



May 10, 2013

ADDENDUM #1

TITLE: "QUESTIONS AND ANSWERS"

RFQ 03584-SH161-04-PS-PM - Landscape and Irrigation Construction Management Services

Attention: All Potential Respondents

Addendum #1 "Questions and Answers" is submitted for your information in preparing responses to the above mentioned RFQ.

Addendum #1 "Questions and Answers" is hereby made a part of the contract for the aforementioned RFQ. Respondents must acknowledge this addendum by signing and including the attached acknowledgement sheet when submitting their response.

Please utilize the revised attached Form 4906 for all subcontractors for this project.

No late proposals will be accepted. If a conflict exists between the RFQ and this addendum, the addendum prevails.

### **Questions and Answers**

1. Within Section III. Multiple Awards and Limitations Conflicts the term "Respondent" is used. Could you please provide a definition of Respondent to clarify is this only the prime firm submitting a proposal?

**Part III, beginning on page four (4) of the solicitation, outlines the multiple award limitations and conflicts. Respondent is defined as the Prime firm. Remember that all parties in a Joint Venture, Joint Venture enterprise, or similar arrangement will be treated as a Prime Respondent.**

2. The RFQ does specify the number of Construction Technicians required for the project. Please clarify how many Construction Technicians are required? Besides the Project Manager and Technician are there any other professionals needed? i.e. Design Review Engineer, Field Engineer, etc...

One construction technician is required. The Project Manager and the Construction Technician are required. We are not requiring other professionals but they may be recommended by your team and will be reviewed accordingly.

3. If the Prime Consultant is DBE/MBE certified, do they still need to include DBE/MBE Sub-Consultants?

Yes. All responding firms, including certified D/M/WBEs must demonstrate its commitment to achieving the subcontracting participation goal; therefore, you must utilize another certified D/M/WBE firm to meet the goal.

4. Can the Prime Consultant meet the DBE/MBE requirements by using their own DBE/MBE certificate?

No. All responding firms, including certified D/M/WBEs must demonstrate its commitment to achieving the subcontracting participation goal; therefore, you must utilize another certified D/M/WBE firm to meet the goal.

5. Does Exhibits A through E of the form contract need to be included in the Technical Proposal?

The form contract was provided so that firms can review the contract and provide its contract exceptions (if applicable) with its response. Please refer to the table below which outlines the required Exhibits.

Exhibit	Include in the Technical Proposal
Exhibit A - Scope of Services	No
Exhibit B - Compensation	No
Exhibit B-1 - Rate Schedule	No
Exhibit C - Insurance Requirements	No
Exhibit D - Consultant's Response to RFQ	No
Exhibit E - Commitment Agreement Form For All Subcontractors (Form 4906)	Yes

6. Will the 90% plans be available for viewing prior to the due date for proposals?

The 90% level PGBT Western Extension landscape and irrigation plans will be available for review starting May 16, 2013. A hardcopy will be available at the NTTA Offices. Please contact Mr. Martin Krueger at [mkrueger@ntta.org](mailto:mkrueger@ntta.org) to schedule a time to review the plans. Plans are subject to change since they are not final plans.

7. What is the estimated construction value of this contract?

**The estimated construction value, based on the 90% plans, is approximately \$1.5M. This is subject to change when the plans are completed.**

For any further inquiries, please email Brandy Adamson at [badamson@ntta.org](mailto:badamson@ntta.org) by May 15, 2013 at 4:00 p.m. Include RFQ 03584-SH161-04-PS-PM - Landscape and Irrigation Construction Management Services in the subject line of your email.

This addendum does not change the due date for RFQ 03584-SH161-04-PS-PM. Proposals are due **May 23, 2013 by 4:00 p.m.**

Yours very truly,

A handwritten signature in black ink, appearing to read 'F. Alvarez', with a long horizontal flourish extending to the right.

Felix Alvarez, MPA, CPPO, CPP  
Sr. Director of Procurement Services

cc: Elizabeth Mow, Project Delivery

RFQ 03584-SH161-04-PS-PM  
Landscape and Irrigation Construction Management Services

**Please submit this Addendum Acknowledgement Receipt with your Response.**

*“I acknowledge receipt of Addendum 1 to RFQ 03584-SH161-04-PS-PM.”*

**Dated: Friday, May 10, 2013**

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**Vendor's Name**

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**Authorized Signatory - (Print)**

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**Signature**

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**Date**

