

NORTH TEXAS TOLLWAY AUTHORITY
Minutes of the Board of Directors Meeting
October 18, 2023

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of the North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on October 18, 2023.

CALL TO ORDER

Chairman Knight called the meeting to order at 10:04 a.m.

1. Establishment of Quorum

Chairman Knight established a quorum by calling the roll.

Marcus Knight	Chair
Mojoy Haddad	Vice Chair
*Jane Willard	Director
John Mahalik	Director
Scott Levine	Director
Lynn Gravley	Director
Pete Kamp	Director
*George (Tex) Quesada	Director
*Glen Whitley	Director

*Director Jane Willard, Director Tex Quesada, and Director Glen Whitley attended the meeting via phone.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; William Wooten, Director of Treasury and Financial Planning; Dena Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; Jeff Dailey, Assistant Executive Director of Operations; Linh Truong, Senior Director of Internal Audit/Enterprise Risk; Autavea Basey, Director of Human Resources; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; Roland Bonilla, Interim Director of Information Technology; Moses Aito, Director of Business Diversity; Kevin Banks, Director of Contact Center and Collections; and Brian Reich, Controller. Also present at the meeting representing NTTA were Greg

Schaecher, McCall, Parkhurst & Horton, bond counsel, Steve Bolden, Locke Lord, bond counsel, and Tammy Sims, Atkins, Maintenance Management Consultant.

2. Pledge of Allegiance

Chairman Knight led Board members and meeting attendees in the Pledge of Allegiance.

3. Public comments not related to specific agenda items

No comments were made under this item.

4. Comments and announcements from the Chairman and Board Members

- A. IBTTA Toll Excellence Award
 - 1. Back-Office System
 - 2. Interoperability

Director Mahalik presented the Toll Excellence Award for the Back-Office System to all staff and consultants involved in the project and thanked them for their tireless work.

Director Gravley presented the Toll Excellence Award for Interoperability to all staff involved in the project and thanked them for their work.

5. Committee Chair reports

- A. Customer Service, Projects, and Operations
- B. Finance, Audit, and Administration
- B. Regional Transportation Council

No comments were made under this item.

6. Approval of the minutes from September 2023 regular board meeting

Vice Chair Haddad made a motion to approve the minutes from the September 2023 regular board meeting. Director Levine seconded the motion, and it was approved unanimously. (Resolution No. 23-119)

CONSENT ITEMS

7. Contract approval for the following:

- A. Construction Engineering Consultant
- B. Construction services for erosion mitigation
 - 1. Kirby Creek and Lower Tarrant Road
 - 2. Forum Drive
 - 3. Lewisville Lake Toll Bridge east abutment

- C. Construction services for Sam Rayburn Tollway at Custer Road drainage improvements
 - D. IT licensing and support
 - 1. Firewall hardware and software
 - 2. Remote virtual desktop and server software
 - 3. Systems monitoring software
 - 4. Data and document storage and retrieval
 - 5. Human Resource and Financial management system
8. Request to advertise the following:
- A. Design engineering services for President George Bush Turnpike wall repair
9. Acknowledgement of receipt of the 2023 Annual General Engineering Consultant Inspection Report, issued by VRX, Inc.
10. FY2024 Preliminary NTTA System Budget second review and approval
11. FY2024 Internal Audit proposed workplan

Vice Chair Haddad made a motion to approve items 7 through 11, Director Mahalik seconded the motion, and it was approved unanimously. (Resolution Nos. 23-120 through 23-133)

BRIEFING ITEMS

12. Consolidated Monthly Performance Report

Horatio Porter, Elizabeth Mow, and Jeff Dailey briefed the Board on the Consolidated Monthly Performance Report.

13. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in August 2023

James Hofmann responded to questions from the Board.

14. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:

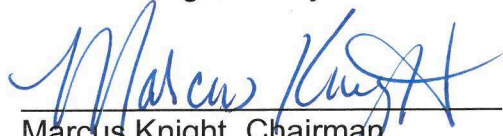
- A. Section 551.074(a)(1), to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:

1. Executive Director and Internal Audit evaluation process

Chairman Knight called the Board into executive session at 10:30 a.m. and reconvened the meeting into open session at 10:47 a.m. No final action, decision, or vote with regard to any matter was taken during the executive session.

15. Adjourn

The meeting was adjourned at 10:48 a.m.



Marcus Knight, Chairman



Lorelei Griffith, Secretary