelligent Transportation System Engineer in the subject line of your email.

This addendum does not change the due date for RFQ 03597-NTT-00-PS-PM. Proposals are due **May 30, 2013 by 4:00 p.m.**

Yours very truly,



Felix Alvarez, MPA, CPPO, CPP
Sr. Director of Procurement Services

cc: Elizabeth Mow, Project Delivery

RFQ 03597-NTT-00-PS-PM
Intelligent Transportation System Engineer

Please submit this Addendum Acknowledgement Receipt with your Response.

“I acknowledge receipt of Addendum 1 to RFQ 03597-NTT-00-PS-PM.”

Dated: Friday, May 10, 2013

Vendor's Name

Authorized Signatory - (Print)

Signature

Date

