

NORTH TEXAS TOLLWAY AUTHORITY
Customer Service, Projects, and Operations Committee Meeting Minutes
August 3, 2023

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Customer Service, Projects, and Operations Committee meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, noticed as August 3, 2023 at 10:00 a.m.

1. Call to order and establishment of quorum

Committee Chairman Levine called the meeting to order at 10:00 a.m. and established a quorum by calling the roll. The following committee members were in attendance:

Scott Levine	Committee Chairman
Mojoy Haddad	Member
Glen Whitley	Member
John Mahalik	Member

Director Pete Kamp* and Director Tex Quesada were also in attendance.

*Director Pete Kamp participated by phone.

NTTA employees attending the Committee meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Elizabeth Mow, Assistant Executive Director of Infrastructure; Jeff Dailey, Assistant Executive Director of Operations; Linh Truong, Senior Director of Internal Audit/Enterprise Risk; Nancy St. Pierre, Director of Public Affairs; Brian Reich, Controller; Autavea Basey, Director of Human Resources; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; John Bannerman, Director of Customer Care; Kevin Banks, Director of Contact Center and Collections; Roland Bonilla, Interim Director of Information Technology; Moses Aito, Director of Business Diversity; and David Evans, Senior Director of Procurement Services and Business Diversity. Also present at the meeting representing NTTA were Tammy Sims, Atkins North America, Inc., Maintenance Management Consultant; Stephanie Halliday, HNTB, Project Management Consultant; Jim Rain, Locke Lord, legal counsel; and Greg Schaecher, McCall, Parkhurst & Horton, bond counsel.

2. Public comments not related to specific agenda items

There were no public comments.

3. Comments and announcements from the Committee members and Board members

There were no comments.

4. Approval of the minutes from June 2023 Customer Service, Projects, and Operations Committee meeting

Vice Chair Haddad made a motion to approve the minutes of the June 2023 Customer Service, Projects, and Operations Committee meeting. Director Mahalik seconded the motion. The Committee approved the motion unanimously. (Resolution No. 23-72)

ACTION ITEMS

5. Request to advertise the following:
 - A. Dallas North Tollway mainlane extension Phase 4A
 1. Construction services
 2. Construction management services
 3. Materials testing services
 - B. Construction services for Sam Rayburn Tollway at Custer Road drainage improvements
 - C. Construction services for wrong-way-driver prevention systems
 1. Chisholm Trail Parkway
 2. Dallas North Tollway
 - D. Construction services for President George Bush Turnpike MLP 6 roof replacement
 - E. Construction services erosion mitigation
 1. Forum Drive
 2. Kirby Creek and Lower Tarrant Road
 3. Lewisville Lake Toll Bridge east abutment

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the requests to advertise for construction services, construction management services, and materials testing services for Dallas North Tollway mainlane extension Phase 4A and responded to questions from the Committee.

Director Whitley made a motion for Committee approval of item 5A. Vice Chair Haddad seconded the motion. The Committee approved the motion unanimously.

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the request to advertise for construction services for Sam Rayburn Tollway at Custer Road drainage improvements.

Vice Chair Haddad made a motion for Committee approval of item 5B. Director Mahalik seconded the motion. The Committee approved the motion unanimously.

Eric Hemphill, Director of Traffic and Incident Management, presented staff's recommendation that the Board approve the requests to advertise for construction services for wrong-way-driver prevention systems at Chisholm Trail Parkway and Dallas North Tollway and responded to questions from the Committee.

Vice Chair Haddad made a motion for Committee approval of item 5C. Director Mahalik seconded the motion. The Committee approved the motion unanimously.

Amitis Meshkani, Director of Maintenance, presented staff's recommendation that the Board approve the request to advertise for construction services for President George Bush Turnpike MLP 6 roof replacement and responded to questions from the Committee.

Vice Chair Haddad made a motion for Committee approval of item 5D. Director Whitley seconded the motion. The Committee approved the motion unanimously.

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the requests to advertise for construction services for erosion mitigation at Forum Drive, Kirby Creek and Lower Tarrant Road, and Lewisville Lake Toll Bridge east abutment and responded to questions from the Committee.

Vice Chair Haddad made a motion for Committee approval of item 5E. Director Mahalik seconded the motion. The Committee approved the motion unanimously.

6. Contract approval for the following:
 - A. Dallas North Tollway wall rehabilitation
 1. Construction services
 2. Construction management services
 - B. Construction services for Mountain Creek Lake Bridge repairs
 - C. 2024 fleet vehicles
 - D. Roadway operations equipment
 1. Snow and ice equipment
 2. Vehicle message boards
 3. Vehicle emergency lighting
 - E. Network and storage systems
 1. Network switches and remote access servers
 2. Transaction data and remote access storage
 3. Transaction image storage
 - F. Geographic information system enterprise license
 - G. Toll camera systems

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- H. Project management for the Business Intelligence system replacement project
- I. Radar vehicle sensing devices
- J. Construction services for President George Bush Turnpike sign replacement
- K. Construction services for Sam Rayburn Tollway frontage road joint and crack sealing

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the contracts for construction services and construction management for Dallas North Tollway wall rehabilitation and responded to questions from the Committee.

Director Mahalik made a motion for Committee approval of item 6A. Vice Chair Haddad seconded the motion. The Committee approved the motion unanimously.

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the contract for construction services for Mountain Creek Lake Bridge repairs.

Vice Chair Haddad made a motion for Committee approval of item 6B. Director Mahalik seconded the motion. The Committee approved the motion unanimously.

Amitis Meshkani, Director of Maintenance, presented staff's recommendation that the Board approve the contract for 2024 fleet vehicles and responded to questions from the Committee.

Director Whitley made a motion for Committee approval of item 6C. Vice Chair Haddad seconded the motion. The Committee approved the motion unanimously.

Amitis Meshkani, Director of Maintenance, presented staff's recommendation that the Board approve the contracts for roadway operations equipment and responded to questions from the Committee.

Director Mahalik made a motion for Committee approval of item 6D. Vice Chair Haddad seconded the motion. The Committee approved the motion unanimously.

Jeff Dailey, Assistant Executive Director of Operations, presented staff's recommendation that the Board approve the contracts for network and storage systems.

Director Mahalik made a motion for Committee approval of item 6E. Director Whitley seconded the motion. The Committee approved the motion unanimously.

Jeff Dailey, Assistant Executive Director of Operations, presented staff's recommendation that the Board approve the contract for a geographic information system enterprise license.

Vice Chair Haddad made a motion for Committee approval of item 6F. Director Whitley seconded the motion. The Committee approved the motion unanimously.

Roland Bonilla, Interim Director of Information Technology, presented staff's recommendation that the Board approve the contract for toll camera systems and responded to questions from the Committee.

Vice Chair Haddad made a motion for Committee approval of item 6G. Director Mahalik seconded the motion. The Committee approved the motion unanimously.

Jeff Dailey, Assistant Executive Director of Operations, presented staff's recommendation that the Board approve the contract for project management for the Business Intelligence system replacement project and responded to questions from the Committee.

Director Mahalik made a motion for Committee approval of item 6H. Director Whitley seconded the motion. The Committee approved the motion unanimously.

Eric Hemphill, Director of Traffic and Incident Management, presented staff's recommendation that the Board approve the contract for radar vehicle sensing devices and responded to questions from the Committee.

Director Whitley made a motion for Committee approval of item 6I. Vice Chair Haddad seconded the motion. The Committee approved the motion unanimously.

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the contract for construction services for President George Bush Turnpike sign replacement and responded to questions from the Committee.

Vice Chair Haddad made a motion for Committee approval of item 6J. Director Whitley seconded the motion. The Committee approved the motion unanimously.

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the contract for construction services for Sam Rayburn Tollway frontage road joint and crack sealing.

Vice Chair Haddad made a motion for Committee approval of item 6K. Director Mahalik seconded the motion. The Committee approved the motion unanimously.

7. Approval of interlocal agreement with Department of Public Safety for law enforcement services

Eric Hemphill, Director of Traffic and Incident Management, presented staff's recommendation that the Board approve the interlocal agreement with the Department

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of Public Safety for law enforcement services and responded to questions from the Committee.

Vice Chair Haddad made a motion for Committee approval of item 7. Director Mahalik seconded the motion. The Committee approved the motion unanimously.

8. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:

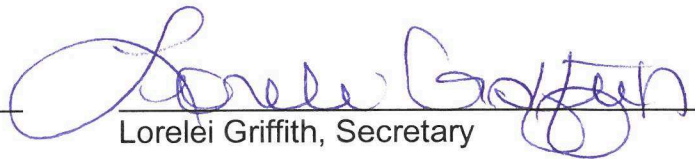
There were no executive session items.

9. Adjourn

The meeting adjourned at 11:20 a.m.



Scott Levine, Committee Chairman,
Customer Service, Projects, and
Operations Committee



Lorelei Griffith, Secretary