

2.5	PUBLIC COMMENT POLICY	Resolution Number	
		Resolution Date	
		Effective Date	
		Revision Date	
		Procedure Number	

PURPOSE	To ensure fair and orderly meetings, the North Texas Tollway Authority (NTTA) Board of Directors has adopted guidelines which govern the conduct of citizens, news media and visitors.
POLICY STATEMENT	<p>It is the policy of the NTTA Board of Directors to provide an opportunity for citizens, news media and visitors to address the Board during the public comment section of the posted agenda or during discussion of particular agenda items, as applicable, for all public meetings of the NTTA Board of Directors and meetings of NTTA Board committees.</p> <p>The failure of a citizen, member of the news media, or visitor to comply with the adopted related guidelines for implementing this policy may result in that person's removal from the Board meeting by security if so directed by the NTTA Chair or his/her designee.</p>
RESPONSIBILTIES	<p>NTTA Chair – Responsible for extending time limits for public comments in accordance with discretion given under the procedures for implementing the policy.</p> <p>NTTA Secretary – Responsible for making speaker cards available and providing completed speaker cards to the NTTA Chair.</p> <p>NTTA Administrative Staff - Responsible for reviewing the policy and related guidelines on an annual basis and referring recommended revisions, if any, to the Board of Directors.</p>
SCOPE	Comments by members of the public who attend public meetings of the NTTA Board of Directors and of meetings of NTTA Board committees.
DEFINITIONS	<p>NTTA Administrative Staff – the Executive Director (ED), Deputy Executive Director (DED) and Assistant Executive Director (AED) of Administrative Services of the North Texas Tollway Authority.</p> <p>NTTA Chair – At Board meetings, the NTTA Board Chair; at Board committee meetings, the applicable Committee Chair.</p>