

NORTH TEXAS TOLLWAY AUTHORITY
Minutes of the Board of Directors Meeting
November 17, 2021

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on November 17, 2021.

CALL TO ORDER

Chairman Mahalik called the meeting to order at 10:00 a.m.

1. Establishment of Quorum

Chairman Mahalik established a quorum by calling the roll.

John Mahalik	Chair
Jane Willard	Vice Chair
Scott Levine	Director
*Tim Carter	Director
Lynn Gravley	Director
Mojoy Haddad	Director
Pete Kamp	Director
George (Tex) Quesada	Director
Marcus Knight	Director

*Director Tim Carter participated by phone.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Cindy Demers, Director of Treasury Management/Assistant Treasurer; Elizabeth Mow, Assistant Executive Director of Infrastructure; Dena Stroh, General Counsel; Jeff Dailey, Assistant Executive Director of Operations; Juhi Chawla, Director of Information Technology; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; Moses Aito, Director of Business Diversity; Gio Rodriguez, Director of Contact Center and Collections; Brian Reich, Controller; and David Evans, Senior Director of Procurement Services and Business Diversity. Also present at the meeting representing NTTA were John Martinez, Chair of the Business Diversity Advisory Committee; Tammy Sims, Atkins North America, Inc., Maintenance Management Consultant; Stephanie Halliday, HNTB, Project Management Consultant; and Greg Schaecher, McCall, Parkhurst & Horton, bond counsel.

2. Pledge of Allegiance

Director Haddad led Board members and meeting attendees in the Pledge of Allegiance.

3. Public comments not related to specific agenda items

No comments were made under this item.

4. Comments and announcements from the Chairman and Board Members

A. IBTTA Diversity Award

Director Quesada presented the award for diversity, equity, and inclusion from IBTTA to Moses Aito for NTTA's significant contributions to advancing racial justice, equity, and inclusion as well as meaningful opportunities. He thanked staff for their hard work that led to the award.

5. Committee Chair reports

- A. Regional Transportation Council
- B. Customer Service, Projects, and Operations
- C. Finance, Audit, and Administration

No comments were made under this item.

6. Approval of the minutes from October 20, 2021 regular board meeting

Director Haddad made a motion to approve the minutes from the October 20, 2021 regular Board meeting. Director Knight seconded the motion, and it was approved unanimously. (Resolution No. 21-120)

ITEMS RECOMMENDED FOR APPROVAL BY THE CUSTOMER SERVICE, PROJECTS, AND OPERATIONS COMMITTEE

7. Request to advertise for the following:

- A. Dallas North Tollway 4th lane widening from Sam Rayburn Tollway to US 380 for the following:
 - 1. Construction services
 - 2. Construction management services
 - 3. Material testing services
- B. Construction services for Chisholm Trail Parkway striping project
- C. Construction services for systemwide raised pavement markers
- D. Customer billing and notification services and contract extension

8. Vendor selection for the following:

- A. NTTA website redesign

9. Contract approval for the following:
 - A. IT applications contract extensions and contract award:
 1. Enterprise project delivery system
 2. Facility access and security system
 3. Computed Aided Dispatch software managed services
 - B. IT annual hardware refresh, software maintenance, and license agreements for the following:
 1. Cisco unified computing system hardware replacement
 2. Cisco telephone system enterprise license agreement
 3. PeopleSoft support
 4. Web application firewall
 5. ServiceNow
 6. Veracode
 - C. Construction services for Sam Rayburn Tollway erosion mitigation
10. President George Bush Turnpike wall rehabilitation project:
 - A. Request to advertise for construction services for wall rehabilitation project
 - B. Utility relocation agreement with AT&T Texas

Chairman Mahalik entertained a motion to approve items 7 through 10. Director Haddad made a motion to approve the items, and Director Kamp seconded the motion. Moses Aito, Director of Business Diversity, responded to questions from the Board on items 7B, and Juhi Chawla, Director of Information Technology, responded to questions from the Board on item 8A. The motion was approved unanimously. (Resolution Nos. 21-121 through 21-140)

ITEMS RECOMMENDED FOR APPROVAL BY THE FINANCE, AUDIT, AND ADMINISTRATION COMMITTEE

11. Request to advertise for the following:
 - A. Underwriting services pool
12. Vendor selection for the following:
 - A. Insurance broker services
13. FY2022-FY2026 Five-Year Capital Plan approval
14. Approval of direct purchase revolving note program

Chairman Mahalik entertained a motion to approve items 11 through 14. Director Levine made a motion to approve the items, and Director Gravley seconded the motion. The motion was approved unanimously. (Resolution Nos. 21-141 through 21-144)

INDIVIDUAL ACTION ITEM

15. Approval of emergency contract change order with Roy Jorgensen Associates for maintenance of PGBT East and CTP

Items 15 was voted on after executive session.

BRIEFING ITEMS

16. Back-Office System update

Juhi Chawla, Director of Information Technology, presented an update on system acceptance of the back-office system, acknowledged the key staff and consulting resources for the back-office project, and responded to questions from the Board. The Board commended the team on system acceptance of the back-office system.

17. Consolidated Monthly Performance Report

Horatio Porter, Elizabeth Mow, and Jeff Dailey briefed the Board on the Consolidated Monthly Performance Report. Mr. Porter, Ms. Mow, Mr. Dailey, James Hofmann, CEO/Executive Director, and Gio Rodriguez, Director of Contact Center and Collections, responded to questions from the Board.

18. Quarterly Investment Report 3rd Quarter 2021

No comments were made under this item.

19. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in October 2021

No comments were made under this item.

20. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:

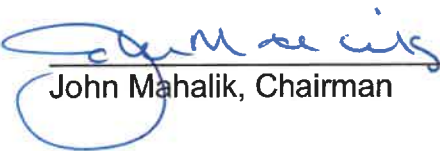
- A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters.
 - 1. Emergency change order for maintenance of PGBT East and CTP
- B. Section 551.074(a)(1), to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
 - 1. Cyber security update

Chairman Mahalik called the Board into executive session at 10:41 a.m. and reconvened the meeting into open session at 11:25 a.m. No final action, decision, or vote with regard to any matter was taken during the executive session.

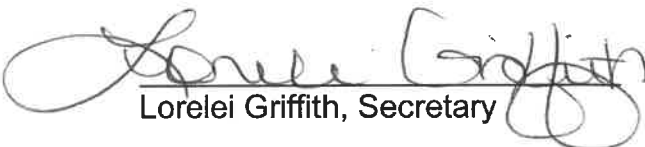
Chairman Mahalik entertained a motion to approve item 15. Director Haddad made a motion to approve the item, and Director Quesada seconded the motion. The motion was approved unanimously. (Resolution No. 21-145)

21. Adjourn

The meeting was adjourned at 11:26 a.m.



John Mahalik, Chairman



Lorelei Griffith, Secretary